

**Regular Meeting Minutes of the
Board of Harbor Commissioners of the Crescent City Harbor District**

Harbor District Office, 101 Citizens Dock Road
Crescent City, CA 95531

October 14, 2026
2:00 p.m.



Board of Harbor Commissioners of the Crescent City Harbor District

MINUTES

Regular Session, Wednesday, October 14th, 2026, at 2:00 P.M.

These minutes were prepared pursuant to Government Code Section 54953(c)(2) and CCHD Board Bylaws Section 7.15(a). These are "Action Minutes" that are limited to recording actions taken by the Board.

1) Roll Call. Commissioners Present: Schmidt, Evans, Weber, Shepherd

Commissioner Nehmer joined for approximately the first half of the meeting via Zoom, but due to technical issues was unable to stay connected beyond the first half.

2) Consent Calendar:

a) Approve minutes of the September 30, 2026 Special Meeting

b) Approve Community System Solutions September invoices: #13116-02 HMGP, #701261-03 PIDP 2022, and #701262-03 PIDP 2024

Commissioner Evans made a motion to approve the Consent Calendar and Commissioner Weber seconded the motion.

ACTION TAKEN: MOTION PASSED

AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD // NAYS: NONE

ABSENT: NONE // ABSTAIN: NONE

3) Consider RV Park update from Daniel Dahan, Managing Director of Crescent City Beach Village.

4) [3:00 PM] Review and discuss seawall and Citizens Dock Pier 1 funding and timeline. Receive reports from Community System Solutions and Kimley-Horn.

5) Consider and adopt Resolution No. 2026-18 to implement grant compliance recommendations from Cal OES, which were subsequently reviewed and revised by District Counsel. The Resolution will adopt a revised Finance & Administration Manual; adopt a Standard Form Professional Services Agreement with delegation to District Counsel; confirm

the Kimley-Horn agreement (Resolution 2026-15); and adopt a revised Records Management Handbook and Retention Schedule.

Commissioner Evans made a motion to adopt Resolution 2026-18. Commissioner Weber seconded the motion.

ACTION TAKEN: MOTION PASSED

AYES: EVANS, WEBER, SCHMIDT, SHEPHERD // **NAYS:** NONE

ABSENT: NEHMER // **ABSTAIN:** NONE

6) Consider and adopt Resolution No. 2026-19 approving the Hoist and Dock Lease with Dandy Fish Company, Inc. and Long Fisheries Inc. for the premises at 100 Neptune Way; authorizing the CEO/Harbormaster, with District Counsel's approval as to form, to finalize and execute the lease with nonsubstantive changes; and adopting the lease as the District's Standard Form Hoist and Dock Lease, with authority for District Counsel, in consultation with the CEO/Harbormaster, to adapt it for Caito Fisheries, LCZ Unloaders, and other hoist operators to promote a fair and consistent lease structure, subject to Board approval of future leases and material departures except as otherwise separately authorized.

This agenda item was continued to the next meeting.

- 7) Communications, Reports, and Directions to Staff**
a. Harbor Commissioner & Committee Reports
b. CEO/Harbormaster Report
c. CPRA Update

8) MEETING ADJOURNMENT

Attested by:



Justin Hanks
Clerk of the Board