Special Meeting
Board of Harbor Commissioners of the
Crescent City Harbor District

Chair Rick Shepherd, Vice Chair John Evans

Commissioner Gerhard Weber, Commissioner Dan Schmidt, Commissioner Annie Nehmer

www.ccharbor.com

AGENDA

Date:	**Wednesday, November 18, 2026**	
Time:	**Closed Session:**	**1:30 p.m.**
	Open Session:	**2:00 p.m.**
Place:	**101 Citizens Dock Rd, Crescent City, CA 95531 and via Zoom Webinar**	

TO WATCH (via online) https://us02web.zoom.us/j/6127377734

TO LISTEN (via telephone): Dial (669) 900-6833 and enter 612-737-7734# when prompted for the meeting ID. Alternatively, use one-tap mobile: +16699006833,,6127377734#

MOMENT OF REFLECTION: *Any prayer, invocation, or similar moment of reflection that may be offered before the start of a Board Meeting is a voluntary offering by a private resident or invited guest; has not been previously reviewed or approved by the Board of Harbor Commissioners or District staff; should not be considered an endorsement of any particular religion or belief by the Crescent City Harbor District or its officials, as the beliefs, viewpoints, and content are personal to the speaker; and no participation by any person in attendance is required. A list of volunteers is maintained by the Crescent City Harbor District office, and interested persons should contact the Secretary of the Board for further information.*

OPEN SESSION:

1. **Preliminary Items**
   a. **Call to Order**
   b. **Roll Call**
   c. **Pledge of Allegiance**
   d. **General Public Comments**
   The general comment period is provided for subjects not included on the agenda but within the subject matter jurisdiction of the District. Each person is limited to a maximum of 3 minutes of speaking time. The Board may not take action on non-agendized matters. In order to preserve meeting decorum and the nature of general public comments, the Board and staff should not respond to statements or questions, but may make themselves available after the meeting.

2. Adjourn to Closed Session

a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2):
One potential case. Written threat of litigation from Linda Sutter dated October 16, 2026, concerning Resolution No. 2026-18. The communication is available for public inspection with the agenda materials pursuant to Government Code section 54956.9(e)(3).

3. [2:00 P.M.] Reconvene in open session

a. Disclose any reportable action taken during closed session.

b. General public comments
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4. Consent Calendar:

Consent Calendar items are considered routine and will be approved by one motion. The public, staff, or Commissioners may request specific items be removed from the Consent Calendar for separate consideration.

a) Approve minutes of the October 28, 2026 Regular Meeting
b) Approve Mitchell Law Firm October invoice #12637
c) Approve Community System Solutions (CSS) October invoices:
(i) 701261-04 PIDP 2022, (ii) 701262-04 PIDP 2024, and (iii) 13116-03 HMGP

5. Progress report from Kimley-Horn on the Citizens Dock and Seawall replacement projects.

6. Receive an update from CSS on grants and grant project elements and provide direction regarding unallocated HMGP funds.

7. Consider and approve an increase to the architectural fee authorization under TCA Architects' Letter of Authorization (LOA) by $20,327.05, from $55,000 to $75,327.05.

8. Review and approve entering into a contract with SHN Engineering for surveying and topographic mapping of the seawall project area.

9. Approve a budget modification for the Kimley-Horn contract in an amount not to exceed $44,717.57 for additional work related to project permitting.

10. Approve submitting a grant application to the Statewide Park Program for the development of community recreational facilities on Starfish Way.

11. Review proposals for accounting services and schedule interviews with one or more of the proposing firms.

12. Consider and adopt Resolution No. 2026-20 approving hoist and dock leases with Caito Fisheries, LCZ Unloaders, and Nor-Cal Seafood.

13. Consider and approve installation of additional security cameras.

14. Consider and approve a more limited temporary repair of H-Dock in lieu of the more extensive repair concept developed by GHD Engineering.

15. Communications, Reports, and Directions to Staff

- **a. Harbor Commissioner & Committee Reports**
- **b. CEO/Harbormaster Report**
- **c. Financial Report**
  - **i. Financial Summary Report as of October 31, 2026**
  - **ii. Balance Sheet by Month**
  - **iii. Profit and Loss by Month**
  - **iv. Profit and Loss by Class**
  - **v. Budget to Actual Report**
  - **vi. Cash Flow Report for October 2026**
  - **vii. Cash Flow Projection Report for October 2026**
  - **viii. Update on audits for FY 2024/25 and FY 2025/26.**

16. Consider and approve the cancellation of the regular Board meeting scheduled for November 25, 2026.

17. MEETING ADJOURNMENT

*The next regular meeting of the Board of Harbor Commissioners is currently scheduled for **Wednesday, November 25, 2026**, at 2:00 p.m., subject to possible cancellation under Item 16 of this agenda. Please visit www.ccharbor.com for updated meeting information. The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.*

Pursuant to Government Code Section 54957.5(b)(1), the Crescent City Harbor District has designated its main office, located at 101 Citizens Dock Rd, Crescent City, CA, as the location available for public inspection of agendas and related writings under consideration by the Board of Harbor Commissioners. If the office is locked, please contact the Harbor Patrol at (707) 954-8341 (available 24 hours), and a patrol officer will promptly provide access for you to review the materials.