



# Regular Meeting

## Board of Harbor Commissioners of the Crescent City Harbor District

Chair Gerhard Weber, Vice Chair John Evans

Commissioner Rick Shepherd, Commissioner Dan Schmidt, Commissioner Annie Nehmer

[www.ccharbor.com](http://www.ccharbor.com)

### AGENDA

**Date:** Wednesday, November 12, 2025

**Time:** Open Session 2:00 p.m.

**Place:** 101 Citizens Dock, Crescent City, CA 95531 and via Zoom Webinar

**TO WATCH (via online)** <https://us02web.zoom.us/j/6127377734>

**TO LISTEN (via telephone)**

Dial (669) 900-6833, please enter 612-737-7734# when asked for a meeting ID. or, one tap mobile:  
+16699006833,,6127377734#

**MOMENT OF REFLECTION:** *Any prayer, invocation, or similar moment of reflection that may be offered before the start of a Board Meeting is a voluntary offering by a private resident or invited guest; has not been previously reviewed or approved by the Board of Harbor Commissioners or District staff; should not be considered an endorsement of any particular religion or belief by the Crescent City Harbor District or its officials, as the beliefs, viewpoints, and content are personal to the speaker; and no participation by any person in attendance is required. A list of volunteers is maintained by the Crescent City Harbor District office, and interested persons should contact the Secretary of the Board for further information.*

**REGULAR SESSION:**

**1. Preliminary Items**

- a. Call to Order
- b. Roll Call
- c. Pledge of Allegiance
- d. General Public Comments

*The general comment period is provided for subjects not included on the agenda but within the subject matter jurisdiction of the District. Each person is limited to a maximum of 3 minutes of speaking time. The Board may not take action on non-agendized matters. In order to preserve meeting decorum and the nature of general public comments, the Board and staff should not respond to statements or questions, but may make themselves available after the meeting.*

2. **Update from Community System Solutions CEO Mike Bahr: consider and approve a consulting contract with Kolstad Land Surveyors for an amount not to exceed \$54,000 to be paid for with Hazard Mitigation Grant Program funds.**
3. **Review and discuss Water Quality Control Board request for workplan for additional investigation and increase the SHN scope of work to prepare the workplan and take needed samples not to exceed \$30,000, to be paid for by Hazard Mitigation Grant Program funds.**
4. **Consider updated Harbor Facilities Plan and adopt Resolution 2025-12 approving the plan.**
5. **Discuss commercial hoist lease areas, including anticipated vacancy and potential future lease availability. Direct staff as appropriate.**
6. **Consider further revisions to CCHD Ordinance Code and Fee Schedule and approve pre-publication draft.**
7. **Consent Calendar**
  - a. **Approve Meeting Minutes of the 10/22/25 Special Meeting and 10/22/25 Regular Meeting.**
  - b. **Approve invoice from Community System Solutions.**
8. **Communications, Reports, and Directions to Staff**
  - a. **Harbor Commissioner & Committee Reports**
  - b. **CEO/Harbormaster Report**
  - c. **Financial Report**
    - i. **Report on the FYE25 Audit status.**
    - ii. **Review and approve proposed accounts receivable write down entry.**
    - iii. **Update on RV park lease negotiations and related matters.**
    - iv. **Status report on grant reimbursements.**
    - v. **California Public Records Act (CPRA) update.**
    - vi. **Update on plan to address USDA loan payment and insurance requirements.**
  - d. **Consider upcoming Board meeting scheduling.**
9. **MEETING ADJOURNMENT**

*Adjournment of the Board of Harbor Commissioners will be until the next meeting scheduled for **Wednesday, December 10, 2025**, at 2 p.m. PDT. The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to person with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.*

*Pursuant to Government Code Section 54957.5(b)(1), the Crescent City Harbor District has designated its main office, located at 101 Citizens Dock Rd, Crescent City, CA, as the location available for public inspection of agendas and related writings under consideration by the Board of Harbor Commissioners. If the office is locked, please contact the Harbor Patrol at (707) 954-8341 (available 24 hours), and a patrol officer will promptly provide access for you to review the materials.*