



## Board of Harbor Commissioners of the Crescent City Harbor District

Wes White, President

Scott R. J. Feller, Secretary

Patrick A. Bailey, Commissioner

Ronald A. Phillips, Commissioner

James Ramsey, Commissioner

### MINUTES

#### Board of Harbor Commissioners of the Crescent City Harbor District Regular Meeting, Tuesday, December 15, 2015, 6:30 P.M.

##### COMMISSIONERS PRESENT:

Wes White, President  
Scott Feller, Secretary  
Ron Phillips  
James Ramsey

##### COMMISSIONERS ABSENT:

Patrick Bailey

##### OTHERS PRESENT:

Charlie Helms, CEO/Harbormaster  
Nicole Burshem, PS Business

**5:15 p.m. The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.**

The meeting began at 5:20 p.m. by President White. Recessed in closed session at 5:21 p.m.

##### **Public Comment prior to closed session.**

The following person(s) addressed the Commission: None

**Closed Session. The Board of Harbor Commissioners will now meet in closed session to discuss the following items:**

- (1) PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (d) (4)**  
Anticipated Litigation: Crescent City Harbor District
- (2) CONFERENCE WITH REAL PROPERTY NEGOTIATIONS: Pursuant to Government Code Section 54956.8 Property 201 Citizens Dock Road, Crescent City, Agency Negotiator: Charles Helms**
- (3) PURSUANT TO GOVERNMENT CODE SECTION 54957 (B)**  
Public Employee Performance Evaluation:

**REPORT OUT OF CLOSED SESSION**

The following was reported in closed session: None

**6:30 p.m. The Board of Harbor Commissioners will meet in open session to discuss the following agenda items**

The meeting was opened by President White at 6:30 p.m.

**Pledge of Allegiance**

The pledge was led by Commissioner Ramsey.

**Public Comment**

The following person(s) addressed the Commissioner: None

**1. Consent Agenda**

**Requests to remove items from the Consent Agenda may be heard at this time**

- A) Approval of the warrant list since the December 1, 2015 Harbor Commission Meeting**
- B) Approval of the minutes of the December 1, 2015 Harbor Commission Meeting**

ON MOTION BY COMMISSIONER FELLER, SECONDED BY COMMISSIONER RAMSEY, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED THE CONSENT AGENDA ITEMS 1 A. -B.

**2. Discussion and consideration of adopting an amendment to the Crescent Sea Food lease to provide that lease payments will commence on January 15, 2016. Take action as necessary and appropriate**

Commissioner Ramsey commented he was concerned about the dates of January 15, 2016 or whichever comes first; if there is no crab season than there is still no product. Commissioner Ramsey commented we should take a look into when the opening of

crab season is. Mr. Helms commented that there would be other products there to sell just won't have any crab.

ON A MOTION BY COMMISSIONER PHILLIPS, SECONDED BY COMMISSIONER FELLER, AND UNANIMOUSLY CARRIED WITH COMMISSIONER RAMSEY OPPOSED, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED THE AMENDMENT TO THE CRESCENT SEA FOOD LEASE TO PROVIDE THAT LEASE PAYMENTS WILL COMMENCE ON JANUARY 15, 2016 OR IF THE CRAB SEASON STARTS AGAIN WHICHEVER MAY COME FIRST.

### **3. Committee Reports. Reports from other standing and ad hoc committees**

The following committee reports were made:

Financial – None

Budget Committee – None

Design Oversight – None

Dredge – Commissioner Ramsey commented we are talking with Army Corp and making progress.

Events – None

Ordinance and Policy – Mr. Helms commented it is an ongoing process.

Lease Committee – None

Park Model Construction – None

Real Estate Policy/Lease Committee – None

North Coast Tsunami Center Committee – None

Dutra Dispute Resolution Committee – None

Employee Negotiations – None

Insurance Committee – None

Zoning and Land Use – None

Strategic Planning - None

Marketing – None

Maintenance and Repair – None

IGRC – None

Chamber – Commissioner Phillips commented in regards to the TOT paid to city and county for the years of 2014-15 and 2015-16.

Land Use Plan – None

Two by two- None

Tri agency- None

Port safety- Mr. Helms commented there is only one boat that hasn't gone through the mandatory inspection. If they don't go through the inspection they will not be able to go out for the crab season.

Personnel- None

4. **CEO Report. Report on current and planned items**

Mr. Helms reported in regards to the leasing update, grants update, cost reduction focus. Mr. Helms reported in regards to the collections. Mr. Helms commented the Frontier is still there due to trying to the owners not responding to the phone calls and the new owner of the Pieces contracted with the Harbor to move the vessel to dry storage. Commissioner Ramsey asked what the owners of the Frontier want from the Harbor. Mr. Helms commented they want the Harbor to forgive the debt and remove the boat. Commissioner Ramsey asked would it benefit the Harbor to remove the boat from the water and add it to the bill. Commissioner Feller asked if it was a federal recognized boat. Mr. Helms commented it is not registered. Commissioner Ramsey recommended removing the boat so that it does not sink and never rent to the owners of the boat again. Commissioner Feller recommended filing for small claims court and receiving permission to pull the boat to reduce any liability. The Commission unanimously carried the recommendation by Commissioner Feller. Mr. Helms reported in regards to the inner boat basin electrical and Eaton pedestals, dredging update, close out status of federal and state projects, domoic acid contamination update, California state coastal conservancy, Englund marine, California coastal commission and division of boating and waterway, lease existing harbor buildings, tsunami experience, RV park focus, old Englund marine building, harbor maintenance team, harbor staff update, harbor promotion, harbor commission 2016 meeting calendar, and overview of some other current CCHD projects. President White asked on a report at next meeting on solar systems. Mr. Helms commented that yes there will be something next meeting when a complete report in drawn up. Commissioner Ramsey asked in regards to the bathrooms. Mr. Helms commented they are nice, they are built into a small trailer so it can be moved if need be. Commissioner Ramsey asked if there is water and sewer or a storage area for the material. Commissioner Phillips commented it is sewer and water. Commissioner Phillips asked in regards to harbor staff update. Mr. Helms commented he is going to send the commissioners a report on the staff.

5. **Board Comments. The Agenda allows Board of Harbor Commission members the opportunity to discuss items of general interest, provide a reference or other resource to staff and to ask for clarification or request staff to report to the Board on certain matters**

The following Commissioner reported on the following: Commissioner Phillips commented to have a Merry Christmas and Happy New Year. Commissioner Feller commented he wishes everyone a Merry Christmas and a Happy New Year. Commissioner Ramsey commented and all a good night. President White commented Merry Christmas and thanks everyone for his or her hard work.

6. **Adjournment**

There being no further business to come before the Commission, President White adjourned the meeting at 7:05 p.m., until the next regularly scheduled meeting on January 5, 2016 at 6:30 p.m.

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Wes White, President

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Scott Feller, Secretary

Approved this \_\_\_\_\_ day  
of \_\_\_\_\_, 2015.  
Possession