Special Meeting Minutes of the *Board of Harbor Commissioners of the Crescent City Harbor District*	
Harbor District Office, 101 Citizens Dock Road Crescent City, CA 95531	December 17, 2024 1:50 p.m.

Board of Harbor Commissioners of the Crescent City Harbor District

MINUTES

Special Session, Tuesday, December 17, 2024, at 1:50 P.M.

These minutes were prepared pursuant to Government Code Section 54953(c)(2) and CCHD Board Bylaws Section 7.15(a). These are "Action Minutes" that are limited to recording actions taken by the Board.

1) Roll Call. Commissioners Present*: Schmidt, Evans, Shepherd, Weber, Nehmer*

2) New Business

a. Consider and Vote to Approve Funding for the Del Norte Visitor Bureau.

Commissioner Shepherd moved to approve funding in the amount of $7,000.00. Chair Weber seconded the motion.

ACTION TAKEN: MOTION FAILED

AYES: SHEPHERD, WEBER **// NAYS:** EVANS, SCHMIDT, NEHMER

ABSENT: NONE **// ABSTAIN:** NONE

5) MEETING ADJOURNMENT

Regular Meeting Minutes of the *Board of Harbor Commissioners of the Crescent City Harbor District*	
Harbor District Office, 101 Citizens Dock Road Crescent City, CA 95531	December 17, 2024 2:00 p.m.

Board of Harbor Commissioners of the Crescent City Harbor District

MINUTES

Regular Session, Tuesday, December 17, 2024, at 2:00 P.M.

These minutes were prepared pursuant to Government Code Section 54953(c)(2) and CCHD Board Bylaws Section 7.15(a). These are "Action Minutes" that are limited to recording actions taken by the Board.

1) Roll Call. Commissioners Present*: Schmidt, Evans, Shepherd, Weber, Nehmer*

2) Consent Calendar: Approve Meeting Minutes of the October 1, 2024 Regular CCHD Board Meeting. Commissioner Shepherd moved to approve the minutes. Chair Weber seconded the motion.

ACTION TAKEN: MOTION PASSED
AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD **// NAYS:** NONE
ABSENT: NONE **// ABSTAIN:** NONE

3) New Business

a. ***Approve Nomenclature Changes and New Appointments for Board Liaison and Other Positions Proposed by the Legal Affairs, Polices, & Procedures Committee.***

Commissioner Nehmer moved to change the nomenclature of Board officer titles such that the Commissioner currently serving as Secretary would become the Vice Chair, the Commissioner currently serving as President would become Chair, and a new Commissioner would be elected to the Secretary officer position. Furthermore, the current Chief of Operations, David Negus, would be appointed to an additional role as Treasurer, and the current Office Manager Kristina Hanks would be appointed to an additional role as the Clerk of the Board. Commissioner Evans seconded the motion.

ACTION TAKEN: MOTION PASSED
AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD **// NAYS:** NONE
ABSENT: NONE **// ABSTAIN:** NONE

Commissioner Schmidt nominated Commissioner Evans to serve as Secretary of the Board, and Vice Chair Nehmer seconded the motion.

<u>ACTION TAKEN:</u> COMMISSIONER EVANS ELECTED SECRETARY
AYES: EVANS, SHEPHERD, SCHMIDT, NEHMER, WEBER **// NAYS:** NONE
ABSENT: NONE **// ABSTAIN:** NONE

The Board declined to take action on appointing liaisons, and continued that portion of the agenda item to a future meeting.

b. Consider Revised Rules for Public Participation. *No action taken.*

c. Consider and Vote to Approve Scope of Work for Community System Solutions (CSS) under the Hazard Mitigation Grant Program (HMGP).

Commissioner Nehmer moved to approve the scope of work for CSS under the HMGP program, not to exceed $47,500. Commissioner Schmidt seconded the motion.

<u>ACTION TAKEN:</u> MOTION PASSED
AYES: SCHMIDT, SHEPHERD, EVANS, NEHMER, WEBER **// NAYS:** NONE
ABSENT: NONE **// ABSTAIN:** NONE

d. Consider Revised CCHD Bylaws as Proposed by the Legal Affairs, Polices, & Procedures Committee. *No action taken.*

4) Communications and Reports

- ***b. Financial Report***
- ***c. CEO/Harbormaster Report***
- ***d. Harbor Commissioner & Committee Reports***

5) MEETING ADJOURNMENT