



# Regular Meeting

## Board of Harbor Commissioners of the Crescent City Harbor District

Brian Stone, President Wes White, Secretary

Harry Adams, Commissioner; Rick Shepherd, Commissioner; Carol White, Commissioner

### AGENDA

**Date:** Tuesday, 2 February, 2021

**Time:** Open Session 2:00 p.m.  
Closed Session following Open Session

**Place:** Remote Meeting through Zoom Webinar

*Executive Order N-29-20 provides special districts and other agencies with significant flexibility to legally conduct public board meetings during the COVID-19 State of Emergency. This Meeting will be held remotely via Zoom Webinar. To join the meeting as an attendee, please click on the link below at 2:00 PDT and enter the password provided.*

When: Feb 2, 2021 02:00 PM Pacific Time (US and Canada)  
Topic: Harbor Commission Meeting

Link: <https://us02web.zoom.us/j/87004551554?pwd=YmJkbHFxaU5peGxydW5XK0tFL09TUT09>  
Passcode: 465196

Or iPhone one-tap:

US: +16699006833,,87004551554#,,,,\*465196# or +12532158782,,87004551554#,,,,\*465196#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099  
or +1 301 715 8592

Webinar ID: 870 0455 1554

Passcode: 465196

International numbers available: <https://us02web.zoom.us/j/87004551554>

**Call to Order**

**Roll Call**

**Pledge of Allegiance**

## **Public Comment**

*This portion of the Agenda allows the public to comment to the Board on any issue not itemized on this Agenda, however, the Board may not take action or engage in discussion on any item that does not appear on the Agenda. Periods when public comments are allowed, Harbor Commissioners will allow attendees to submit questions and/or comments using the Zoom Q&A function. The Harbor Commission asks that audience members keep all questions and comments succinct and relevant.*

## **Regular Session**

### **1. Consent Calendar**

*All items on this list are considered and acted on in one Motion. Anyone may request an item be removed from the Consent Agenda for separate consideration.*

- a. Approval of minutes of the 19 January, 2021 Harbor Commission Meeting.**
- b. Approval of Warrant List from 14 January, 2021 through 28 January, 2021.**

### **2. New Business**

- a. Request for Qualifications for General Counsel Services for the Crescent City Harbor District.** Current Harbor District Counsel has given the required 30-day minimum notice as required by contract. Review and approve the RFQ for General Counsel Services.
- b. Crescent City Harbor District Organizational Chart.** Review and discuss CCHD Organizational chart and accompanying background materials.
- c. Bylaws.** Review bylaw updates and comments from Harbor Counsel.
- d. Report on pricing for Emergency Dock Ladders.** At the 19 January Harbor Commission Meeting, the Harbor Commissioners requested that staff price the acquisition of emergency ladders for docks in the Inner Boat Basin.

### **3. Unfinished Business**

- a. Solar Project Update**

### **4. Communications and Reports**

- a. Financial Reports: Account Balances**
- b. CEO Report**
- c. Commissioner Reports**  
Pursuant to the Brown Act, this item allows the Commissioners to briefly discuss activities engaged in since the previous public meeting.

**5. Adjourn to Closed Session**

**CONFERENCE WITH REAL PROPERTY NEGOTIATIONS**

Government Code Section 54956.8

Starfish Way frontage at Inner Boat Basin

Agency Negotiator: Charlie Helms

Negotiating Parties: Crescent City Harbor District; Rural Human Services

Under Negotiation: Lease Price and Terms

**Public Employee Performance Evaluation**

Government Code Section 54957

Title: CEO / Harbor Master

**6. Adjourn Closed Session**

**7. Report out of Closed Session**

**8. Adjournment**

*Adjournment to the Board of Harbor Commissioners next meeting scheduled for Tuesday, 16 February, 2021, at 2 P.M. Until the Governor rescinds Social Distancing directives, all Harbor Commission meetings will be held via Zoom Web Conferencing. Access code for public participation can be found in the meeting notice posted on the Harbor District website or on the Harbor bulletin board at 101 Citizens Dock Road.*