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Commissioner

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Commissioner

JAMES RAMSEY  
Commissioner

## Board of Harbor Commissioners

of the

Crescent City Harbor District

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101 Citizens' Dock Road

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CHARLES HELMS  
CEO/Harbormaster

ERNEST PERRY  
Harbor Planner

### AGENDA

Board of Harbor Commissioners of the Crescent City Harbor District  
At the **Harbor District Office meeting room**  
101 Citizens' Dock Road, Crescent City, California 95531

Regular Meeting

**Tuesday, December 2, 2014**

5:30 P.M.

The Board of Harbor Commissioners of the Crescent City Harbor District is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability.

**5:30 P.M.** The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.

Public Comment prior to closed session.

**CLOSED SESSION. The Board of Harbor Commissioners will now meet in closed session to discuss the following items:**

- (1) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): 2 cases.
- (2) CONFERENCE WITH REAL PROPERTY NEGOTIATIONS: Pursuant to Government Code Section 54956.8.  
Property: 730 Hwy. 101 South, Crescent City, CA  
Agency Negotiator: Charles Helms

**REPORT OUT OF CLOSED SESSION.**

**6:30 P.M.** The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.

Pledge of allegiance.

Public Comment.

Public comments are welcomed and encouraged by the Board. The President invites anyone in the audience wishing to speak to the Board of Harbor Commissioners to identify themselves and the matter they wish to discuss. The Harbor Commission will then determine if such matters should be discussed at this time or scheduled for a subsequent meeting. **As per the District's bylaws, each speaker shall be limited to a maximum of three (3) minutes.**

1. **Consent agenda.**  
Requests to remove items from the Consent Agenda may be heard at this time.  
A) Approval of the warrant list since November 18, 2014.  
B) Approval of the minutes of the regular meetings of October 21, 2014.
2. **Discussion and consideration of allowing The World Edventures Boosters Club to hold a Polar Bear Swim and Chili Cook-off fundraiser on Harbor District property on January 1, 2015.** Take action as necessary and appropriate.
3. **Discussion and consideration of allowing Fashion Blacksmith to dismantle the stern section of the F/V Christy R.** Take action as necessary and appropriate.
4. **Discussion and consideration of the change order bid from Bellingham Marine for the fabrication and installation of the Travelift Dock floats.** Take action as necessary and appropriate.
5. **Discussion and consideration of the stipend for members of the Board of Harbor Commissioners.** Take action as necessary and appropriate.
6. **Discussion and consideration of the 2015 CSDA [California Special Districts Association] Legislative Priorities Survey.** Take action as necessary and appropriate.
7. **Discussion and consideration of goals for the CEO/Harbormaster.** Take action as necessary and appropriate.
8. **Discussion and midyear review of Budget for FY 2014-2015.** Take action as necessary and appropriate.
9. **Discussion and consideration of revising Harbor District leases to remove the provision of the percentage rent calculation that allows a deduction for**

**third-party bank fees related to accepting credit/debit cards.** Take action as necessary and appropriate.

10. **Discussion and consideration of creating a Master Lease template for future Harbor District Leases, and simplifying the lease process to encourage new businesses at the harbor.** Take action as necessary and appropriate.
11. **Committee Reports.** Reports from other standing and ad hoc committees.
12. **C.E.O.'s Report.** Report on current matters and issues planned or in progress.
13. **Board Comments.**  
This agenda item allows Board members the opportunity to discuss items of general interest, provide a reference or other resource to staff, ask for clarification or request staff to report to the Board on a certain matter.
14. **Adjournment**

\*\*\* Adjournment to the next Regular Meeting scheduled on Tuesday, December 16, 2014 at 6:30 P.M. **at the Harbor District Office, 101 Citizens' Dock Road, Crescent City, California.**

All agenda items for the next Regular Meeting must be received in the Harbor Office no later than 12:00 noon on the Wednesday preceding the meeting. All explanatory, supplementary, or background material pertaining to an agenda item must be received in the Harbor Office no later than 12:00 noon on the Friday preceding the meeting. Material handed out during a Harbor Commission meeting may not be reviewed by Commissioners at that meeting.