

Board of Harbor Commissioners

Crescent City Harbor District

December 3, 2025

Special Harbor Commission Meeting



Special Meeting

Board of Harbor Commissioners of the Crescent City Harbor District

Chair Gerhard Weber, Vice Chair John Evans
Commissioner Rick Shepherd, Commissioner Dan Schmidt, Commissioner Annie Nehmer

AGENDA

Date: Wednesday, December 3, 2025

Time: Open Session: 11:00 a.m.

Place: 101 Citizens Dock, Crescent City, CA, and via Zoom Webinar,

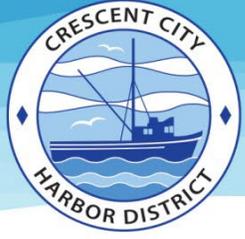
VIRTUAL MEETING OPTIONS

TO WATCH (via online)

<https://us02web.zoom.us/j/6127377734>

TO LISTEN (via telephone)

Dial (669) 900-6833, please enter 612 737 7734# (meeting ID)
or, one tap mobile: +16699006833,,6127377734#



1. Preliminary Items

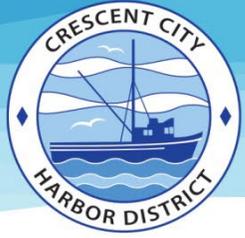
- a. Call to Order**
- b. Roll Call**
- c. Pledge of Allegiance**



1. Preliminary Items

d. General Public Comments

The general comment period is provided for subjects not included on the agenda but within the subject matter jurisdiction of the District. Each person is limited to a maximum of 3 minutes of speaking time. To maintain meeting decorum, Board members and staff should refrain from responding to statements or questions during this time, but may be available to follow-up with members of the public after the meeting.



2. **Receive an update on the 2022 and 2024 PIDP grants and vote to approve a Confirmation of Match letter for the U.S. Maritime Administration (MARAD) to be signed by the CCHD Board Chair.**

Public Comment?

December 3, 2025

To: Mike Rademaker, Crescent City Harbor District CEO and the Crescent City Harbor District Board of Commissioners



From: Mike Bahr, CEO, Community System Solutions

Board Agenda Item: Receive an update on the 2022 and 2024 PIDP grants and vote to approve a Confirmation of Match letter for the Maritime Administration to be signed by the Board Chair.

Hello Commissioners,

This agenda item is for you to receive an update on the status of both PIDP grants and to vote to approve a Confirmation of Match letter for the Maritime Administration, which has been requested by the MARAD grants coordinator.

The first item on the update is a congratulations, as the NEPA document for both projects has been approved! (See attached email dated 2025-11-25 from Kelly O'Reilly, Environmental Projection Specialist, Maritime Administration).

This approval is key to entering into the contracts for award and drawing down the grant funds.

Harbor CEO Mike Rademaker and I are having a call on Tuesday, 12/1/25 with MARAD to discuss the details on the scope / schedule / budget for both projects. This board report will include a review of items from that conversation.

Request for Match Commitment Letter

The Marad Grants Manager has requested a letter from the Board confirming commitment of those funds. (See attached email from Bryan Herdliska, dated 2025-11-10, RE: Crescent City PIDP Harbor fund commitment letter – question.

The Crescent City Board of Harbor Commissioners previously adopted resolutions committing match to both PIDP grants (See attached Resolution 2022-13 and Resolution 2024-03)

To meet MARAD's request, we have created the attached draft letter. The letter includes the following:

“The 2022 Port Infrastructure Development Program awarded the Harbor District \$7,366,565 to assist with funding construction of a new seawall. The required match under Department of Transportation guidelines is \$1,841,641

The 2024 Port Infrastructure Development Program awarded the Harbor District \$8,000,000 to assist with funding construction of a new Citizen’s The required match under Department of Transportation guidelines is \$2,000,000.

The Crescent City Harbor District will leverage Federal Funding by providing \$3,841,641 of the project costs from its revenue, tax sources and other non-federal grants and awards.”

We specifically called out that matching funds will come from also come non-federal grants and awards. MARAD has approved the use of grants from the state as match for the project. (See Attached emails Pre-Award Approval for PIDP 2022 Crescent City Harbor District.pdf from Kelly B. Mitchell-Carroll dated Jan 25, 2023 and RE: CCHD Request to Expend Pre-Award PIDP Costs (ver. 2) from Bryan Herliska dated 2025-11-06).

The already awarded Coastal Conservancy grant will account for approximately \$1,000,000 in eligible match by the time that grant is fully expended.

Once the award contracts for the PIDP grants are signed with MARAD, which formally commits the grant funds to the District, CSS will immediately apply to the CA Coastal Conservancy for a construction grant to assist with this project and count towards the Match commitment amount.

The Coastal Conservancy previously awarded a planning grant for this project. As per the Coastal Conservancy grant process, those receiving planning grants are encouraged to apply for construction grants when ready for construction.

Under Coastal Conservancy regulations, ready for construction includes an approved CEQA document. The Harbor District is now in final the CEQA document approval process.

The CEQA document is now available at the counter to review and the 30 day notice to adopt a Mitigated Negative Declaration CEQA has been issued. (See attached) The notice will be published and the Board will hold a public hearing to take comments on the CEQA document at its December 10 meeting.

I will in attendance in person at your December 3 meeting and will be happy to answer any questions you may have.

Thank you,

Mike Bahr.

PLACE ON LETTERHEAD

December 3, 2025

**Bryan Herdliska
Grants Manager, Office of Port Infrastructure Development
Maritime Administration
U.S. Department of Transportation**

Re: Confirmation of Match for the 2022 and 2024 PIDP grant awards

Hello Mr. Herdliska,

This letter confirms the Crescent City Harbor District intent to provide matching funds to both the 2022 and 2024 Port Infrastructure Development Program Grants awarded to the Crescent City Harbor District.

The 2022 Port Infrastructure Development Program awarded the Harbor District \$7,366,565 to assist with funding construction of a new seawall. The required match under Department of Transportation guidelines is \$1,841,641

The 2024 Port Infrastructure Development Program awarded the Harbor District \$8,000,000 to assist with funding construction of a new Citizen's The required match under Department of Transportation guidelines is \$2,000,000.

The Crescent City Harbor District will leverage Federal Funding by providing \$3,841,641 of the project costs from its revenue, tax sources and other non-federal grants and awards.

We thank the Department of Transportation, Maritime Administration, for these grant awards and all the work that has been done to assist the District move forward with these projects. We look forward to continuing to work with you as we move into the construction phase of these important projects.

Thank you,

President
Board of Harbor Commissioners
Crescent City Harbor District



RE: PIDP22 and PIDP24 CCHD_RE: CCHD Dock and Seawall Replacement Project Update

From O'Reilly, Kelly (MARAD) <kelly.oreilly@dot.gov>

Date Tue 2025-11-25 11:20 AM

To Nouri, Younes <ynouri@moffattnichol.com>; Meyers, Taylor <tmeyers@moffattnichol.com>; Mike Bahr <mike.bahr@cssgrants.org>; mrademaker@ccharbor.com <mrademaker@ccharbor.com>; Sutherland, Adam CTR (MARAD) <adam.sutherland.ctr@dot.gov>; Schwertner, Margaret <mschwertner@moffattnichol.com>

 2 attachments (18 MB)

PIDP 22 and 24 CCHD Final FONSI_signed 112125.pdf; PIDP 2022 and 2024 CCHD FINAL EA_November 2025.pdf;

Good afternoon,

Attached are the final EA and signed FONSI for the PIDP 22 and 24 CCHD projects. NEPA is now complete. Please let me know if you have any questions. It was a pleasure working with you and Happy Holidays!

Thanks,
Kelly



Kelly O'Reilly

Environmental Protection Specialist

MAR-410.1

Maritime Administration

U.S. Department of Transportation

Phone: 202-579-6756

Email: kelly.oreilly@dot.gov

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From: Nouri, Younes <ynouri@moffattnichol.com>

Sent: Monday, November 17, 2025 9:26 PM

To: O'Reilly, Kelly (MARAD) <kelly.oreilly@dot.gov>; Meyers, Taylor <tmeyers@moffattnichol.com>; Mike Bahr <mike.bahr@cssgrants.org>; mrademaker@ccharbor.com; Sutherland, Adam CTR (MARAD) <adam.sutherland.ctr@dot.gov>; Schwertner, Margaret <mschwertner@moffattnichol.com>

Subject: Re: PIDP22 and PIDP24 CCHD_RE: CCHD Dock and Seawall Replacement Project Update

CAUTION: This email originated from outside of the Department of Transportation (DOT). Do not click on links or open attachments unless you recognize the sender and know the content is safe.

RE: Crescent City PIDP Harbor fund commitment letter - question

From Herdliska, Bryan (MARAD) <bryan.herdliska@dot.gov>

Date Mon 2025-11-10 10:28 AM

To Mike Bahr <mike.bahr@cssgrants.org>

Cc Mike Rademaker <mrademaker@ccharbor.com>

 1 attachment (85 KB)

PIDP FY22 Crescent City - (2025-11-10).docx;

Both. Preferably in one letter that details the costs for both projects and the commitments for both. Also, please find attached the updated FY 22 agreement.

-Bryan

From: Mike Bahr <mike.bahr@cssgrants.org>

Sent: Monday, November 10, 2025 12:27 PM

To: Herdliska, Bryan (MARAD) <bryan.herdliska@dot.gov>

Cc: Mike Rademaker <mrademaker@ccharbor.com>

Subject: Crescent City PIDP Harbor fund commitment letter - question

CAUTION: This email originated from outside of the Department of Transportation (DOT). Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Hello Bryan,

Can you confirm which PIDP year you need the updated commitment letter for?

Would it be helpful if we did both 2022 and 2024?

Thank you,

Mike

Mike Bahr

He/Him

CEO & Grant Writer
mike.bahr@cssgrants.org
(916) 827-0016



Community System Solutions 

RESOLUTION NO. 2022-13

**A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE
CRESCENT CITY HARBOR DISTRICT FOR PORT INFRASTRUCTURE GRANT
FUNDING MATCH**

WHEREAS, The Crescent City Harbor District applied to the Department of Transportation, Maritime Administration Port Infrastructure Development Program to assist with funding construction of a new seawall. Estimated construction costs are \$9,208,207.

WHEREAS, The federal share requested is \$7,366,565.60.

WHEREAS, The required match under Department of Transportation guidelines is \$1,841,641.

WHEREAS, The Department of Transportation, Maritime Administration on September 13, 2022 requested that the Crescent City Harbor District provide a letter of commitment from the applicant that the funds are available and committed by resolution to the project.

WHEREAS, The Department of Transportation, Maritime Administration requested that the requested information be sent to them by email, by 4:00 p.m. EDT on Thursday September 15, 2022. (No extensions are possible for this deadline)

WHEREAS, The Board of the Crescent City Harbor District now resolves that it will leverage Federal Funding by bringing in 20% of the project costs from its revenue and tax sources.

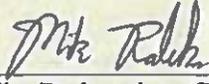
WHEREAS, In November of 2018, the voters of Del Norte County passed Measure C to authorize the County of Del Norte to raise the local hotel tax from 8 percent to 10 percent to fund debt repayment for the USDA disaster loan issued following the 2006 and 2011 tsunamis and to fund further harbor repairs. The measure was also designed to expand the application of the hotel tax to spaces rented at recreation vehicle parks at a rate of 2 percent.

NOW, THEREFORE, BE IT RESOLVED that these funds and other Harbor revenue will be used as matching funds for the Department of Transportation, Maritime Administration Port Infrastructure Development Program.

APPROVED, ADOPTED AND SIGNED this 14th day of September 2022.


Harry Adams, Secretary
Board of Harbor Commissioners
Crescent City Harbor District

ATTEST:



Mike Rademaker, Clerk
Board of Harbor Commissioners
Crescent City Harbor District

AYES: 5
NOES: 0
ABSENT: 0
ABSTAIN: 0

RESOLUTION NO. 2024-03

**A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE
CRESCENT CITY HARBOR DISTRICT FOR PORT INFRASTRUCTURE GRANT
FUNDING MATCH**

WHEREAS, The Crescent City Harbor District is applying to the Department of Transportation, Maritime Administration 2024 Port Infrastructure Development Program to assist with funding construction of a new Citizen's Dock. Estimated construction costs are \$10,000,000.

WHEREAS, The federal share requested is \$8,000,000.

WHEREAS, The required match under Department of Transportation guidelines is \$2,000,000.

WHEREAS, The Harbor is requesting the Secretary of Transportation increase the Federal share of costs above 80%, to reduce the amount of match required from the Crescent City Harbor District to \$1,000,000.

WHEREAS, The Department of Transportation, Maritime Administration, as part of the grant application, requests that the Crescent City Harbor District provide a resolution of commitment from the applicant that the funds are available and committed by resolution to the project.

WHEREAS, The Department of Transportation, Maritime Administration instructed that the requested information be submitted to Grants.gov as part of the Harbor's grant application, by 11:59:59 p.m. E.D.T. on May 10, 2024. (No extensions are possible for this deadline).

WHEREAS, The Board of the Crescent City Harbor District now resolves that it will leverage Federal Funding by bringing in 20% of the project costs from its revenue and tax sources.

WHEREAS, These funds and other Harbor revenue will be used as matching funds for the Department of Transportation, Maritime Administration 2024 Port Infrastructure Development Program.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF HARBOR
COMMISSIONERS OF THE CRESCENT CITY HARBOR DISTRICT THAT:**

Section 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The District does hereby commit up to \$2,000,000. of CCHD provided funding to match between \$8,000,000 and \$9,000,000 of federal funding from the Department of Transportation, Maritime Administration 2024 Port Infrastructure Development Program.

Section 3. The CEO/Harbormaster and/or his designee ("Authorized Person"), is hereby authorized and directed to do any and all things necessary to carry out, give effect to, and comply with the terms and intent of this Resolution.

Section 4. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application and, to this end, the provisions of this Resolution are severable. The Board declares that the Board would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

Section 5. This Resolution shall take effect immediately upon its adoption.

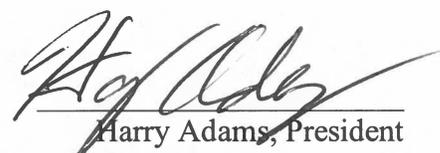
APPROVED, ADOPTED AND SIGNED this 7th day of May, 2024, by the following vote, to wit:

AYES: 5

NOES: 0

ABSENT: 0

ABSTAIN: 0



Harry Adams, President
Board of Harbor Commissioners
Crescent City Harbor District

ATTEST:



Mike Rademaker, Clerk
Board of Harbor Commissioners
Crescent City Harbor District



Michael Bahr <mikehbahr@gmail.com>

Pre-Award Approval for PIDP 2022 Crescent City Harbor District.

7 messages

Mitchell-Carroll, Kelly (MARAD) <k.mitchell-carroll@dot.gov> Wed, Jan 25, 2023 at 7:24 AM

To: Tim Petrick <tpetrick@ccharbor.com>

Cc: "Lebo, Stephen (MARAD)" <stephen.lebo@dot.gov>, "Bohnet, David (MARAD)" <david.bohnet@dot.gov>, "Onwudiegwu, Christian (MARAD)" <christian.onwudiegwu@dot.gov>, "Gill, Lauren (MARAD)" <lauren.gill@dot.gov>, Michael Bahr <mikehbahr@gmail.com>, Mike Rademaker <mrademake@ccharbor.com>, "tzickgraf ccharbor.com" <tzickgraf@ccharbor.com>, "Aislene.Delane@csuci.edu" <Aislene.Delane@csuci.edu>

Good morning Tim Petrick,

Crescent City Harbor District sent a written request to MARAD on January 9, 2023 to allow it to begin incurring certain pre-award costs for engineering fees for design advancement and environmental reviews and activities necessary for NEPA approval to advance its FY 2022 Port Infrastructure Development Program (PIDP) Seawall Replacement project. Crescent City Harbor District requested pre-award costs authorization for \$245,000 in non-Federal funds.

Pursuant to 46 U.S.C. § 54301(a)(10)(B), a PIDP grant recipient may request approval to expend certain non-Federal funds expected to be incurred after the date the grant recipient is selected for award but prior to execution of the grant agreement. Any such obligation or expenditure of non-Federal funds is subject to approval and must comply with all applicable requirements, including any requirements in the grant agreement. MARAD has reviewed the Port's application and determined the work covered by this approval complies with the requirements in 46 U.S.C. § 54301(a)(10)(B).

This message constitutes MARAD's written approval for Crescent City Harbor District to incur the following pre-award costs effective January 25, 2023, to count towards its non-Federal cost share. Crescent City Harbor District may, at its own risk, incur obligations and expenditures associated with (i) Engineering fees for design advancement; and (ii) Environmental reviews and activities necessary for NEPA approval up to the following limits:

- Preliminary Engineering & Design: \$120,000
- Environmental Review & Activities: \$125,000
- **Total:** **\$245,000**

The Recipient acknowledges that the incurrence of pre-award costs in anticipation of a Federal award imposes no obligation on MARAD to either make the award or increase the amount of the Federal award if an award is made for less than the amount anticipated or is inadequate to cover the pre-award costs incurred.

If you have any questions, feel free to call or email me.

Best Regards,

V/r

Mrs. Kelly B. Mitchell-Carroll

Grants and Cooperative Agreements Officer

RE: CCHD Request to Expend Pre-Award PIDP Costs (ver. 2)

From Herdliska, Bryan (MARAD) <bryan.herdlika@dot.gov>

Date Thu 2025-11-06 6:49 AM

To Mike Rademaker <mrademaker@ccharbor.com>; Mike Bahr <mike.bahr@cssgrants.org>

Cc Murray, Donovan (MARAD) <donoan.murray@dot.gov>

Good morning,

The Crescent City Harbor District (Recipient) sent a written request to MARAD on October 24, 2025, for pre-award approval authority to begin incurring certain pre-award costs associated with the project's Design and Engineering Services, NEPA activities, and permitting actions, related to its FY 2024 Port Infrastructure Development Program (PIDP) Citizens Dock Replacement Project. The Recipient requested pre-award cost authorization for up to \$175,000 to incur costs related to Engineering and Design Services, NEPA, and other permitting actions to continue the process of design, engineering, and environmental permitting (NEPA). This task is limited to preliminary design and engineering and not final design (with final design actions only allowed after NEPA approval from MARAD).

Pursuant to 46 U.S.C. § 54301(a)(10)(B), a PIDP grant recipient may request approval to expend certain non-Federal funds expected to be incurred after the date the grant recipient is selected for award but prior to execution of the grant agreement. Any such obligation or expenditure of non-Federal funds is subject to approval and must comply with all applicable requirements, including any requirements in the grant agreement. MARAD has reviewed the Recipient's application and determined the work covered by this approval complies with the requirements in 46 U.S.C. § 54301(a)(10)(B).

MARAD recognizes that certain field surveys, studies, and/or other investigations are necessary to collect data, inform a NEPA decision, and comply with regulatory permits. Upon review of the proposed pre-NEPA activities, MAR410.1 has determined that this scope of work will not be invasive in terms of environmental disturbances and will not result in modifications to the natural environment. Therefore, MARAD approves conducting the pre-award work outlined in the pre-award request emailed to MARAD's Office of Environmental Compliance on 10/24/25. If any changes or amendments to the approved pre-award activities are contemplated, the Recipient shall update MARAD prior to conducting any work.

Please keep in mind that MARAD does not authorize final design activities, project construction, and/or other elements associated with the grant award that will adversely impact the environment or limit the choice of reasonable alternatives until MARAD's Office of Environmental Compliance deems the NEPA process complete, and the grant agreement is executed. Conducting such work prior to MARAD approval may result in MARAD's inability to complete an informed and appropriate NEPA review, which is required in order to enter into a grant agreement and obligate funding.

This message constitutes MARAD's written approval for the Recipient to incur the following pre-award costs, effective November 5, 2025, to count towards the non-Federal cost share, assuming that the costs would have been allowable if incurred after grant agreement execution. The Recipient may, at its own risk, incur the following costs:

- \$50,000 – Engineering & Design (preliminary design up to 90% prior to NEPA approval, and final design only after NEPA approval as stated above).

- \$25,000 – Environmental Review (NEPA Coordination and final documentation).
- \$100,000 – Permitting (Secure all state and local approvals and construction permits).

The Recipient acknowledges that the incurrence of pre-award costs in anticipation of a Federal award imposes no obligation on MARAD to either make the award or increase the amount of the Federal award if an award is made for less than the amount anticipated or is inadequate to cover the pre-award costs incurred.

If you have any questions, feel free to call or email me.

Best Regards,



Bryan Herdliska

Grants Manager, Office of Port Infrastructure Development
Maritime Administration
U.S. Department of Transportation

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Notice of Intent to Adopt a Mitigated Negative Declaration

To: Interested Individuals

From: Crescent City Harbor District
101 Citizens' Dock Road, Crescent City CA 95628
(Lead Agency and Address)
Contact: Mike Rademaker, CEO/Harbormaster

County Clerk, County of: _____
Del Norte

Subject: Notice of Intent to Adopt a Mitigated Negative Declaration

This is to advise that _____ The Crescent City Harbor District _____ has prepared a
(Lead Agency)

Negative Declaration or Mitigated Negative Declaration Environmental Impact Report

for the project identified below. As mandated by State law, the minimum public review period for this document is:

Negative Declaration

EIR

- | | |
|--|--|
| <input type="checkbox"/> 21 days (Negative Declaration was not submitted to the State Clearinghouse for review) | <input type="checkbox"/> 30 days (Draft EIR was not submitted to the State Clearinghouse for review) |
| <input checked="" type="checkbox"/> 30 days (Negative Declaration was submitted to the State Clearinghouse for review) | <input type="checkbox"/> 45 days (Draft EIR was submitted to the State Clearinghouse for a normal 45-day review) |
| <input type="checkbox"/> 21 days (State Clearinghouse granted a shortened review period for the Negative Declaration) | <input type="checkbox"/> 30 days (State Clearinghouse granted a shortened review period for the Draft EIR) |

This document is available for review at: 101 Citizens' Dock Road, Crescent City CA 95628
(Location)

A public hearing has been scheduled with Crescent City Harbor District to receive comments on the document.

Date: December 10, 2026

Time: 3 p.m.

Place: 101 Citizens' Dock Road, Crescent City CA 95628

The comment period for this document closes on: December 30, 2025
(Date)

Testimony at future public hearings may be limited to those issues raised during the public review period either orally or submitted in writing by 5:00 p.m. the day the comment period closes.

Project Title: CRESCENT CITY CITIZENS DOCK AND SEAWALL

Project Location – Specific: Crescent City Harbor

Project Description – Brief: The Crescent City Harbor District (CCHD) is proposing to demolish and reconstruct the aged and failing seawall and construct a new nearby dock in the Crescent City Harbor.

Listed Toxic Site: Yes No **Explanation:**

Signature: _____ Date: November 25, 2025
Title: Mike Rademaker, CEO/Harbormaster Telephone: 707 464-6174



3. Ordinance Code Fee Schedule workshop. Approve pre-publication draft rates and language.

Public Comment?



Staff Note: Clarification Regarding Ordinance Code Revision Process

In recent days, the Harbor District has received several calls regarding proposed revisions to the Crescent City Harbor District Ordinance Code. These concerns appear to arise from an erroneous posting from an unreliable online source that mischaracterized the actions taken at the November 12, 2025 Board meeting. Contrary to those claims, the Board did not adopt, amend, or introduce any ordinance at that meeting; it simply reviewed ongoing draft revisions and provided direction to staff.

Here is how the matter was agendized:

Agenda Item #6 (November 12, 2025):

“Consider further revisions to CCHD Ordinance Code and Fee Schedule and approve pre-publication draft.”

The agenda item’s operative language: **“pre-publication draft,”** made clear that the document was not ready for introduction or publication, and that the Board’s discussion was necessarily limited to preliminary editing rather than any step toward adopting an ordinance. The Board’s action authorized staff and counsel to continue preparing a pre-publication draft, not to initiate any portion of the formal ordinance adoption process. No ordinance was introduced, no first reading took place, no publication occurred, and no vote to adopt or amend any ordinance was scheduled or conducted.

Proper Procedure Under Harbors & Navigation Code § 6309.2

State law requires a very specific sequence before an ordinance may be adopted. Under **California Harbors & Navigation Code § 6309.2:**

“Before any ordinance may be adopted, the ordinance shall be published in its entirety on three separate occasions in a newspaper of general circulation published within the district, or if none, in any newspaper of general circulation published in the county in which the district, or a part thereof, is located, together

with a notice of the date on which the board will meet for the purpose of adopting the ordinance. The first publication shall occur at least 20 days prior to the date of such meeting, and the second and third publications shall occur at seven-day intervals. The general public shall be allowed to appear at the meeting and be heard on the proposed ordinance. The ordinance shall become effective as provided in Section 9141 of the Elections Code, unless another effective date is set forth by the board.”

Reference: <https://law.justia.com/codes/california/code-hnc/division-8/part-4/chapter-3/article-1/section-6309-2>

Because the draft Ordinance Code still requires additional edits and fee schedule adjustments, **the District has not yet begun this publication process**. Initiating § 6309.2 publication before the fee schedule is finalized would be premature and would fail to meet the requirement that the proposed ordinance be published “in its entirety” in the form intended for adoption.

Publication Will Follow Final Fee Schedule Review

The fee schedule is scheduled for additional review and refinement at the **December 3, 2025** meeting and, depending on Board direction, may require additional adjustments at subsequent meetings. Only after these adjustments are complete can the Board authorize staff to publish the full, consolidated draft Ordinance Code and fee schedule as required by § 6309.2.

Once the Board authorizes publication, the statutory process will proceed as follows:

- Three required newspaper publications at the intervals specified in § 6309.2
- Public notice of the date for the adoption hearing
- A public meeting at which members of the community may appear and be heard
- A final adoption vote following the conclusion of the publication period

As of today, none of these formal steps have begun.

Conclusion

The online claims that the Harbor District adopted ordinances on November 12 or failed to follow required procedures are incorrect. The Board’s action was strictly preparatory and limited to internal drafting. The formal, publication-based process mandated by Harbors & Navigation Code § 6309.2 will begin only after the fee schedule is finalized and the Board directs staff to proceed with publication.

Look at item
 Better than CCHD /Also considering adding to CCHD
 Worse than CCHD
 Maybe at to CCHD

Fee Item	Crescent City	Fee Items not on CCHD	Brookings	Woodley Island
Storage				
Storage in Designated Spaces	\$200 per month			
Storage in North Yard (per item or pair, NTE 325 sq ft)	\$85 per month	per square foot, monthly	\$0.12/mth	\$0.30/sq ft/mo, \$50 minm
		per square foot, annual		\$0.27/sq ft/mo
		outrigger pole storage	\$20/month	
		Work Yard - Temporary		\$1.25/sq ft/day
Failure to Vacate Storage Space When Required	\$350 per month			
Vessel Dry Storage	\$3 per foot (34' and under) / \$3.25 for 35'+, \$50 min			
Trailer Inside of Storage Area	\$85 per month		\$10/day \$100/mth	
Concession Fees/Signage				
Special Event Fee Schedule A	\$120 per 4 hour event - Up to 1,000 sq. ft.			
Special Event Fee Schedule B	\$180 per 4 hour event - Up to 2,500 sq. ft.			
Special Event Fee Schedule C (minimal staff)	\$600 per day + staff time, \$300 deposit			
Special Event Fee Schedule C (Harbor staff involvement)	\$1,200 per day + staff time, \$600 deposit			
Concession Fee for Food Carts	\$30 per day (4 hours)			
Concession Fee for Food Trucks	\$30 per day (4 hours)			
Concession Fee for Non-Food Sales	\$30 per day (4 hours)			
Concession Fee for Food Sales	\$30 per day (4 hours)			
Concession Fee for Dockside Sales of Seafood	\$30/day or \$150/month or \$1,200 annual			
Concession Fee for Wholesale Purchase of Seafood	\$14,400 Annual fee + poundage fees			
Daily Permit Fees for Filming / Still Photography	\$480/day filming / \$120/day still			
Wayfinding Signage (single entry marker)	\$120 Quarterly			
		Boardwalk, per day	\$ 756.00	
		Boardwalk Extension/Grass Area, per day	\$ 360.00	
		Saturday market, per vendor, per day	\$ 20.00	
		Parking Lot, per square foot, per day	\$ 0.01	
		Stage, per day	\$ 100.00	
		Grass Lot area per day		\$ 250.00
Maintenance and Crew Services				

Personnel/Labor	\$180 per hour (0700–1530, 1 hr min)		\$100/hr	
Personnel/Labor	\$300 per hour (1530–0700, 1 hr min)		\$120/hr	
Forklift	\$120 per hour (1/2 hr min, includes operator)		\$80/hr	\$70/1st hr, \$40 after
Backhoe	\$180 per hour (1/2 hr min, equipment only)			
Mobile Crane	\$240 per hour (1/2 hr min, equipment only)			
Port Small Boat	\$150 per hour (1/2 hr min, equipment only)		\$159/hr	
Port Landing Craft	\$225 per hour (1/2 hr min, equipment only)			
Lay Days in Self-Help Area	\$2.00 per foot daily (\$20 min)			
Boat Stands at Harbor	\$12 per stand, monthly			
Work Dock	\$40 per day plus moorage (3 free days/year)			
Boat Pump Out by District Staff	\$200 per hour (2 staff included)	Bilge		\$20/pump less than 50 gals
		Sewage		Free
		Emergency Pump Out		\$ 100.00
Boat Pump Rental	\$24/day electric / \$60/day gasoline + personnel cost			
Waste Oil / Bilge Water Disposal	\$2.25 per gallon + labor		Time and materials	
Oil Absorbing Pads	\$3 per pad			
		Telehandler	\$159/hr	
		Port Truck	\$80/hr	
		Welding Machine	\$80/hr	
		Welding Plug	\$25/day	
		Boat/Trailer Storage - max 10 days	\$10/day	
		Boat/Trailer Storage - per month	\$100/mth	
		Gear Storage - per sq ft	\$0.12/mth	
		Clean up	Time and Materials	
		Disposal Fees		
		Waste oil	No charge	
		oil-water mix - per gallon	time and materials	
		Net/Gear Disposal - per pound	Time and Materials	
		Garbage - per pound	Time and Materials	
		Port Labor		
		All port labor including admin staff	\$100/hr	
		Overtime	\$120/hr	
		Emergency call-out	\$200/hr	
		Permit to Sell Fish From Boat	\$200/yr	\$ 100.00
		Abandoned/Derelict Vessel Disposal	cost plus 10%	

Vessels and Marina

Launch Fee	\$7 daily / \$60 monthly / \$180 annual	Line Replacement - per rope	Time and materials	
			\$7/daily discounted rate	
		annual pass- jan-june, to remainder of	\$ 210.00	\$168
		july-sept, to remainder of year	\$ 140.00	\$112
		oct-dec, to remainder of year	\$ 105.00	\$84
		discounts for local residents, senior over 65, veterans		
Vessel Inspection & Documentation Fee	\$240 annually			\$ 50.00 one time fee
Live Aboard Fees	\$240/mo up to 2 persons; \$120 per person thereafter		\$95 1st person/ \$95 each add	no charge
Charter Boat Fee (9 passengers or less)	\$600 w/annual moorage / \$900 w/o		\$200 w/annual moorage	
Charter Boat Fee (10 passengers or more)	\$1,200 w/annual / \$1,800 w/o		\$300 w/o annual moorage	
Anchorage Fee	\$15 per day			
Boat Without Insurance	\$180		N/A	\$ 100.00
Electric Meter Admin Fee	\$30/month (waived if auto-pay/pre-pay)			
Annual Parking Permit - Commercial Fishing	\$90/year (2 incl. w/slip rent)			
Annual Parking Permit - Recreational Fishing	\$120/year (1 incl. w/slip rent)			
Showers	No charge (tenants only)			\$0.50/6 mins
		Washer		\$2.50/load
		Dryer		\$0.25/7 mins
		Soap Dispenser		\$1.00/box
		Fish Sales Permit		\$ 100.00
		Electric Plug		
		Kayak - monthly		\$15/mo
		kayak - yearly		\$150/yr
		Parking Lot Space		
		Daily		\$ 2.25
		Monthly		\$ 30.00
		Annual		\$ 200.00
<u>Administrative/Office</u>				
Copies	\$0.50 per page	Copies of Record/B&W	\$0.25/page	
		Attorney Review	At cost	
Electronic Media Copies	Actual cost of duplication			
Meeting Agendas	No charge (email, fax, or pick-up)			
Sending/Receiving Faxes	\$1 per page			
Clerical Processing Fee (General)	\$90 per hour		\$ 35.00	

Clerical & Legal Processing Fee (Revocations)	\$425			
Clerical & Legal Processing Fee (Lease Mods)	\$900			
Paper Billing Fee	\$12 per mailed statement / \$10 for pick-up			
CEQA Fee	\$600 deposit (subject to change)			
Late Fee	\$30 per month per invoice		3%	
		Balance 5-50		\$ 10.00
		balance50.01-100		\$ 15.00
		Balance 100+		\$ 25.00
Electronic Key Fob	\$42		\$20 (restroom)	
Returned Check	\$30 first / \$60 subsequent		\$ 50.00	
		Research and Computer Time-written r	\$ 35.00	
		Administrative Fee	\$ 35.00	
		Notice Posting. Non-payment of lease/	\$ 35.00	
		Failure to Register. R/T unregistered bo	\$ 35.00	
		Late Fee - per month interest rate (past	3%	
		POV Mileage Reimbursement Rate	Per IRS	
		Impound Seizure Fee - Vessel	825	
		Car/Truck/Trailer/RV, plus tow fee	300	
		Background Check	30	
		Wait List Application	75	
		Transfer List	25	
		Security Camera Footage Review, per h	35	
		Bar Camera Sponsorship, per month	100	
		Wi-Fi Access		
		Events, per day	50	
		moorage holders, per month	10	
		moorage holders, annual	100	
		Merchant Fees, all debit/credit card tra	3%	
Ordinance Violations				
Parking Violation - Schedule A	\$35			
Parking Violation - Schedule B	\$250			
Civil Infraction - Schedule A	\$100			
Civil Infraction - Schedule B	\$250			
Civil Infraction - Schedule C	\$500			

Criminal Misdemeanor - Schedule A
Criminal Misdemeanor - Schedule B
Escalation Fee

\$500
\$1,000
30 days late +50%, 60 days late +100%

	<u>CCHD</u>	<u>Brookings</u>	<u>Woodley Island</u>
Commercial Retail			
Warehouse - Shop/Storage, per sq ft		\$ 0.63	
Commercial Docks, per sq ft		\$ 0.82	
Surfaced Concrete, per sq ft		\$ 0.66	
Surfaced Asphalt, per sq ft		\$ 0.39	
Retail Center, per sq ft		\$ 1.39	
Bare Ground, per sq ft		\$ 0.12	
Outdoor Deck, per sq ft		\$ 0.16	
Port Meeting Room Suite 202			
- Daily rate from 8am-8pm		\$ 55.00	\$50-1/2 day \$75 all day
Conference Room - weekend, after 5 or holiday			\$300

Insurance Certificate Limits

Leases/Tenants

General Liability, Each Occurrence

Damage to Rented Premises (each occurrence)

Medical Expenses (any one person)

Personal and Adverse Injury

General Aggregate

Products - Comp/Op Aggregate

Moorage & Transient Vessels

Commercial Vessels

Marine/Watercraft General Liability

must include wreckage removal and fuel spill liability

port must be listed as additional insured

Recreational Vessels

Marine/Watercraft General Liability

must include wreckage removal and fuel spill liability

port must be listed as additional insured

Charter/Guide Vessels

Marine/Watercraft General Liability

must include wreckage removal and fuel spill liability

port must be listed as additional insured

CCHD

Brookings

	\$ 2,000,000.00
	\$ 3,000,000.00
	\$ 5,000.00
	\$ 2,000,000.00
	\$ 2,000,000.00
	\$ 2,000,000.00
	\$ 500,000.00
	\$ 500,000.00
	\$ 500,000.00

Crescent City

Landing Fees	Example	
	Per Pound	1,0000 lbs
Coonstripe Shrimp	\$ 0.0275	\$ 27.50
Crab	\$ 0.0220	\$ 22.00
Hagfish	\$ 0.0044	\$ 4.40
Groundfish (Nearshore)	\$ 0.0138	\$ 13.75
Groundfish (Trawl)	\$ 0.0044	\$ 4.40
Pacific Whiting/Hake	\$ 0.0003	\$ 0.28
Pink Shrimp	\$ 0.0028	\$ 2.75
Sablefish	\$ 0.0165	\$ 16.50
Salmon	\$ 0.0330	\$ 33.00
Tuna	\$ 0.0010	\$ 0.99
All other	\$ 0.0055	\$ 5.50

Brookings

Public Dock Hoist/Landing Fees

Equipment/Materials Loading/offloading/hour	Max 600lb	\$	40.00
Fish/Crustaceans	Max 600 lb	\$	0.06

Landing Fees

Per pound

Crab	\$	0.010
Fish, Shrimp and other species	\$	0.005

Example

1,000

\$ 10.00

\$ 5.00

Crescent City

Commercial

	If charged by	75.6	42.4	25.8	11.4	0.7	
Dock	Slip Length	Annual	Semi-Annual	Quarterly	Monthly	Weekly	Daily
A	70'	\$ 5,292.00	\$ 2,974.00	\$ 1,806.00	\$ 798.00		\$ 53.00
B	60'	\$ 4,536.00	\$ 2,549.00	\$ 1,548.00	\$ 684.00		\$ 46.00
C	50'	\$ 3,780.00	\$ 2,124.00	\$ 1,290.00	\$ 570.00		\$ 38.00
D/E	40'	\$ 3,024.00	\$ 1,699.00	\$ 1,032.00	\$ 458.00		\$ 30.00
F/G	30'	\$ 2,268.00	\$ 1,274.00	\$ 774.00	\$ 342.00		\$ 30.00
		\$ 47.30					
Recreational		annual		monthly		weekly	daily
	< 20'	\$ 947.00		\$ 285.00		\$ 114.00	\$ 19.00
	21'-25'	\$ 1,183.00		\$ 285.00		\$ 114.00	\$ 19.00
	26'-30'	\$ 1,500.00		\$ 285.00		\$ 114.00	\$ 19.00

RV Park Rates

January - April

Daily	pull thru	\$ 50.00
	back in	\$ 40.00

May - September

Daily	pull thru	\$ 70.00
	back in	\$ 60.00

May-September Nightly Holiday May 23-26, July 3-6, August 29-31

Daily		\$ 80.00
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October - December

Daily	pull thru	\$ 65.00
	back in	\$ 55.00

Transaction Fee		2.50%
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Brookings						
Power & Water	Commercial - Annual	Annual	Semi-Annual	Month	Weekly	Daily
Charged by Foot	\$ 51.87	\$ 58.26	\$ 33.19	\$ 14.61	\$ 4.87	\$ 0.83
Price Comparison						
70	\$ 3,630.90	\$ 4,078.20	\$ 2,323.30	\$ 1,022.70	\$ 340.90	\$ 58.10
60	\$ 3,112.20	\$ 3,495.60	\$ 1,991.40	\$ 876.60	\$ 292.20	\$ 49.80
50	\$ 2,593.50	\$ 2,913.00	\$ 1,659.50	\$ 730.50	\$ 243.50	\$ 41.50
40	\$ 2,074.80	\$ 2,330.40	\$ 1,327.60	\$ 584.40	\$ 194.80	\$ 33.20
30	\$ 1,556.10	\$ 1,747.80	\$ 995.70	\$ 438.30	\$ 146.10	\$ 24.90
20	\$ 1,037.40	\$ 1,165.20	\$ 663.80	\$ 292.20	\$ 97.40	\$ 16.60
25	\$ 1,296.75	\$ 1,456.50	\$ 829.75	\$ 365.25	\$ 121.75	\$ 20.75
30	\$ 1,556.10	\$ 1,747.80	\$ 995.70	\$ 438.30	\$ 146.10	\$ 24.90
No Power		\$ 56.42	\$ 32.14	\$ 14.16	\$ 4.72	\$ 0.80

RV Park		
Peak season - April 1 - October 31		
Daily	pull thru full hook up	\$ 60.00
	back in full hook up	\$ 52.00
	partial hook-up	\$ 43.00
	Dry camping	\$ 39.00
Weekly	pull thru full hook up	\$ 360.00
	back in full hook up	\$ 312.00
	partial hook-up	\$ 258.00
	Dry camping	\$ 234.00
Off season - November 1 - March 31		
Daily	pull thru full hook up	\$ 51.00
	back in full hook up	\$ 44.00
	partial hook-up	\$ 38.00
	Dry camping	\$ 34.00
Weekly	pull thru full hook up	\$ 306.00
	back in full hook up	\$ 264.00
	partial hook-up	\$ 228.00
	Dry camping	\$ 204.00
July 4th - 3 night minimum		
Daily	pull thru full hook up	\$ 109.00
	back in full hook up	\$ 97.00
	partial hook-up	\$ 63.00
	Dry camping	\$ 55.00
Other Holidays Labor Day, Memorial Day 3 night min. other holiday 2 night min		
Daily	pull thru full hook up	\$ 64.00
	back in full hook up	\$ 55.00
	partial hook-up	\$ 44.00
	Dry camping	\$ 41.00

Non-refundable transaction fee	\$	10.00
Early check in/late out	\$	10.00
Firewood, per bundle	\$	7.00
Extra Vehicle, per day	\$	7.00
Trailer Storage (boat, car, atv) per day	\$	10.00

also add 30 day stay?

Woodley Island Marina - Eureka

Transient	Monthly	Weekly	Daily	Permanent	Annual	Monthly
Charged by	\$ 13.68	\$ 4.56	1	Charged by Foot	\$ 85	\$ 7.60
Price Comparison			Price Comparison			
70	\$ 957.60	\$ 319.20	62	70	\$ 5,964.00	\$ 532.00
60	\$ 820.80	\$ 273.60	53	60	\$ 5,112.00	\$ 456.00
50	\$ 684.00	\$ 228.00	44	50	\$ 4,260.00	\$ 380.00
40	\$ 547.20	\$ 182.40	35	40	\$ 3,408.00	\$ 304.00
30	\$ 410.40	\$ 136.80	26	30	\$ 2,556.00	\$ 228.00
20	\$ 273.60	\$ 91.20	18	20	\$ 1,704.00	\$ 152.00
25	\$ 342.00	\$ 114.00	22	25	\$ 2,130.00	\$ 190.00
30	\$ 410.40	\$ 136.80	26	30	\$ 2,556.00	\$ 228.00

ORDINANCE 52-2023 - EXHIBIT 1 - TABLE 13.200: CRESCENT CITY HARBOR DISTRICT FEE SCHEDULE

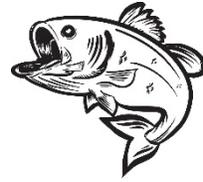
ITEM DESCRIPTION	RATE
Storage	
Storage in Designated Spaces	\$200 per month (Harbormaster determines availability and any special rates)
Storage in North Yard (per item or pair, not to exceed 325 sq. ft.)	\$85 per month
Failure to Vacate Storage Space When Required	\$350 per month
Vessel Dry Storage	\$3 per foot, monthly (34' and under) / \$3.25 for 35' and up, \$50 min
Trailer Inside of Storage Area	\$85 per month
Concession Fees / Signage	
Special Event Fee Schedule A (open to public, requires no Harbor District staff)	\$120 per 4 hour event - Up to 1,000 square feet
Special Event Fee Schedule B (open to public, requires no Harbor District staff)	\$180 per 4 hour event - Up to 2,500 square feet.
Special Event Fee Schedule C (public or private, minimal Harbor District staff involvement, staff time billed at regular rates in addition to base \$500 \$600 fee)	\$600 per day; plus actual staff time & expenses, \$300 non-refundable deposit for staff time. Up to 5,000 square feet.
Special Event Fee Schedule C (public or private, Harbor District staff involvement billed at regular rates in addition to base \$1000 \$1,200 fee)	\$1,200 per day; plus actual staff time & expenses, \$600 non-refundable deposit for staff time. Up to 10,000 square feet.
Concession Fee for Food Carts – no electricity, no more than 100 square feet, contingent on Health Dept. inspection and approval	\$30 per day (4 hours)
Concession Fee for Self-Contained Food Trucks – no electricity, no more than 500 square feet, contingent on Health Dept. inspection and approval	\$30 per day (4 hours)
Concession Fee for Non-Food Sales on District Property - no electricity, no lease, three days or more, no more than 100 square feet	\$30 per day (4 hours)
Concession Fee for Food Sales on District Property - no electricity, no lease, three days or more, contingent on Health Dept. inspection and approval	\$30 per day (4 hours)
Concession Fee for Dockside Sales of Seafood	\$30/day (4 hours) / \$150/month / \$1,200 annual
Concession Fee for Wholesale Purchase of Seafood Products (without a hoist lease)	\$600 Clerical and Legal Processing Fee \$14,400 Annual fee, plus standard poundage fees
Daily Permit Fees for Filming / Still Photography	\$480 per day filming / \$120 per day still photography
Commercial Displays or Demonstrations	To be negotiated by Harbormaster per event
Commercial Vehicle, Vessel or RV Displays	To be negotiated by Harbormaster per event
Wayfinding Signage (single entry marker)	\$120 Quarterly
Maintenance and Crew Services	
Personnel / Labor	\$180 per hour between 0700 and 1530 (1 hour minimum) \$300 per hour between 1530 and 0700 (1 hour minimum)
Forklift	\$120 per hour (minimum 1/2 hour), includes operator
Backhoe	\$180 per hour (minimum 1/2 hour), equipment only
Mobile Crane	\$240 per hour (minimum 1/2 hour), equipment only
Port Small Boat	\$150 per hour (minimum 1/2 hour), equipment only
Port Landing Craft	\$225 per hour (minimum 1/2 hour), equipment only
Lay Days in Self-Help Area	\$2.00 per foot, daily (\$20 minimum per day)
Boat Stands at Harbor	\$12 per stand, monthly
Work Dock	\$40 per day plus moorage. Tenants allowed 3 free days per year.

Boat Pump Out by District Staff	\$200 per hour, includes two District Staff
Boat Pump Rental to CCHD Tenants (not available to general public)	\$24 per day for electric / \$60 per day for gasoline / personnel cost is extra
Waste Oil/ Bilge Water Disposal	\$2.25 per gallon plus labor charge
Oil Absorbing Pads	\$3.00 per pad

Vessels and Marina	
Launch Fee	\$7 Daily / \$60 Monthly /\$180 Annual
Vessel Inspection and Documentation Fee (annually)	\$240
Live Aboard Fees	\$240 per month for up to 2 persons; \$120 per person thereafter.
Charter Boat Fee (9 Passengers or less)	\$600 w/annual moorage contract (charter endorsement valid for 1 year) \$900 w/o annual moorage contract (charter endorsement valid for 1 year)
Charter Boat Fee (10 Passengers or more)	\$1200 w/annual moorage contract (charter endorsement valid for 1 year) \$1800 w/o annual moorage contract (charter endorsement valid for 1 year)
Anchorage Fee	\$15 per day
Boat Without Insurance	\$180
Electric Meter Administrative Fee	\$30 per month (waived if enrolled in auto-pay or pre-pay)
Annual Parking Permit - Commercial Fishing	\$90 per year (2 permits included with annual slip rent)
Annual Parking Permit - Recreational Fishing	\$120 per year (1 permit included with annual slip rent)
Showers	No charge (available to current marina tenants only)

Administrative/Office	
Copies	\$0.50 per page
Electronic Media Copies of Public Documents	Actual cost of duplication
Meeting Agendas: Email, Fax or Pick-up	No charge
Meeting Agendas: First Class Mail	Must provide stamped, self-addressed envelopes
Sending and Receiving Faxes	\$1.00 per page
Clerical Processing Fee (General)	\$90 per hour
Clerical & Legal Processing Fee (Revocations)	\$425
Clerical & Legal Processing Fee (Lease Modifications)	\$900
Paper Billing Fee	\$12 per mailed statement/invoice, \$10 for pick-up
CEQA Fee	\$600 deposit, subject to change depending on the extent of CEQA review
Late Fee	\$30 per month for each invoice
Electronic Key Fob	\$42
Returned Check	\$30 for first returned check, \$60 for subsequent returned checks

Ordinance Violations	
Parking Violation - Schedule A (standard unauthorized space)	\$35
Parking Violation - Schedule B (handicapped space, blocking fire hydrant, etc.)	\$250
Civil Infraction - Schedule A	\$100
Civil Infraction - Schedule B	\$250
Civil Infraction - Schedule C	\$500
Criminal Misdemeanor - Schedule A	\$500
Criminal Misdemeanor - Schedule B	\$1,000
Escalation Fee	30 Days Late: additional 50% fee, 60 Days Late: additional 100% fee



Poundage

Landings (by species)	Poundage Fee (cents per pound)
Coonstripe Shrimp	2.7500
Crab	2.2000
Hagfish	0.4400
Groundfish (Nearshore)	1.3750
Groundfish (Trawl)	0.4400
Pacific Whiting / Hake	0.0275
Pink Shrimp	0.2750
Sablefish	1.6500
Salmon	3.3000
Tuna	0.9900
[All Other]	0.5500

**PORT OF BROOKINGS HARBOR
APPROVED RATES
JULY 1, 2024 to JUNE 30, 2025**

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PORT OF BROOKINGS HARBOR

APPROVED RATES

JULY 1, 2024 to JUNE 30, 2025

Section 1. Service Rates

Rates apply to all Port of Brookings Harbor locations unless otherwise noted. Rates become effective July 1, 2023. Port owned equipment to be operated by port personnel. 30-minute minimum on all hourly rates. All port equipment rates include operator.

	FY 2024-25 Rate
A. <u>Forklift, 5 ton capacity</u>	
per hour	\$ 77.00
B. <u>12 K Telehandler</u>	
per hour	\$ 154.00
C. <u>Port Truck</u>	
per hour	\$ 77.00
D. <u>Port Boat</u>	
per hour	\$ 154.00
E. <u>Boat Pump Out</u>	
per hour	\$ 128.00
F. <u>Welding Machine</u>	
per hour	\$ 77.00
G. <u>Welding Plug</u>	
per day	\$ 22.00
H. <u>Boat / Trailer Storage</u>	
Fenced Area	
per day, maximum 10-days	\$ 10.00
per month	\$ 100.00
I. <u>Gear Storage</u>	
per SF per month	\$ 0.11
J. <u>Clean-Up</u>	
Fees will be charged for each man-hour at established rates	
Equipment charges are extra	Time and Materials
K. <u>Disposal Fees</u>	
1) Waste Oil	No Charge
2) Oil-Water Mix per gallon	Time and Materials
3) Net / Gear Disposal	
per pound	Time and Materials
4) Garbage, per pound	Time and Materials
L. <u>Port Labor</u>	
1) All Port Labor including administration staff	
per hour	\$ 100.00
2) Overtime, any service required outside established working hours	
per hour	\$ 120.00
3) Emergency call-out	
Any services requiring a port employee NOT currently on duty to report to duty after hours will be charged twice the normal rate	
per hour, minimum 1 hour	\$ 200.00
M. <u>Permit to Sell Fish from Boat, per year</u>	\$ 10.00
N. <u>Outside Crane Use on Port Property</u>	
Crane certification per OR/OSHA and Insurance required per Section 9A (Port approval prior to work)	

PORT OF BROOKINGS HARBOR
APPROVED RATES
JULY 1, 2024 to JUNE 30, 2025

Section 2. Boat Yard

A routine maintenance haul-out or launch is not an emergency. An emergency situation exists only when a vessel is distressed to the degree that it is taking on water at a rate that will cause damage that can be prevented by removing the vessel from the water. All routine vessel maintenance must be scheduled through Port Office.

Haul-out includes one hour of in strap for boat wash. 1-hour minimum on hourly rates.

No long term storage rates for boats in the boat yard.

	FY 2024-25 Rate
Boat Travel Lift 50 MT Capacity - Includes 1-Hour Boat Wash	
A. Two Moves	\$ 670.00
B. Single Move	\$ 447.00
C. After Hours Move Surcharge	\$ 279.00
D. Boat Wash Additional Hour	\$ 78.00
E. Remain in Straps After 1-Hour with Port Approval, Per Hour	\$ 223.00
F. Trailers Lifts (Placing On or Removing), Plus Hourly Port Labor Rates May Apply	\$ 447.00
G. Yard Days	
Vessel per foot per day	\$ 1.50
Monthly Rate	\$ 0.75
Yard days include: tarps/visqueen, blocks, stands, power, water & trash	
H. Environmental Service Charge	10% of Total Invoice
Service charge includes stormwater pollution controls and testing.	
I. Outrigger Pole Storage	
Monthly Rate	\$ 20.00
J. Cleanup Charge	per hour at Port Labor & Material Rate(s)
Failure to cleanup laydown area	

PORT OF BROOKINGS HARBOR

APPROVED RATES

JULY 1, 2024 to JUNE 30, 2025

Section 3a. Sport Moorage Rate includes Voyage Trash, Power & Water

Per linear foot. All charges for greater length between dock and boat. *See appendix for calculated rates based on length. Abuse of utilities will be charged according.

<u>A. Moorage Rate includes Power & Water, per linear foot</u>	FY 2024-25 Rate
1) Daily	\$ 0.80
2) Weekly	\$ 4.73
3) Calendar Month	\$ 14.20
4) Semi-Annual	\$ 32.25
5) Annual	\$ 56.62
6) Live-aboard. Monthly rate by agreement only.	
a) First person	\$ 92.00
b) Each additional	\$ 92.00
B. Charter Boats	
Charter License, <i>annual rate per vessel</i>	
per boat with Annual Moorage Agreement (includes Launch Fee)	\$ 200.00
per boat without Moorage Agreement (includes Launch Fee)	\$ 300.00
C. Dock Box - No New Dock Boxes	
.....	
D. Line Replacement, Hourly labor rate, half hour minimum	
per cost of rope, plus Port Labor	Time and Materials
E. Launch Fee	
1) Daily	\$ 5.00
F. Boat Launch Pass	
1) Annual Boat Launch Pass	Discounted Rates
a) Jan - June, to remainder of year \$ 150.00	\$ 120.00
b) July - Sept, to remainder of year \$ 100.00	\$ 80.00
c) Oct - Dec, to remainder of year \$ 75.00	\$ 60.00

Discount for local residents, senior citizens (65 & over) & veterans - active, retired or disabled

Section 3b. Sport Moorage with Voyage Trash and Water Only (No Power)

Per linear foot. All charges for greater length between dock and boat. *See appendix for calculated rates based on length. Abuse of utilities will be charged according.

A. Moorage, per linear foot	
1) Daily	\$ 0.77
2) Weekly	\$ 4.59
3) Calendar Month	\$ 13.76
4) Semi-Annual	\$ 31.23
5) Annual	\$ 54.83

Section 3c. Commercial and Charter Rates (includes voyage trash, power and water where available)

Per linear foot. All charges for greater length between dock and boat. *See appendix for calculated rates based on length. Abuse of utilities usage will be charged according.

A. Moorage, per linear foot	
1) Daily	\$ 0.80
2) Weekly	\$ 4.73
3) Calendar Month	\$ 14.20
4) Semi-Annual	\$ 32.25
5) Annual	\$ 47.59

**PORT OF BROOKINGS HARBOR
APPROVED RATES
JULY 1, 2024 to JUNE 30, 2025**

Section 4. Fuel

Fuel pricing will be adjusted per purchase price. No discounts for credit card or charge purchases. Schedule below is mark-up above fuel purchase price.

		FY 2024-25 Rate
A. <u>Diesel, ULSD #2 Marine Blend</u>		
1) Fuel Rate, plus per gallon	\$	0.39
B. <u>92 Pre Non Ethanol Gasoline</u>		
1) Fuel Rate, plus per gallon	\$	1.26
C. <u>Fueling Over the Dock</u>		
per gallon	\$	0.10
.....		

PORT OF BROOKINGS HARBOR

APPROVED RATES

JULY 1, 2024 to JUNE 30, 2025

Section 5. RV Park

Reservations can be made online, by phone or in person. (Base Rate, State and County Lodging Tax not Included)

A. Peak Season (Summer), April 1 - October 31

	FY 2024-25 Rate
1) Daily	
• Pull thru full hook-up	\$ 58.00
• Back in full hook-up	\$ 50.00
• Partial hook-up	\$ 41.00
• Dry Camping	\$ 37.00
2) Weekly	
• Pull thru full hook-up	\$ 347.00
• Back in full hook-up	\$ 302.00
• Partial hook-up	\$ 246.00
• Dry Camping	\$ 221.00

B. Off Season (Winter), November 1 - March 31

1) Daily	
• Pull thru full hook-up	\$ 49.00
• Back in full hook-up	\$ 42.00
• Partial hook-up	\$ 36.00
• Dry Camping	\$ 32.00
2) Weekly	
• Pull thru full hook-up	\$ 296.00
• Back in full hook-up	\$ 252.00
• Partial hook-up	\$ 214.00
• Dry Camping	\$ 189.00

C. July 4th Holiday, 3 night minimum

1) Daily	
• Pull thru full hook-up	\$ 107.00
• Back in full hook-up	\$ 95.00
• Partial hook-up	\$ 61.00
• Dry Camping	\$ 53.00

D. Other Holidays, (Labor and Memorial Days 3 night stay min. other holiday are 2 night min.)

1) Daily	
• Pull thru full hook-up	\$ 62.00
• Back in full hook-up	\$ 53.00
• Partial hook-up	\$ 42.00
• Dry Camping	\$ 39.00

E. Laundry Machines - Currently not available

per load	When Available	\$ 2.00
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F. Non-refundable Transaction Fee	\$ 10.00
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**PORT OF BROOKINGS HARBOR
APPROVED RATES
JULY 1, 2024 to JUNE 30, 2025**

Section 6. Commercial Retail

<u>A. Warehouse - Shop/Storage</u>	FY 2024-25 Rate
per square foot	\$ 0.61
<u>B. Commercial Docks</u>	
per square foot	\$ 0.80
<u>C. Surfaced Concrete</u>	
per square foot	\$ 0.64
<u>D. Surfaced Asphalt</u>	
per square foot	\$ 0.38
<u>E. Retail Center</u>	
per square foot	\$ 1.35
<u>F. Bare Ground</u>	
per square foot	\$ 0.11
<u>G. Port Meeting Room Suite 202</u>	
Flat daily rate from 8am to 8pm	\$ 55.00

PORT OF BROOKINGS HARBOR
APPROVED RATES
JULY 1, 2024 to JUNE 30, 2025

Section 7. Administration Fees

Staff may require payment or deposit in advance of service. (ORS 192.440(4)(a))

<u>A. Public Records Request Fee Schedule</u>	FY 2024-25 Rate
1) Copies of Records, Black & White, 8X11, per page	\$ 0.25
5) Attorney Review	at cost
<u>B. Research and Computer Time</u>	
Written request required. Hourly rate, half-hour minimum, under 15 min not charge	\$ 35.00
<u>C. Administrative Fees</u>	\$ 35.00
<u>G. Notice Posting.</u> For non-payment of lease or moorage	\$ 50.00
<u>H. Failure to Register.</u> For research related to unregistered boats	\$ 25.00
<u>I. Returned Check Fee</u>	\$ 50.00
<u>J. Per Annum Interest Rate.</u> Applied to past due accounts	19%
<u>K. POV Mileage Reimbursement Rate (IRS)</u>	Current
<u>L. Impound Seizure Fee.</u> Vessel impounding	\$ 800.00
<u>M. Events on Port Property</u>	
1) Boardwalk, per day	\$ 735.00
2) Saturday Market, per vendor, per day	\$ 15.00
3) Parking Lot, per square foot, per day	\$ 0.01
<u>N. Impound Seizure Fee.</u> Car / Truck / Trailer/ <u>RV, plus tow fee</u>	\$ 275.00
<u>O. Background Check</u>	\$ 30.00
<u>Q. Waiting List Application</u>	\$ 75.00
1) Annual Renewal	\$ 25.00
<u>R. Transfer List</u>	\$ 25.00
<u>S. Security Camera Footage Review.</u> per hour	\$ 35.00

**PORT OF BROOKINGS HARBOR
APPROVED RATES
JULY 1, 2024 to JUNE 30, 2025**

Section 8. Insurance Certificate Limits

Effective July 1, 2021. Additional coverages may be required based upon business type and Port's discretion. *A certificate naming the Port as an additional insured is also required.*

<u>A. Leases / Tenants</u>	FY 2024-25 Rate
1) General Liability, Each Occurrence	\$ 2,000,000.00
2) Damage to Rented Premises (each occurrence)	\$ 300,000.00
3) Medical Expenses (any one person)	\$ 5,000.00
4) Personal and Adverse Injury	\$ 2,000,000.00
5) General Aggregate	\$ 2,000,000.00
6) Products - Comp/Op Aggregate	\$ 2,000,000.00
<u>B. Moorage & Transient Vessels - <i>Marine-Watercraft with Wreck Removal Policy and Port additional insured</i></u>	
1) Commercial Vessels	
a. Marine/Watercraft General Liability*	\$ 500,000.00
*Coverage to include wreckage removal and fuel spill liability	
2) Recreational Vessels	
a. Marine/Watercraft General Liability*	\$ 500,000.00
*Coverage to include wreckage removal and fuel spill liability	
3) Charter / Guide Vessels	
a. Marine/Watercraft General Liability*	\$ 500,000.00
*Coverage to include wreckage removal and fuel spill liability	

**PORT OF BROOKINGS HARBOR
APPROVED RATES
JULY 1, 2024 to JUNE 30, 2025**

Section 9. Public Dock Hoist / Landing Fees

Public Dock Hoist Use Agreement & Release must be completed prior to use. Rates include dock and hoist only. No other equipment, scales or personnel are included in the rates.

	FY 2024-25 Rate
A. <u>Equipment / Materials Loading or Offloading (600-Pound Maximum Capacity)</u>	
per hour	\$ 39.00
B. <u>Fish / Crustaceans (600-Pound Maximum Capacity)</u>	
per pound	\$ 0.06
C. <u>Landing Fees</u>	
Associated with all leased Port Dock Hoists for repairs, future needs and upgrades.	
Crab per pound	\$ 0.01
Fish, Shrimp and other species per pound	\$ 0.005

Humboldt Bay Harbor District Woodley Island Marina Fee Schedule

SERVICE OR CHARGE	FEE OR RATE
Effective 07-01-2024	
Transient Slip Rates	
Daily	\$0.88 per foot/ per day
Weekly (7 days)	\$4.56 per foot/ per week
Monthly	\$13.68 per foot/ per month
Permanent Tenant Rates	
Monthly	\$5.14 per foot/ per month
Yearly - Must be paid one year in advance	\$4.64 per ft/ per mo/per yr
Dredging Surcharge	\$1.84 per foot/ per month
Float Replacement	\$0.62 per foot/ per month
Permanent Tenant Total Monthly Rate	\$7.60 per foot/ per month
Permanent Tenant Total Yearly Rate	\$7.10 per ft/ per mo/ per yr
Must be paid one year in advance	
Fish Sales Permit	\$100 annually
Boat Insurance	
Boat insurance is required by the harbor.	
Effective 10-01-2022, if you do not have proof of insurance a monthly penalty will be added to your account until policy is received.	\$100/month
Liveaboard	
Inspection (30 day inspection period)	\$50 non-refundable one time charge
Live aboard Rate - 2 persons	No Charge in addition to slip rent
Each additional liveaboard person	No Charge
Restroom Key Deposit	\$20 each
Electrical Plug Deposit	\$100 each
Forklift Fee	Billed monthly: \$70 for first usage;
Effective 10-01-2022	\$40 for each subsequent use
Storage Area	
Storage Lot Monthly	\$0.30 per sq ft/ per mo, \$50 minimum
Storage Lot Yearly - Must be paid one year in Advance	\$0.27 per sq foot/ per mo
Work Yard - Temporary	\$1.25 per sq foot/ per day

Humboldt Bay Harbor District Woodley Island Marina Fee Schedule

SERVICE OR CHARGE	FEE OR RATE
Effective 07-01-2024	
Kayak - Monthly	\$15.00 per month
Kayak - Yearly - Must be paid one year in Advance	\$150.00 per year
Work Dock/Hoist Use	\$40 per hr (WIM tenants free) 1 hr min.
Parking Lot Space	
Daily	\$2.25 per space/ per day
Monthly	\$30.00 per space/ per mo
Yearly	\$200.00 per space
Late Fees & Interest	
Balances \$5- \$50	\$10
Balances \$50.01 - \$100	\$15
Balances \$100.01 +	\$25
Pump Outs (by District Personnel)	
Bilge	\$20 per pump out of less than 50 gallons (Tenants free)
Sewage	Free
Emergency Pump Out	\$100.00
Showers	\$.50 for six minutes
Washers	\$2.50 per load
Dryers	\$.25 for 7 minutes
Soap Dispenser	\$1.00 per box
Events or Concessions	
(Actual District Staff costs and expenses plus the following):	
Conference Room (8am-5pm Weekday Non Holiday)*	\$50 per 1/2 day; \$75 all day
Conference Room (Weekend, after 5pm or Holiday)*	\$300 per day
<i>*Government & Non-Profit 50% Discount</i>	
Special Events	
Statue Grass Area	\$250 per day
North "I" Lot Grass Area & East "I" Lot Grass Area	\$250 per day
"H" Lot & "I" Lot	\$250 per day

Rates effective 07-01-2022 as per Humboldt Bay Harbor District Board Resolutions 2019-15 and 2020-04

Rates effective 10-01-2022 as per Humboldt Bay Harbor District Board Resolution 2022-10

Humboldt Bay Harbor District Office Fee Schedule

SERVICE OR CHARGE	FEE OR RATE Effective 10/01/2022
Requests for Copies of Public Documents	
Archival Research	\$75/hour, one hr minimum, 1/2 hr increments thereafter
<i>*Archival research, as used in this context, is defined as the process of collecting any Harbor District information not dated within 30 days of the request.</i>	
Photocopy cost (no binding included):	
~ Request 50 or more copies	Actual Cost**
~ Photocopy cost (less than 50 copies) - B&W	\$0.10 per side
~ Photocopy cost - color (per page)	\$1.00 per side
~ Photocopy cost - oversized up to 11"x17"	\$0.25 per side
~ Electronic media (disk, tape, etc)	Actual Cost**
<i>**Actual cost is the charge for the Harbor District cost for the actual time of the position reproducing any information (wage and payroll burden) plus the actual media cost (photocopy, computer disc, tape, etc) and any costs incurred for archival research.</i>	
Facsimiles	\$1.00 per page
Board Meeting Agendas	
Paper copies for entire Fiscal Year	\$25.00 per calendar year
Board Meeting Minutes	
Paper copies for entire Fiscal Year	\$25.00 per calendar year
Notary Services	
Fees set by state	\$15 per signature, per page
Permit Process	see below
A non-refundable deposit is required with application for permits. In addition to the deposit, third-party costs will also be charged.	
~ Administrative Permit (Deposit)	\$400
~ Emergency Permit (Deposit)	\$400
~ Harbor District Permit (Deposit)	\$500
~ CEQA Statutorial or Categorical Exemption (Deposit)	\$100
~ CEQA Initial Study - Negative Declaration Review (Deposit)	\$500
~ CEQA Environmental Impact Report Review (Deposit)	\$1,000

**Humboldt Bay Harbor District
Office Fee Schedule**

SERVICE OR CHARGE	FEE OR RATE
Late Fees and Interest	
Monthly moorage rent or lease payments are due on the first of each month and considered late if not paid on or before the 10th of each month. Interest is applied at the end of the month on the balance due. Yearly rent is due by the 10th of the first month of the lease year. If the rental or lease agreement specifies a different due date, fees and/or interest specified in the agreement supersede this proposal.	
Account balances between \$5-\$50	\$10
Account balances between \$50.01-\$100	\$15
Account balances over \$100.01	\$25

Rates effective 12-01-2019 As per Humboldt Bay Harbor District Board Resolution 2019-16

Rates effective 10-01-2022 As per Humboldt Bay Harbor District Board Resolution 2022-1C

**Humboldt Bay Harbor District
Harbor Fee Schedule**

SERVICE OR CHARGE	FEE OR RATE
	Effective 12-01-2019
PILOTAGE CHARGES	
OUTBOUND/INBOUND	\$0.1791 cents per Gross Registered Ton. Plus \$30.86 per foot of deep draft.
Minimum Charge	
1. Less than 300 ft LOA (Round Trip)	\$3,450
2. Every 100 ft LOA thereafter (additional)	\$978
Shift Rates	
a. Wharf to wharf, wharf to anchor, or anchor to anchor	\$2,300
b. From North Bay to South Bay or South Bay to North Bay	\$2,875
Pilot carried away from Station	
a. Actual expenses and per diem	\$862.50/day + expenses
Uncorrected Orders	
a. When vessel's owner or agents do not correspond with their ETA within four hours of last ETA given, compensation will be charged and applied starting at the last ETA given until arrival	\$575/hour
Standing-By	
When a pilot is onboard a Ship, Tug or Pilot Boat standing-by for a vessel to arrive, shift or sail and the movement is delayed, a charge of \$575 per hour will be incurred, 1/4 hour charges thereafter.	\$575/hour
All vessels, their tackle, apparel, furniture, their master, owners and Agents are jointly and severally liable for pilotage fees, which may be recovered in any court of competent jurisdiction	

**Humboldt Bay Harbor District
Harbor Fee Schedule**

SERVICE OR CHARGE	FEE OR RATE Effective 12-01-2019
HARBOR USAGE FEE	
Vessels For cost for the District providing emergency response or mutual aid, administration, maintenance, promotion, and regulation / supervision of shipping)	\$500.00 per commerical barge, ship, or other vessel over 200 feet in length or 20 foot of draft using any portion of the Bar, Entrance Channel, North Bay or Samoa Channels
Cargo Fee (For cost incurred by District associated with the Harbor Deepening Project)	\$.15 per short ton at departure Bar and Entrance Channel plus \$.15 per short ton for using North Bay and Samoa Channels.
ANCHORING IN THE BAY	
Needed after 72 hours, 14 days at a time with One 14-day extension (must have permit issued from district)	\$2.00 per foot/month, which is \$0.065 per foot/day
CRUISE SHIP PASSENGER FEE	Effective 10/01/2022 Proposal to follow
BAR PILOT APPRENTICE FEE	Effective 10/01/2022 Proposal to follow
PORT OF HUMBOLDT BAY TERMINAL TARIFF REDWOOD MARINE TERMINAL BERTH 1 AND REDWOOD TERMINAL 2	
Publishing Rates, Charges, Rules & Regulations for Terminal Services Performed by the Port of Humboldt Bay Issued September 10, 2015, Effective October 1, 2015	See Attached

Rates effective 12-01-2019 As per Humboldt Bay Harbor District Board Resolution 2019-11

Rates effective 10-01-2022 As per Humboldt Bay Harbor District Board Resolution 2020-10

PORT OF HUMBOLDT BAY

TERMINAL TARIFF

**REDWOOD MARINE TERMINAL
BERTH 1 AND REDWOOD TERMINAL 2**

Publishing Rates, Charges, Rules &
Regulations for Terminal Services Performed
by:

**PORT OF
HUMBOLDT BAY**

P.O. Box 1030

Eureka, California

95502-1030

Phone: (707) 443-0801

Fax: (707) 443-0800

www.humboldtбай.org

ISSUED: September 10, 2015

EFFECTIVE: October 1, 2015

**Issued by:
HUMBOLDT BAY HARBOR, RECREATION AND
CONSERVATION DISTRICT BOARD OF
COMMISSIONERS**

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SYMBOLS & ABBREVIATIONS

\$	U.S. Dollars	MHR	Man Hour Rate
ƒ	Square Feet	Min.	Minimum
+ / -	Addition / Subtraction	Misc.	Miscellaneous
A	Increase	No.	Number
BM	Board Measure	NOS	Not Otherwise Specified
C	Change	OT	Overtime
Cont'd	Continued	Pkg.	Package
Dkg	Decking	POHB	The PORT OF
FBM	Foot Board Measure	R	Reduction
Hdlg.	Handling	ST	Straight Time
ILWU	International Longshore & Warehouse Union	T.	Ton (2,000 lbs)
Kgs.	Kilograms	Term'l	Terminal
Ldg.	Loading	Unldg.	Unloading
LOA	Length Overall	Viz.	Namely
LF	Linear Feet	Whfg	Wharfage

METRIC CONVERSION TABLE

Measure	Metric Equivalent	Measure	English Equivalent
1 lb.	0.4536 kilograms	1 kilogram	2.2046 lbs.
1 ton	907.2 kilograms	1,000 kilograms	2204.6 lbs.
1 inch	2.54 centimeters	1 centimeter	0.3937 inches
1 foot	0.3048 meters	1 meter	39.37 inches
1 yard	.9144 meters	1 cubic meter	35.314 cubic feet
1 cubic foot	0.0283 cubic meters	1 liter	0.264172 gallons
40 cubic feet	1.1327 cubic meters		
1 gallon	3.7854 liters		

Kilograms to Pounds.....	Multiply Kilograms by 2.2046
Pounds to Kilograms.....	Divide Pounds by 2.2046
Cubic Meters to Cubic Feet.....	Multiply Cubic Meters x 35.314
Cubic Feet to Cubic Meters.....	Multiply Cubic Feet x 0.0283
Feet to Meters.....	Multiply Feet x 0.3048
Meters to Feet.....	Multiply Meters x 3.281
Gallons to Tons.....	Multiply Gallons x 8.34, Divide by 2,000

DEFINITIONS

Carrier-An individual or firm that sends freight. A freight originator.

Contract of Affreightment – Tariff, charter party, ocean rate or any other arrangements under which a vessel transports cargo.

Direct Transfer - The handling of cargo direct between open cars and vessels from ship's gear or by mechanical equipment under rental from POHB.

Dockage – The charges assessed against an ocean vessel for berthing at a wharf, piling, structure, pier, bulkhead structure or bank, or for mooring to a vessel so berthed.

Free Time – The period during which cargo may occupy space assigned to it on the terminal facilities free of terminal storage charges, immediately prior to the loading of a vessel or subsequent to the discharge of such cargo off the vessel.

Freight Handler – Any person, firm or corporation engaged in the handling of freight on the wharves of the terminal company beyond end of ship's tackle, whether such person, firm or corporation acts in the capacity of "Stevedore" or "vessel operator" or "agent".

Handling Charge – The charge made against any vessels, their owners, agents or operators for physically moving cargo from end of ship's tackle to point of rest, or from point of rest to within reach of end of ship's tackle and includes ordinary sorting, breaking down and stacking.

Holiday and Weekend Labor – Pay rate for labor performed between the hours of 17:01 Friday to 07:59 Monday; labor performed on any holiday as defined in this tariff.

Holidays – Whenever reference is made to "holidays", it shall mean only the following days:

New Year's Day – January 1st *

M.L. King Jr. Birthday – Third Monday in January

President's Day – Third Monday in February

Memorial Day – Last Monday in May

Independence Day – July 4th *

Labor Day – First Monday in September

Thanksgiving Day – Fourth Thursday in November

Day after Thanksgiving - Fourth Friday in November

Christmas Eve – December 24th *

Christmas Day – December 25th *

* When the holiday falls on a Saturday or Sunday, the business day prior to or following the actual holiday will be observed.

Loading & Unloading – The service of loading or unloading unitized cargo from or into highway trucks, trailers, railcars or other modes of surface transportation.

Overtime Labor – Pay rate for labor performed between the hours of 00:00 and 07:59 Tuesday through Friday; labor performed between the hours of 17:01 and 23:59 Monday through Thursday.

PORT OF HUMBOLDT BAY (POHB) – The Humboldt Bay Harbor, Recreation and Conservation District, a California public entity, acting pursuant to California Harbors and Navigational Code Appendix 2 in its capacity as an owner and operator of commercial shipping facilities and services on Humboldt Bay and operating as the PORT OF HUMBOLDT BAY, and its Commissioner, officers, as employees, servants, agents and/or independent contractors.

Stevedore- A firm or individual engaged in the loading or unloading of a vessel.

Service & Facilities Charge – A charge that is assessed for loading and/or discharge of cargo at POHB, for the use of terminal working areas in the receipt and delivery of cargo to and from vessels or barges and for services in connection with the receipt, delivery, checking, care, custody and control of cargo required in the transfer from:

- (1) Vessels to consignee, their agents or connecting carriers
- (2) Shippers, their agents or connecting carriers to vessels

Straight Time Labor – Pay rate for labor performed between the hours of 08:00 and 17:00, Monday through Friday.

Terminal Company-A company or organization whose business is the operation of a terminal.

Transient Mooring – Moorings used on a temporary basis by visiting boats.

Wharf Demurrage – A charge assessed against freight remaining in or on POHB terminals after the expiration of free time unless arrangements have been made for storage.

Wharfage – A charge assessed against all cargo passing or conveyed over, onto, or under wharves or between vessels (to or from barge, lighter or water), when berthed at wharf, piling structure, pier bulkhead structure or bank, or when moored in slip adjacent to wharf. Wharfage is solely the charge for use of the above named facilities and does not include charges for any other service. Unless otherwise provided, wharfage shall be considered earned and will be assessed whether or not freight received on wharf or wharf premises from cars, trucks, drays or river carriers eventually loaded on vessels.

**SECTION 1
GENERAL RULES & REGULATIONS**

APPLICATION

APPLICATION OF TARIFF

Notice to the Public: This tariff, published by POHB, is notice to the public, to shippers, to consignees and to carriers that the rates, charges, rules and regulations apply to all traffic without specific notice, quotation to or (excepting as may hereinafter be specified) arrangement with shippers or carriers.

Tariff Effective: The rates, charges, rules and regulations named in this tariff, additions, revisions or supplements thereto shall apply on all freight received at the terminals or wharves of POHB on and after the effective date of this tariff or effective dates of additions, revisions or supplements thereto.

Rates Subject to Change: Rates for services involving labor being predicated upon current wage paid labor for straight time under ordinary labor and traffic conditions, they are subject to change without notice when costs of such services are increased by demands for higher wages, labor strikes, congestions, or other conditions not reasonably within the control of POHB.

Use of Terminals Deemed Acceptance of Tariff: Use of the wharves or the terminal facilities of POHB shall be deemed an acceptance of this tariff and the terms and conditions named herein.

Adherence to Tariff Required of Others: No person, firm or corporation will be allowed to perform any services on the wharves or at the terminals of POHB without special permit from POHB. Those permitted to perform such services shall, in their relations to the public, apply, adhere to, and be themselves subject to this tariff, or additions, revisions, or supplements thereto, except to the extent specifically relieved by such permit.

Specific Commodity Rates Prevail: Unless otherwise accepted, rates provided for specific commodities will prevail over NOS rates or any general commodity rate.

RIGHTS OF OPERATION RESERVED

Right is reserved by the POHB to furnish all equipment, supplies and material to perform all services in connection with the operation of its terminals and wharves under rates and conditions named herein.

ACCEPTANCE, RETENTION OR DELIVERY OF FREIGHT CONDITIONAL

Right to Refuse Freight: POHB reserves the right without responsibility for demurrage, loss or damage attaching, and within its sole discretion, to refuse to accept, receive, or unload, or to permit vessels to discharge:

- (1) Freight for which previous arrangements for space receiving, unloading or handling have not been made with POHB by shipper, consignee or carrier.

**SECTION 1
GENERAL RULES & REGULATIONS**

APPLICATION

- (2) Freight deemed extra offensive, perishable, or hazardous (See Item 110 “Explosives and Flammables”).
- (3) Freight, the value of which may be determined, in the sole discretion of POHB as less than the probable terminal charges.
- (4) Freight not packed in packages or containers suitable for standing the ordinary handling incident to its transportation. Such freight, however, may be repacked or reconditioned at discretion of POHB and all expenses, loss or damage incident thereto shall be for account of shipper, consignee or carrier.

Right to Remove, Re-Pile, Transfer or Warehouse Freight: At the option of POHB, freight remaining on wharf or wharf premises after expiration of free time (see Item 900), and freight shut out at clearance of vessel may be piled or re-piled to make space, transferred to other locations or receptacles within the wharf premises or removed to public or private warehouses with all expense and risk of loss or damage for account for the owner, shipper, consignee or carrier as responsibility may appear.

Hazardous or offensive freight, or freight which by its nature is liable to damage other freight, is subject at the discretion of POHB to immediate removal, either from the wharf or wharf premises with all expenses and risk of loss damage for the account of owner, shipper or consignee.

Right to Withhold Delivery of Freight: Right is reserved by POHB to withhold delivery of freight until all accrued terminal charges and advances against said freight have been paid in full.

Right to Sell Freight for Unpaid Charges and Sell Perishable Freight: Freight on which owner fails to, or refuses to, pay accrued terminal charges or advances may be sold by POHB to satisfy charges or advances and the cost and expense of sale. Freight of a perishable nature or of a nature liable to damage other freight or property may be sold at public or private sale without advertising, provided owner has been given proper notice to pay accrued charges or to remove said freight and has neglected or failed to comply.

Explosives and Flammables: Explosives and hazardous or highly flammable commodities or material may only be handled over and/or received on the wharves and terminals of POHB by special arrangement with, and at the option of POHB, subject to Federal, State and City rules and regulations. If and when permitted, such commodities will be received only at the terminal between the hours of 8 a.m. and 5 p.m. and must be immediately removed from the premises.

**SECTION 1
GENERAL RULES & REGULATIONS**

APPLICATION

Freight at Owner's Risk:

- (1) Glass, liquids and fragile articles will be accepted only at owner's risk for breakage, leakage or chafing.
- (2) Freight on open ground or on open wharf is at owner's risk for loss or damage.
- (3) Timber and log or lumber rafts and all water craft, if and when permitted by POHB to be moored in slips, at moorage dolphins or at wharves, or when moored alongside vessels are at owner's risk for loss or damage.

Delivery Orders: POHB will deliver goods only upon presentation of written order of the owner or carrier or upon surrender of properly endorsed outstanding receipts.

Disposition Orders: Goods delivered to dock by auto, truck, barge or cannery tender, or consigned to POHB by rail or river line must be covered by disposition order, giving description and disposition of goods, whether for storage or shipment, and if for shipment, giving name of loading steamer or line, and any demurrage or other expense incurred through failure to supply such information will be for owner's account.

Receiving or Delivering Other than Regular Hours: When shippers wish to deliver or receive cargo or work on goods in storage outside of regular working hours (8 a.m. to 5 p.m. except Saturdays, Sundays and holidays), arrangements must be made with POHB office during regular hours and additional expense of checking and watching over straight-time basis will be account of shipper.

HOLD HARMLESS BY STEVEDORE

Stevedore Access to and Operations on Property at POHB:

- (1) **Care in the Performance of Operations:** The Stevedore shall exercise care in the performance of its operations in order to prevent injury to or death of any person and damage to or destruction or loss of property, whether of POHB, of the Stevedore, of the vessel being Stevedored or any other party.
- (2) **Compliance with Fire and Safety Precautions:** The Stevedore shall take all necessary safety and fire precautions and comply with recognized commercial and marine safety practices, procedures and regulations

**SECTION 1
GENERAL RULES & REGULATIONS**

APPLICATION

(3) Stevedore and Port Independent Contractors: In any service relationship, POHB and the Stevedore shall be independent contractors, each to the other, and shall not be agents or employees, one for the other, for any purpose. POHB contracts with Stevedore because of Stevedore's particular skill, experience and expertise and for the successful completion of a specific task. POHB has no responsibility for directing the manner and means of Stevedore's performance of its duties

(4) Insuring Efficient and Expeditious Vessel Work: In order to insure efficient and expeditious loading and discharge of vessels and the maximum utilization of the full capacity of POHB, the Stevedore shall:

A. Make use of the appropriate facilities and equipment furnished by POHB.

B. Have at least one qualified supervisor present at all times while a vessel is loading or unloading.

C. Have at least one responsible officer or representative with full power to make all operating decisions concerning the Stevedoring of vessels at POHB at all times and keep POHB informed at all times of how and where such officer or representative may be contacted by POHB.

D. Cooperate fully with POHB in all respects by (i) advising as far in advance as possible the type of vessel, Master's estimate of quantity of cargo to be loaded or discharged, estimated time to load or discharge, and any special problems that may exist or arise; (ii) determining the equipment needed for the operation; and (iii) coordinating sequence and timing of operations for the convenience and efficiency of POHB.

E. Promptly restore terminal working areas to a clean, safe and orderly condition on completion of Stevedoring operations.

(5) Supply of Equipment, Facilities and Service:

A. POHB shall furnish, subject to the conditions and changes stipulated elsewhere in this tariff, the following:

(i) Access, for Stevedore employees, to the Port property at places in the manner as may be approved by POHB.

(ii) Emergency office and telephone usage.

(iii) POHB equipment to the extent that it is available, required and dedicated to Stevedore Use.

**SECTION 1
GENERAL RULES & REGULATIONS**

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B. All POHB equipment utilized by the Stevedore in performing its work is expressly understood to be under the direction and control of the Stevedore and the Stevedore is responsible for the operation thereof and assumes all risk for injuries or damages which may arise or grow out of the use or operation of such equipment. POHB and Stevedore agree that, as between the parties, Stevedore has the most experience and knowledge to determine the condition and suitability of the equipment for the task to be performed. Stevedore shall promptly advise POHB of any needed repair of maintenance of any equipment and shall not use such equipment until it is acceptable to Stevedore. It is incumbent upon the Stevedore to make a thorough inspection and satisfy him or herself as to the physical condition and capacity of the equipment as well as the competency of the operator, there being no representation or warranty by POHB with respect to such matters. Stevedore's use of such equipment warrants that Stevedore has made its own independent inspection of the equipment and has deemed it safe and usable working condition and appropriate for the task to be performed.

C. All such equipment will be properly used by the Stevedore and not subjected to abuse or more than normal wear and tear. If there is any such abuse or more than normal wear and tear, the Stevedore shall pay for the damage to such equipment.

D. Upon termination of the period of use, all such equipment shall be returned to POHB in the same condition as received, normal wear and tear expected.

E. It shall be incumbent on the Stevedore to make a reasonable inspection of all accesses permitted to and from a work area and the work areas themselves to satisfy him or herself that these are safe places for the access and work to be performed. As between the parties, Stevedore has the most experience and knowledge as to the work area and access needed for the work. There is no responsibility, representation or warranty by POHB with respect to such matters.

(6) Stevedore Warranty: As a condition to the right to conduct business or operate on Port property, the Stevedore shall warrant that all its Stevedoring operations shall be conducted at all times with all necessary labor and equipment under competent supervision, with all proper dispatch and in good and workmanlike manner, and the conduct of such business or operations on Port property shall be deemed to be an offer of such warranty by the Stevedore and its acceptance by the Port.

If any breach of these warranties causes or subjects the Port to any losses, suits, claims, damages or liabilities, the Stevedore shall defend, indemnify and save harmless, and reimburse the Port in respect thereto.

**SECTION 1
GENERAL RULES & REGULATIONS**

APPLICATION

(7) Indemnity: Except in the case of the POHB'S sole negligence, the Stevedore shall indemnify and hold harmless the POHB, its Commissioners, officers, employees and agents from and against any claims, damages, losses and expenses (including attorney's fees) for injury to or death of any third party or any of the Stevedore's employees, agents and invitees from and against any claims, damages, losses and expenses (including employees of the Port), which is caused in whole or in part by any negligent act or omission or breach of these rules by the Stevedore, its employees, agents or anyone else for whose acts the Stevedore is or may be liable.

The Stevedore shall execute and deliver to the Port an indemnity agreement substantially in accord with the terms of this tariff. In addition, Stevedore's performance of work at POHB facilities shall be deemed and agreement to comply with the terms of this tariff.

(8) Insurance:

A. The Stevedore shall obtain, and shall maintain, the following insurance coverage:

(i) Workmen's Compensation Insurance (including Longshoremen and Harbor Worker Act coverage) under all applicable Federal and State statutes and municipal ordinances for all the Stevedore employees performing its work, and Employers Liability Insurance (including liability under the Jones Act) in amount of not less than \$1,000,000.

(ii) Comprehensive General Liability Insurance (including coverage for automobile liability, broad form contractual liability, and property in the insured's care, custody and control against claims for bodily injury, death or property damage occurring on, in or about the vessel being loaded by the Stevedore, or the premises of POHB and the adjoining areas), with limits as to bodily injury or death and property damage not less than \$5 million for each occurrence. POHB shall be named as an additional insured under Stevedore's policy of insurance and said insurance be primary to any insurance procured by POHB that may cover POHB for the same claim or loss.

B. The Stevedore shall submit to POHB certificates of insurance evidencing the foregoing coverage, and said certificates shall provide that POHB is to be given 15 days' prior notice of any alteration or cancellation.

RELATIONS WITH FREIGHT HANDLERS

Freight handlers, if and when permitted to operate on the terminal, must in their relations with the public, charge the rates and adhere to the rules and regulations prescribed in the effective tariffs of the terminal company.

**SECTION 1
GENERAL RULES & REGULATIONS**

APPLICATION

COLLECTION AND GUARANTY OF CHARGES

- (1) **Wharfage, Loading and Unloading and Miscellaneous Charges:** Wharfage, loading and unloading, when not absorbed by ocean or rail carriers, are due by the owner, shipper or consignee of the freight. On transit freight in connection with ocean carriers these charges (unless absorbed by rail carriers) and any wharf demurrage or miscellaneous charges accrued against said freight and of which the vessel, its owners or agents have been apprised, will be collected from a payment of same must be guaranteed by the vessel, its owners or operators. The use of wharf by a vessel, its owners or operators shall be deemed an acceptance and acknowledgment of this guarantee.
- (2) **Service and Handling Charges:** Where the contract of affreightment established the responsibility as between the parties thereto for the payment of the Service and Facilities Charges and/or Handling Charges named in this tariff, such charges shall be billed to and paid by the vessel, its owners or operators, to POHB.
- (3) **Terms of Payment:** Use of POHB facilities or service is conditioned upon satisfactory assurance of POHB that applicable charges will be paid when due. All charges are due and payable as they accrue, on completion of service or use, or as invoiced.
- (4) **Prepay Freight:** Right is reserved by POHB to demand prepayment of all charges as follows:
- A. By vessel, its owners or agents, before vessel commences its loading and unloading operations;
 - B. By the owners, shippers or consignee, before freight leaves the custody of the terminal;
 - C. POHB reserves the right to require prepayment of all charges on perishable freight or freight of doubtful value and on household goods.

**SECTION 1
GENERAL RULES & REGULATIONS**

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(5) Interest Charges on Delinquent Invoices: Invoices covering charges in this tariff as issued by POHB are due and payable upon receipt. Any invoices issued for any charge or charges prescribed by this tariff remaining unpaid for a period of thirty (30) calendar days after the date of invoice are delinquent and shall be subject to a delinquency charge. The delinquency charge is imposed on the total unpaid balance and is a minimum of one and one half percent (1 1/2%) per month on the total unpaid balance thereof; provided, however, that in no event shall the delinquency charge be higher than the maximum rates allowable by law.

Should it become necessary for POHB to initiate litigation to effect collection of a delinquent account, then all expenses incurred by the prevailing party shall be assessed to, and payable by the non-prevailing party. Such expenses shall include, but are not limited to, reasonable attorney's fees and all costs of suit.

INSURANCE NOT INCLUDED

No insurance is included in the rates named in this tariff.

MANIFEST REQUIRED

Masters, owners, agents or operators of vessels are required to furnish a complete copy of manifest of freight loaded or discharged at the terminals of POHB.

REGULATIONS GOVERNING USE OF SLIPS, ETC.

No logs, timbers, lumber or rafts and no barges, scows, lighters or river craft may be moored at wharf slips or moored or tied up at the wharves or at any property of POHB without written permission of POHB. Logs, lumber, timbers, rafts, barges, scows or lighters may not be brought into slips for loading over-side vessels without the consent of POHB and subject to its regulations as to the number of barges or rafts (or the size of rafts) allowed alongside at one time and as to maintaining clearance in slips. Any logs, timbers, rafts, etc., as enumerated above, left in slips after clearance of vessel or which may have been moored in slips or moored or tied up to the wharves or other property of POHB without permission, are subject to immediate removal and unless removed upon notification, may be removed by POHB to other locations, with all expense and risk of loss or damage for account of owners.

**SECTION 1
GENERAL RULES & REGULATIONS**

APPLICATION

LIMITED RESPONSIBILITY

POHB shall not be responsible for any damage to freight loaded at the facilities covered by this tariff after cargo is transferred to the water carriers and is removed from POHB property. POHB will not be responsible for any loss, damage or delay of merchandise which may arise from any cause beyond its direct authority and control. POHB will not be responsible for any loss or damage caused by: fire, frost, heat, dampness, leakage, or decay; animals, rodents or insects; leakage or discharge from fire protection system; collapse of buildings or structures; breakdown of plant machinery or equipment, or by floats, logs or piling required in breasting vessels away from wharf. POHB will not be answerable for any loss, damage or delay arising from insufficient notification, or from war, insurrection, shortage of labor, combinations, riots or strikes of any person in its employ or in the service of others or from any consequence arising therefrom. POHB will not be responsible for any loss or damage caused by the negligence or intentional misconduct of third parties including but not limited to theft vandalism or arson.

RESPONSIBILITY FOR DAMAGES AND/OR INJURY

The provisions of this item are applicable to all persons, corporations, associations and the like who in any manner come upon or use the terminal facilities, except to agents or employees of POHB. All such persons, corporations, association and the like shall be strictly liable and responsible for damage to property or for damage or injury to, or for the death of any person or persons which may be caused or occasioned by an act or omission of such persons or the acts or omissions of their agents or employees.

All such persons who come upon or use POHB facilities shall be deemed to have irrevocably agreed to indemnify POHB for any such loss or damage to persons or property for which a claim is or may be made against POHB, and all such liability, together with all costs and expenses incurred by POHB in investigating or defending claims therefor, including, but not limited to, court costs, experts' fees and attorneys' fees.

RESERVATION OF AGREEMENT RIGHTS

POHB reserves the right to enter into agreement with carriers, shippers, and/or their agents concerning rates and services provided such agreements are consistent with existing local, state and federal laws governing the civil and business relations of all parties concerned.

SHIPPER REQUESTS AND COMPLAINTS

Any interested party may initiate requests or complaints on matters relating to rates, charges, rules and regulations contained in this tariff by filing a statement fully documenting the request or complaint with the Executive Officer, Northwest Marine Terminal Association, Inc., P.O. Box 5684, Bellevue, Washington 98006, with a complete and exact copy to The Director and Harbor Commissioners, PORT OF HUMBOLDT BAY, P.O. Box 1030, Eureka, CA 95502-1030.

**SECTION 1
GENERAL RULES & REGULATIONS**

APPLICATION

“HOLD HARMLESS” PROVISION

All parties using POHB facilities and equipment agree to do so entirely at their own risk, regardless of conditions, and agree to indemnify and hold POHB harmless against any and all liability, damage, loss, cost and expense which may accrue to or be sustained by POHB, its agents, and employees on the account of any claim, suit or action made or brought against POHB, its agents and employees, for the death of or injury to persons or destruction of property involving the indemnitor, its employees, agents and representatives, sustained in connection with the use of said facilities and equipment.

HIMALAYA CLAUSE

It is hereby expressly agreed between POHB and any Carrier using POHB facilities that as a condition and consideration of using those facilities, POHB, as well as any and all its employees, servants, agents and/or independent contractors, used or employed in connection with the performance of any of the Carriers' obligations under their various Bills of Lading shall be treated as and shall be express beneficiaries of those Bill(s) of Lading. As such, POHB shall have the benefit of all rights, defenses, exemptions from or limitations on liability and immunities of whatsoever nature to which the Carrier(s) are or may be entitled under the provision of any Bill of Lading or by law so that POHB shall not, under any circumstance, be under any liability in either contract or tort greater than that of the Carrier(s) themselves.

**SECTION 2
DOCKAGE & MOORAGE**

APPLICATION

DOCKAGE - GENERAL RULES

Berth Assignment: Berth assignment will be issued at the sole discretion of POHB to the owners, agents or operators of vessels for use of a specific berth by a specific vessel. No vessel will be permitted to berth at a wharf or terminal facility of POHB without a prior berth assignment being granted by POHB. Applications for berth assignments must be made as far in advance of the arrival of vessel as reasonable and must specify arrival and departure dates and the nature and quantity of the cargo to be loaded or discharged.

Basis for Computing Charges: Dockage charges shall be based on the overall length of the vessel as published in the most current edition of Lloyd's Register of Shipping at the time the vessel is berthed. Should length figures not be available from that source, POHB may accept information from the vessel's official papers or measure the vessel.

Dockage Period – How Calculated: The period of time upon which dockage will be assessed shall commence when the vessel is made fast and until departure. No deduction will be allowed for Sundays, Holidays or because of bad weather or other conditions. When a vessel is shifted directly from one berth to another operated by POHB, the total time at such berths will be considered together in computing the dockage charge.

In calculating dockage, billing is based on twelve (12) hour periods. For billing purposes, partial periods will be rounded up to the next full period. POHB, at its own discretion, may charge vessels less than 105 feet LOA (upon proper notification and moorage permission) by ¼ of the 24-hour clock.

No Warranty as to Depth of Water at Berth: When accepting a request and issuing a berth assignment, POHB makes no warranty, either expressed or implied, as to the suitability of the berth or available depths of water alongside. POHB makes every effort to maintain adequate water depths, but they vary continually because of the influence of tidal changes, volume of tidal flow, and weather conditions. Further, variances in vessel draft, ballast, amount of cargo to be loaded or unloaded and the water depth alongside the berths makes it incumbent upon the vessel's interest to take soundings immediately upon docking and at intervals thereafter to insure the safety of the vessel. POHB, upon request of the Master or vessel's owners, charterers, operators, or agents, will supply information on water depths alongside berths based upon most recent soundings.

Responsibility for Vessel Delay, Shifting or other Costs Because of Water Depth: POHB will assume no responsibility for vessel delay, shifting expense or other costs when the vessel's interest deems it prudent, for the purposes of ensuring the safety of the vessel, to interrupt loading and/or shift to deeper water during shallow water periods.

Vacate Berth as Ordered: POHB reserves the right to order a vessel to vacate the berth when not actually engaged in loading and/or discharging operations.

**SECTION 2
DOCKAGE & MOORAGE**

APPLICATION

- (1) Whenever an order to vacate a berth is made by POHB under these rules and said order is refused or not complied with in the time specified, POHB may assess a penalty dockage rate of \$500.00 per hour for each hour the vessel remains on berth after such an order has been issued or tendered to the vessel.

At its option, POHB may affect the removal of a vessel from berth at the expiration of the time period specified in the order to vacate with all risks, liability and expense for the vessel's account. The alternatives permitted POHB under these rules shall be a choice solely at the discretion of POHB.

- (2) A vessel that does not work to its fullest capacity to complete loading or unloading operations within the allotted time, or a vessel arriving earlier or later than agreed, or a vessel requiring more time at POHB than agreed, will be adjusted to the extent possible consistent with advance commitments to other vessels made by the terminal.

When congestion or other commitments make it necessary for a vessel to complete and clear its berth, the vessel on berth will be requested to work overtime at its own expense until loading or discharging has been completed, after which it will promptly vacate the berth. Any vessel refusing to work overtime shall vacate the berth upon written order from POHB. When a vessel loses its right to a berth by refusing to work overtime, such vessel will forfeit its turn on the berth and will remain at anchor until the next available berth.

The vessel acknowledges responsibility for damage arising out of any shipboard fires and shall hold POHB harmless from and indemnify POHB for any and all damage, liability, settlements, loss, costs and expenses in connection with the fire and with any action, suit, or claim resulting or allegedly resulting from the fire or its suppression at POHB facilities, except for that resulting from the sole negligence of POHB, or that of the POHB's employees or agents.

Accepting Responsibility for Payment: Pursuant to PORT OF HUMBOLDT BAY Tariff where "Party Responsible for Payment" listed above has not established credit worthiness with the Port and where responsibility for Port charges has not been accepted by another credit worthy entity, the Port shall require payment of cash in advance or posting of acceptable security prior to vessel berthing.

SECTION 2
DOCKAGE & MOORAGE

APPLICATION

Conditions of Berth Reservation: In accordance with Federal Maritime Commission Docket 83-48, Alaska Maritime Agencies Inc., et al. v. Port of Anacortes, et al. and Tariff Item No. 125 in this tariff, amendments and reissues thereto, all applications for vessel berth reservation shall be made in the form specified by the Port, and will require signature(s) of the financially responsible party or parties completed in accordance with, and otherwise governed by, the terms and conditions set forth below.

- A. The vessel agent or other person requesting reservation of a berth (“berthing agent”) shall, as a part of the berth reservation process, provide to the extent of his or her knowledge all information called for on the Application for Vessel Berth Reservation for respecting the vessel, its estimated arrival and departure, amount(s) and type(s) of cargo to be loaded/discharged, and estimate of amount of each category of port charges, as enumerated and party responsible therefor. The submission of this form, signed by the berthing agent, shall constitute the berthing agent’s attestation as to the accuracy of the information made available to the berthing agent at the time of submission; and the berthing agent held personally liable to the Port for any financial loss suffered by the Port as a result of the agent’s failure to so report accurately.
- B. Should the berthing agent, subsequent to submission to this form, receive information which materially differs from the information previously provided, and which information the agent reasonably believes is not equally known to the Port, it shall immediately notify the Port and, if requested by the Port, promptly file an amended Supplement to Application for Vessel Berth Reservation with the Port.
- C. All estimates of port charges are subject to approval and/or adjustment by the Port.
- D. The Port shall, promptly after receipt of this form, advise the berthing agent as to (1) its approval or adjusted estimate of port charges, and (2) whether posting of cash or security is required for any one or more categories of such charges and the amount thereof.
- E. In addition to the terms for berth reservation and establishment of financial responsibility as set forth herein, requests for berth reservation and assignments of berths shall otherwise be in accordance with all local rules and regulations established by the Port.
- F. **Vessel Berthing Cancellation:** Any vessel or agent cancelling a berthing reservation is subject to a \$250.00 cancellation fee. Should a vessel berthing reservation need to be canceled, written notice must be received by POHB at least 72 hours prior to the vessel’s berthing reservation time. If 72 hour notice is not provided to POHB, the authorized vessel agent shall also be charged for all reservation related expenses incurred by POHB as well as an administration fee

**SECTION 2
DOCKAGE & MOORAGE**

APPLICATION

SCHEDULE OF DOCKAGE RATES (Berths 1 & 2)

Length of Vessel Overall Meters/(Feet)	Rate Per 24-hour day	Length of Vessel Overall Meters/(Feet)	Rate Per 24-hour day
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Over	Not Over	\$	Over	Not Over	\$
0	30.48 (100)	184.15	167.64	175.25 (575)	3338.64
30.48	45.72 (150)	260.10	175.25	182.88 (600)	3504.07
45.72	60.96 (200)	355.82	182.88	190.50 (625)	4009.70
60.96	76.20 (250)	498.35	190.5	198.12 (650)	4666.19
76.2	91.44 (300)	852.09	198.12	205.74 (675)	5309.16
91.44	106.68 (350)	1201.66	205.74	213.36 (700)	6214.31
106.68	114.30 (375)	1492.97	213.36	220.98 (725)	6607.58
114.3	121.92 (400)	1643.83	220.98	228.60 (750)	7560.59
121.92	129.54 (425)	1.781.94	228.6	236.22 (775)	8579.14
129.54	137.16 (450)	2021.24	236.22	243.84 (800)	9632.02
137.16	144.78 (475)	2177.56	243.84	259.08 (850)	11063.61
144.78	152.40 (500)	2391.88	259.08	274.32 (900)	12586.76
152.4	160.02 (525)	2716.48	274.32	289.56 (950)	14180.65
160.02	167.64 (550)	3235.64			

**SECTION 2
DOCKAGE & MOORAGE**

APPLICATION

EXCEPTIONS TO REGULAR DOCKAGE RATES

(1) Vessels requesting exception pricing and meeting all the following requirements will be charged dockage at a rate of \$.74 per foot per day:

- Not over 200 feet in length
- Not loading or unloading cargo for transshipment
- Not loading or unloading passengers
- Written permission from POHB to berth at Pier 1, 2 or 3

(2) At POHB's discretion, vessels on idle status may be permitted to moor at a vacant berth when such berth is available. Idle status may include times when a vessel is permitted to make repairs or alterations.

Vessels in idle status shall be assessed dockage at \$2.17 per foot per day. Contact POHB for long-term rates for idle vessels.

(3) Vessels of the U.S. Government and the State of California may, at the discretion of POHB, be berthed at terminals without charges.

(4) Lay berth status is defined and used in this document as a vessel waiting for loading or unloading or discharge berth.

Lay status permission must be requested from POHB in advance and may be granted at the discretion of POHB. If the request for lay berth is not received prior to the vessel arrival, and lay berth rates are later requested, a billing/rebilling fee of \$250.00 will be assessed.

The dockage charge for lay berth status shall be calculated at 50% of the applicable dockage rates as published in the Schedule of Dockage Rates, or a minimum of \$175.00 per period, whichever creates the greater revenue.

Vessels on lay status for over seven (7) consecutive days may request to POHB, in writing, for long-term lay status (each day over the seventh (7th) day), which may be granted at POHB's discretion. Long-term lay status would be calculated at an additional discounted rate of 20% for each day past the seventh (7th) day, for a total discount of 70% off the posted rates.

(5) Discounted, prorated and gratis berth charges are at the discretion of POHB and are granted per occasion as deemed by POHB. Previous granting of discounted, prorated and gratis berth charges are not a guarantee of future rights.

**SECTION 3
LABOR SERVICE**

APPLICATION

LABOR SERVICE GENERAL RULES

Labor Rates Subject to Change: The rates named in this tariff, additions, revisions, or supplements thereto are based on ordinary traffic and labor conditions. If and when these conditions change because of demand of labor for increased wages, strikes, congestions or other causes not reasonably within the control of POHB, resulting in increased cost of service, rates are subject to change without notice or the charge for service may be assessed on the labor rate basis.

Checking of Freight: The service of counting, tallying and checking cargo against appropriate documents for the account of the vessel, or other person requesting same. Checking does not include grading, sealing, surveying, weighing, measuring, marking, segregating, samplings or supplying any information that cannot be obtained by visual inspection of the package, case or other shipping container.

Responsibility Limited: In performing the service of checking, POHB will accept no responsibility for concealed damage or condition of packages, cases or other containers whether or not receipts issued so state.

Payment of Labor: Where checkers, wharf gangs, lift drivers, linesmen, watchmen or other wharf labor is employed by or through POHB at the request of the carrier, shipper, consignee or other party, the time of such labor involved will be carried on the payroll of POHB and the Port will bill the party responsible at the rates as provided herein.

Standby or Waiting Time: When labor is ordered for a specific time and is on the job, ready for work, or having started work, and is delayed for a period of or exceeding fifteen (15) consecutive minutes at any time during that work, such delays being caused through no inability or fault of POHB, standby or waiting time for the workers will be assessed at actual wages paid plus 65 percent.

Services Requiring Labor for a Minimum Number of Hours: When POHB is required to furnish labor for a specific service and such service is completed before the expiration of the minimum time allowed under labor's working agreements and awards, the parties authorizing such work shall be assessed for the time of such labor which accrues after the specific service is completed and until the end of the minimum time allowed at actual wages paid labor plus 65 percent.

Labor Rate Time Periods: Labor rate time periods will be defined as follows:

Straight Time – Labor performed between the hours of 08:00 and 17:00, Monday through Friday.

Overtime – Labor performed between the hours of 00:00 and 07:59, Tuesday through Friday; labor performed between the hours of 17:01 and 23:59 Monday through Thursday.

Holiday and Weekend Time – Labor performed between the hours of 17:01 Friday to 07:59 Monday; labor performed on any holiday as defined in this tariff.

**SECTION 3
LABOR SERVICE**

APPLICATION

Unless otherwise provided, labor rates plus charges for equipment rental will be charged:

- (1) For all miscellaneous services for which no specific rates are named in this tariff, additions, revisions or supplements thereto;
- (2) For services of loading, unloading, handling, or transferring bulk commodities for which no specific rates are named and which cannot be performed for the rates provided under NOS items;
- (3) For cargo in packages or units of such unusual bulk, size, or shape or weight as to preclude handling, loading, unloading or transferring at the specific rates named in this tariff, additions, revisions or supplements thereto;
- (4) For any services delayed on account of extra sorting, special checking, inspection or from other causes not ordinarily incidental to such service;
- (5) For labor cleaning, covering cars and/or preparing them for receiving cargo;
- (6) Installing special equipment or moving or transferring equipment on request or for special purposes for use and/or convenience of others;
- (7) Re-coopering or reconditioning cargo.

LABOR SERVICE RATES

When services are performed by the Terminal Company for which no specific commodity rates are specified in this Tariff, charges for such services will be assessed on the basis of the labor rates as per the following schedule:

Labor Classification	Man-Hour \$ Rate (Straight Time)	Man-Hour \$ Rate (Overtime)	Man-Hour \$ Rate (Weekend/Holiday)
Longshoreman	89.76	134.64	150.35
Linesman	89.76	132.00	146.78
Crane Chaser	91.80	137.70	153.77
Utility Driver	103.02	154.53	172.56
Crane Operator	117.30	175.95	196.48
Clerk	112.20	168.30	187.94
Supercargo	122.40	183.60	205.02
Utility Worker	117.30	175.95	196.48
Walking Boss	144.84	217.26	242.61

LONGSHORE LABOR SERVICES

**SECTION 3
LABOR SERVICE**

APPLICATION

OTHER LABOR SERVICES (Non-Stevedoring Operations)

Labor Classification	Man-Hour \$ Rate (Straight Time)	Man-Hour \$ Rate (Overtime)	Man-Hour \$ Rate (Weekend/Holiday)
Security Gangway Watch	23.46	35.19	39.30
Security Officer	45.90	68.85	76.88
Maintenance Labor	75.48	113.22	126.43
Crane Operator	75.48	113.22	126.43

PILOTAGE:

**PILOTAGE
CHARGES**

Outbound/Inbound	\$0.1971 cents per Gross Registered Ton. Plus \$30.87 per feet of deep draft
Minimum Charge	
1. Less than 300 feet LOA (Round Trip): \$3,000	\$3,795
2. Every 100 feet LOA thereafter (Additional)	\$1,075
Shift Rates	
a. Wharf to wharf, wharf to anchor, or anchor to wharf	\$2,530
b. From No. Bay to So. Bay, or So. Bay to No. Bay	\$3,163
Pilot carried away from Station	
a. Actual expenses and per diem of:	\$950 per day
Uncorrected Orders	
a. When vessel's owner or agents do not correct their ETA within four (4) hours of last ETA given, compensation will be charged and applied starting at the last ETA given until arrival	\$633 per hour
Standing-By	
When a pilot is onboard a Ship, Tug or Pilot Boat standing -by for a vessel to arrive, shift or sail and the movement is delayed, a charge of \$500 per hour will be incurred: (1/4 hour charges thereafter)	\$633 per hour
All vessels, their tackle, apparel, furniture, their master, owners and Agents are jointly and severally liable for pilotage fees, which may be recovered in any court of competent jurisdiction	

**SECTION 4
MISCELLANEOUS SERVICES AND CHARGES**

APPLICATION

HOURLY EQUIPMENT RENTALS

Category		\$ Rate/Hour
Forklift	\$35 per hour, 1 hour min., ½ hour increments thereafter	\$35.00
POHB Boat	\$100 per hour plus Operator, 3 hour Minimum	\$100.00

BERTHING EQUIPMENT RENTALS

Gangway Rentals: Gangway rental periods shall commence from the time the vessel arrives at POHB berth and end at the time the vessel departs from POHB berth. Gangway rental periods shall include one (1) of the following available gangway sizes: TBD

LINES SERVICE RATE SCHEDULE

The manning and charges derived thereof shall be determined by POHB and the ILWU:

Service	Crew	Straight Time \$	Overtime \$	Holiday/Weekend \$
Handling Lines	2 men	530.40	795.60	888.42
Handling Lines	4 men	1082.22	1623.33	1812.72
Handling Lines	6 men	1606.50	2409.75	2690.89
Handling Lines	8 men	2196.06	3294.09	3678.40

Waiting Time: When Linesmen work six minutes past the two-hour minimum, an additional charge of \$75.00 per man for each 30 minutes will be added.

No Work Holidays: Contact POHB staff for updated holiday surcharges.

**SECTION 4
MISCELLANEOUS SERVICES AND CHARGES**

APPLICATION

FRESH WATER RATES

Service charge for connecting and disconnecting on straight time.....\$100.00
 Charge for each ton of fresh water.....\$1.88
 Monthly meter service charge.....\$25.00

ELECTRIC SERVICE

POHB will exercise reasonable care to provide adequate and continuous electric service but does not guarantee the same. POHB shall not be liable for injury, loss or damage resulting from any failure or curtailment of electric service. Electrical services will be billed at the most current Pacific Gas and Electric Advertised Rate.

Service charge for connecting and disconnecting on straight time.....\$100.00
 Electrical adapters (monthly charge).....\$25.00
 Monthly meter service charge.....\$25.00

OILY WASTE OR GARBAGE DISPOSAL

Vessels requiring discharge of oily waste or garbage shall inquire of the Port's Terminal Manager for the name of the waste or garbage hauler and/or reception facilities permitted by the Port to receive, haul and dispose of such waste and/or garbage. Payment of charges for the services and equipment provided by the oily waste or garbage hauler and/or reception facility by the vessel, its agent, owner, charterer or any other party responsible for such payment of charges by the vessel.

The oily waste or garbage hauler and/or reception facility is not an agent or employee of the Port, nor shall the Port be liable for any act, omission or negligence of any such oily waste or garbage hauler and/or reception facility. Rates and charges assessed vessels by the Port for the use of its facilities or services do not include this service nor insurance coverage for any potential liability of any oily waste or garbage hauler and/or reception facility permitted by the Port. The discharge by a vessel of oily waste or garbage at any terminal at POHB shall be allowed only in accordance with the terms of this tariff item and applicable Federal, State and local laws and regulations.

If the vessel's agent, owner, charterer or crew requests the Port arrange such service, the Port will be invoiced for the service and in turn invoice the vessel at the cost plus 20% rebilling fee. Due to the billing delay from oily waste/garbage disposal vendor, said rebilling may be delayed and sent under separate invoice. A copy of the vendor's bill for services will be provided with Port's invoice.

**SECTION 4
MISCELLANEOUS SERVICES AND CHARGES**

APPLICATION

FUEL FLOWAGE FEE

All bulk fuels including diesel and lube oil delivered to vessels berthed at POHB will be assessed a fuel flowage fee in the amount of four (4) cents per gallon. This fee will be assessed to the distributor providing the fuel and shall be reported with a copy of the fuel ticket and vessel detail including vessel name, captain's name and company contact information (address and phone) to POHB Office located at 601 Startare Drive, Eureka, CA 95502 upon departure of fueling the vessel. Fueling done outside of normal business hours must be reported to POHB office at (707)443-0801.

PASSENGER TRAFFIC SERVICES

Passengers embarking or disembarking from/to at-anchor vessels or piers for which POHB provides security shall be charged \$7.35 per person.

SECURITY FEE

In order to fulfill its responsibilities for security, including but not limited to responsibilities mandated under the Maritime Transportation Safety Act of 2002 and the U.S. Coast Guard Regulation 33 CFR 105, POHB may assess against and collect from ocean-going vessels, their owners, or operators for the use of the terminal working areas a Port Security Fee. Such fee, in the amounts set forth in this tariff, shall be in addition to all other fees and charges due under the tariff.

Port FSO and one (1) Security Gangway Watchman will be on duty two (2) hours prior to vessel arrival for required set-up and security preparation of docks, services will be charged at rates stated. See Item 305, OTHER LABOR SERVICES (Non-Stevedoring Operations).

At the Port's sole discretion, charges may be assessed to cargo and/or vessels for additional security costs associated with an increase in MARSEC levels mandated by the US Department of Homeland Security.

Minimum Port Security fee: **\$577.00** per vessel per day

**SECTION 5
WHARFAGE**

ITEM#	APPLICATION
	<p style="text-align: center;"><u>WHARFAGE GENERAL RULES</u></p> <p>(1) Limitations: Freight assessed full wharfage may be reshipped by water from same wharf where received or may be transferred direct to other wharves or facilities of POHB for reshipment or delivery without being subject to further assessment of wharfage.</p> <p>(2) Direct Transfer – Open Cars: All cargo handled direct between open cars and vessels will be subject to the full wharfage assessment.</p> <p>(3) Overside Vessels: Unless otherwise specified under individual commodity items, all cargo loaded or discharged overside of vessel directly to or from another vessel, barge, lighter, raft, to or from water while vessel is berthed at wharf, shall be assessed one-half (1/2) the regular rates due according to ship's manifest and the respective traffic and commodity classifications of the cargo.</p> <p>(4) Exemptions: Ship's stores, fuel handled overside vessels and repair materials and supplies, all when intended for vessel's own use, consumption or repairs, will be exempt from assessment of wharfage unless POHB employees are required to receipt for such supplies or stores as may be received or unloaded on wharf.</p> <p>Note: Ballast, dunnage lumber or materials ostensibly not for use in stowage of freight loaded at the wharves of POHB and lining lumber for use in lining vessels for grain or other bulk commodities, will not be considered as ship's stores and shall be subject to wharfage and such other charges as may be incurred.</p>
	<p style="text-align: center;"><u>WHARFAGE RATES</u></p> <p>Rates are in cents per 1,000 kilograms (metric ton) unless otherwise provided in individual items. Note: When, in any calendar year, forest products originating from a single shipper exceed 1,000,000 FBM or 1,000,000 Kilograms, POHB reserves the right to negotiate wharfage rates.</p> <p style="text-align: center;"><u>SERVICE & FACILITIES GENERAL RULES</u></p> <p>Definition: Service and facility charges do not include any cargo handling, loading, unloading, wharfage, dockage or any other charges than that which is essential to performing the service. It does not include the furnishing of supercargoes, supervisors or clerks, which by the custom of the Port are normally employed by the vessel, its owner, operator or agent.</p> <p>No person other than a POHB employee or person designated in writing by POHB to perform such services shall be permitted to perform the services covered by this definition.</p> <p>Withdrawn Cargo: Full inbound or outbound service and facilities charge will be assessed on cargo received at or on POHB facilities</p>

**SECTION 5
WHARFAGE**

APPLICATION			
	WHARFAGE	SERVICE & FACILITY	DELIVERY
Machinery, Farm & Construction Equip.			
Machinery, Farm & Construction Equipment & Parts, non-drivable. See Note			
NOS up to 24,000 kgs per unit	\$11.27	\$17.89	\$9.91
Farm & Construction Equipment, kgs Assembled & drivable up to 24,000 See Note			
per unit	\$11.27	\$17.89	\$9.91
Farm & Construction Equipment & Issued: 07/16/09			
Parts, drivable & non-drivable, units weight 24, 000 kgs and over	\$11.27	\$14.10	\$7.02
Direct Load or Discharge between	\$11.27	\$14.10	\$7.07
Truck/Railcar & Ship	\$11.27		\$3.83
Ro-Ro			
Machinery, Ro-Ro Cargo	\$11.27	\$7.02	\$6.04
Loading, not including lashing and securing		\$316.53 per car	
Metals, NOS, weighing 0-999 kgs per unit	\$10.91	\$31.30	\$9.52
Metals, 1,000-1.999 kgs per unit	\$10.91	\$13.76	\$9.52
Metals, 2,000-2,999 kgs per unit	\$10.91	\$11.56	\$9.52
Metals, 3,000 kgs and over per unit	\$10.91	\$9.42	\$9.52
Note: Small Lots Fee: A charge of \$100 will be assessed against inbound Metals for bills of lading below 20 metric tons			
Paper/Paper Products NOS	\$5.69	\$26.40	\$6.32
Scrap or wastepaper or pulpboard, in machine-pressed bales	\$5.69	\$23.63	\$7.47
Pulp			
Paper/wood (except screenings, tailings or wetlaps), compressed bales when received			
unitized for forklift handling:			
0-1,000 tons per vessel	\$3.93	\$26.40	\$6.32
1,000 tons or over	\$3.93	\$23.63	\$6.32

**SECTION 6
DEMURRAGE & STORAGE RATES**

APPLICATION

DEMURRAGE & STORAGE GENERAL RULES

Computing Free Time: Free time is inclusive of Saturdays, Sundays and holidays. Free time starts on the day the cargo is delivered to or received by the terminal. Unless otherwise stipulated or agreed upon by POHB, free time will be allowed for ten (10) days on inbound cargo and ten (10) days on outbound cargo.

On all outbound or export cargo, the terminal may grant up to twenty (20) days assembly time beyond the regular free time allowance to assemble cargo for a particular vessel or shipment.

Any cargo which occupies space beyond the allowed free time will be assessed wharf demurrage charges in accordance with this tariff unless arrangements have been made for storage.

STORAGE & STORAGE CHARGES

Goods or merchandise for storage will only be accepted by POHB provided prior arrangements have been made. Any cargo that is not designated for a particular vessel or shipment will be considered as goods or merchandise delivered for storage purposes.

Storage charges on all goods and merchandise stored at POHB's facilities will become due and payable as invoiced. Storage charges are solely the charges for use of space in the warehouse or yard and do not include charges for any other service.

Storage charges will be assessed per month or part thereof, commencing on the days the goods or merchandise is received by POHB until the day it is removed from the Port premises. Storage rates are based on square footage and availability. Contact POHB personnel for current rates.

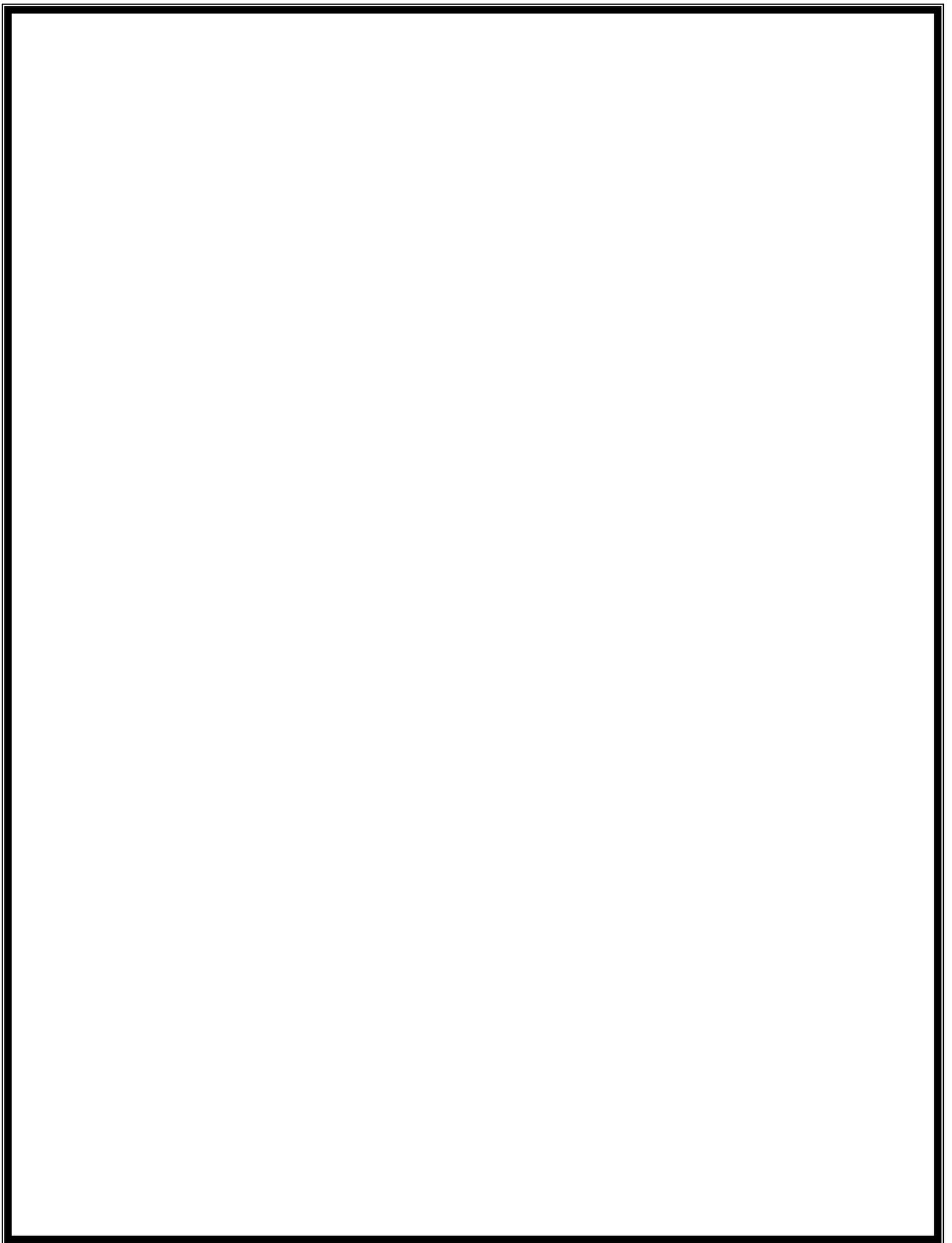
DEMURRAGE RATES

Per day, weight or measure, whichever produces the greatest revenue:

Commodity	1,000 kgs.	Cubic Meter
All Freight NOS – Inbound.....	\$.63	\$.44
All Freight NOS – Outbound.....	\$.573	\$.44

STORAGE RATES

Outside Storage rate at Redwood Marine Terminal berths 1 & 2 \$0.15 per foot per day.



Humboldt Bay Harbor District Equipment Fee Schedule

SERVICE OR CHARGE	FEE OR RATE Effective 10/01/2022
Harbor District Boats (plus personnel costs)	Port Authority Boat*: \$120/hour - 2 hour minimum Fire Boat*: \$600/hour - 2 hour minimum Work Boat (Bar Fly)*: \$120/hour - 2 hour minimum Aluminum Skiff*: \$100/hour - 2 hour minimum Barge (30'): \$800 per 24 hours Barge (30'): \$2,500 for 7 days Barge (30'): \$10,000 for 30 days *Staff time and fuel billed at actual cost
Pontoon Boat (plus personnel costs)	\$100/hour - 2 hour minimum
Containment Boom	Actual cost of deployment and cleaning
Absorbant Pad (includes disposal cost)	\$1.75 per pad
Absorbant Boom	\$45/8' section
Bag of Sweep	\$120
Personnel (salary plus benefits times actual time)	Actual Cost
VideoRay Explorer Micro-submersible ROV 130' depth	\$250/day +personnel cost
35 KW Generator	\$215/day +fuel
Whacker Light Stand	\$112/day +fuel
Oil Spill Trailer	\$200/day +replacement of consumables plus decontamination
Side Scan Sonar	\$500/day +personnel costs
Security Zone Buoy System	\$1000 per 24 hour period (installed)
All Other Specialized Equipment	At the discretion of Executive Director

Rates effective 12-01-2019 As per Humboldt Bay Harbor District Board Resolution 2019-14

Rates effective 10-01-2022 As per Humboldt Bay Harbor District Board Resolution 2022-10

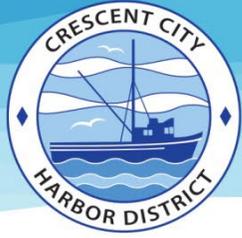
**Humboldt Bay Harbor District
Redwood Marine Terminal I Fee Schedule**

Service/Charge	Effective 12/1/2019
REDWOOD MARINE TERMINAL I Monthly Storage	\$0.30 per sq ft/month
Annual Storage	\$0.27 per sq ft/month (paid in advance)
Outside Storage	\$0.15 per sq ft/mo (no yearly discount)
Moorage	\$0.42 per foot/day



4. Consider lighted boat holiday festival and other potential future events.

Public Comment?



5. Financial Report

- a. Approve October Financial Reports : Balance Sheet, Profit and Loss, and Budget To Actual**
- b. Approve cash flow report for October 2025**
- c. Update on 24/25 audit.**
- d. Review and approve proposed accounts receivable entry for current year.**
- e. Status report on grant reimbursements.**
- f. Approve transitioning to a new payroll service provider and adjusting employee pay dates from the current semi-monthly payroll schedule to a biweekly payroll schedule, with pay dates occurring every two weeks, effective for the payroll cycle commencing January 1, 2026.**
- g. Update on plan to address USDA loan payment and insurance requirements.**
- h. Update of RV park lease negotiations.**
- i. California Public Records Act (CPRA) update.**

Public Comment?

Balance Sheet by Month

Crescent City Harbor District

As of October 31, 2025

Distribution account	Jun 30 - Jun 30 2025	July 2025	August 2025	September 2025	October 2025
Assets					
Current Assets					
Bank Accounts					
1005 LAIF Reserve	304,687	273,877	273,877	273,877	276,929
1003 CCHD Checking #4766	52,367	128,312	45,645	21,136	33,012
1001 Bayside Checking #1766	50	20	20	14	7
Stripe (required for Synder)	-173	-173	-173	-173	-173
1004 CCHD Savings #4774	5,021	5,021	5,021	5,021	5,021
1006 RHV Checking #0707	500	500	500	500	500
1008 QB Payment Clearing Account	8,774	2,794	4,109	2,873	12,304
Total for Bank Accounts	371,226	410,351	328,999	303,248	327,600
Accounts Receivable					
1100 Accounts Receivable	-597	4,271	9,952	17,450	21,191
1102 Tax Proceeds Receivable	293,129	293,129	293,129	293,129	293,129
Total for Accounts Receivable	292,532	297,400	303,081	310,579	314,319
Other Current Assets					
1214 Grant Receivable	0	0	0	0	-44,907
1200 Other Current Assets					
1206 PrePaid Expenses	1,600	1,600	1,600	1,600	1,600
1208 Loans to Employees / Payroll	0	0	0	0	0

Balance Sheet by Month

Crescent City Harbor District

As of October 31, 2025

Distribution account	Jun 30 - Jun 30 2025	July 2025	August 2025	September 2025	October 2025
Advances					
1201 Commercial Lease Receivables	986,851	986,851	986,851	986,851	986,851
1202 Deferred Pension Contributions	370,963	370,963	370,963	370,963	370,963
1205 Withholding Receivable	49,897	49,897	49,897	49,897	49,897
Total for 1200 Other Current Assets	1,409,311	1,409,311	1,409,311	1,409,311	1,409,311
1300 Inventory					
1302 Inventory Asset	0	0	0	0	0
1301 Gift Shop Purchases	10,154	10,154	10,154	10,154	10,154
Total for 1300 Inventory	10,154	10,154	10,154	10,154	10,154
Taxes Receivable	65,432	0	0	0	0
1250 Undeposited Funds	21,815	6,507	11,446	15,023	12,710
Total for Other Current Assets	1,506,713	1,425,973	1,430,911	1,434,488	1,387,268
Total for Current Assets	2,170,470	2,133,724	2,062,992	2,048,316	2,029,188
Fixed Assets					
1580 Accumulated Depreciation	-51,222,894	-51,541,886	-51,860,878	-52,179,870	-52,498,863
1460 CIP So Beach Bathroom	11,990	11,990	11,990	11,990	11,990
1465 CIP - Seawall Project	3,000	3,000	3,000	3,000	3,000
1490 Land Cost	465,511	465,511	465,511	465,511	465,511
1500 Depreciable Assets					

Balance Sheet by Month

Crescent City Harbor District

As of October 31, 2025

Distribution account	Jun 30 - Jun 30 2025	July 2025	August 2025	September 2025	October 2025
1520 Vehicles	15,217	15,217	15,217	15,217	15,217
1550 Leased Vehicle	147,395	147,395	147,395	147,395	147,395
1570 Streets, Roads and Parks	707,691	707,691	707,691	707,691	707,691
Total for 1500 Depreciable Assets	870,303	870,303	870,303	870,303	870,303
1510 Machinery / Equipment	357,501	357,501	357,501	357,501	357,501
1530 Buildings and Improvements	4,606,514	4,606,514	4,606,514	4,606,514	4,606,514
1540 Marina, Wharves, and Docks	61,733,331	61,733,331	61,733,331	61,733,331	61,733,331
1560 Sewer Lift Station	33,655	33,655	33,655	33,655	33,655
1450 CIP - Citizens Dock	213,984	213,984	216,054	216,054	216,054
1455 CIP - Harbor Dev & Design	114,177	125,139	157,451	166,511	366,019
Total for Fixed Assets	17,187,072	16,879,042	16,594,432	16,284,499	16,165,015
Other Assets	0	0	0	0	0
Total for Assets	19,357,542	19,012,766	18,657,424	18,332,815	18,194,202
Liabilities and Equity					
Liabilities					
Current Liabilities					
Accounts Payable					
1600 Accounts Payable (A/P)	112,433	104,975	112,283	132,655	271,092
Total for Accounts Payable	112,433	104,975	112,283	132,655	271,092

Balance Sheet by Month

Crescent City Harbor District

As of October 31, 2025

Distribution account	Jun 30 - Jun 30 2025	July 2025	August 2025	September 2025	October 2025
Credit Cards					
1700 Credit Card Accounts					
1701 Home Depot	902	92	0	0	0
1702 USBank	2,460	2,081	1,491	1,319	2,359
Total for 1700 Credit Card Accounts	3,362	2,173	1,491	1,319	2,359
Total for Credit Cards	3,362	2,173	1,491	1,319	2,359
Other Current Liabilities					
2006 Accrued Expenses	3,204	3,467	3,805	2,129	0
2000 Current Liabilities					
2001 Customer Deposits & PrePayments	30,954	30,954	30,954	30,954	30,954
2002 Interest Payable	165,394	165,394	165,394	165,394	165,394
2004 Current Auto Lease Liability	70,872	70,872	70,872	70,872	70,872
2005 Valid Credit Due Customer	6,911	6,911	6,911	6,911	6,911
Total for 2000 Current Liabilities	274,130	274,130	274,130	274,130	274,130
CDTFA Payable	234	274	312	333	341
1800 CDTFA / TOT sales tax due	109	109	109	109	109
1801 CDTFA Sales Tax	99	99	99	65	65
1802 TOT	-489	-489	-489	-489	-489
Total for 1800 CDTFA / TOT sales tax	-281	-281	-281	-315	-315

Balance Sheet by Month

Crescent City Harbor District

As of October 31, 2025

Distribution account	Jun 30 - Jun 30 2025	July 2025	August 2025	September 2025	October 2025
due					
Total for CDTFA Payable	-46	-7	31	18	26
1900 Payroll Liabilities					
1910 Payroll Clearing	784	900	900	900	-1,235
1904 Pension Defer Cash In-flows	115,570	115,570	115,570	115,570	115,570
1907 Compensated Absences	42,369	42,369	42,369	42,369	42,369
1906 Accrued Payroll Liabilities	62,729	62,729	62,729	62,729	62,729
Total for 1900 Payroll Liabilities	221,451	221,568	221,568	221,568	219,433
Total for Other Current Liabilities	498,739	499,157	499,534	497,845	493,589
Total for Current Liabilities	614,533	606,305	613,308	631,819	767,040
Long-term Liabilities					
2100 Long term debt	0	0	0	0	0
2101 Dwelley / Frazier Note Bayside RV Park	-3,191	-3,191	-3,191	-3,191	-3,191
2102 USDA Loan	4,598,781	4,598,781	4,598,781	4,598,781	4,598,781
2103 Lease Liability	986,851	986,851	986,851	986,851	986,851
2104 Net Pension Liability	933,493	933,493	933,493	933,493	933,493
2105 Fashion Blacksmith Payable	850,107	850,107	850,107	850,107	850,107
2110 Fashion Blacksmith Settlement Payable	2,600,000	2,600,000	2,600,000	2,600,000	2,600,000

Balance Sheet by Month

Crescent City Harbor District

As of October 31, 2025

Distribution account	Jun 30 - Jun 30 2025	July 2025	August 2025	September 2025	October 2025
Total for 2100 Long term debt	9,966,040	9,966,040	9,966,040	9,966,040	9,966,040
Total for Long-term Liabilities	9,966,040	9,966,040	9,966,040	9,966,040	9,966,040
Total for Liabilities	10,580,574	10,572,346	10,579,348	10,597,860	10,733,080
Equity					
Net Income	-3,986,628	-336,549	-698,893	-1,042,013	-1,315,846
2300 Retained Earnings	-14,965,240	-18,951,868	-18,951,868	-18,951,868	-18,951,868
2350 Opening Balance Equity	27,728,836	27,728,836	27,728,836	27,728,836	27,728,836
Total for Equity	8,776,969	8,440,420	8,078,075	7,734,956	7,461,122
Total for Liabilities and Equity	19,357,542	19,012,766	18,657,424	18,332,815	18,194,202

Profit and Loss by Month

Crescent City Harbor District

July-October, 2025

Distribution account	July 2025	August 2025	September 2025	October 2025	Total
Income					
2400 Commercial Revenue					
2401 Commercial Fees Additional	21,838	10,003	10,039	27,213	69,092
2402 Commercial Hoist Leases	24,540	24,540	24,540	24,540	98,160
2403 Commercial Leases	30,046	29,985	32,183	30,164	122,377
2407 Commercial Utilities	1,132	1,199	1,295	1,399	5,024
2409 Freezer Rental	666	666	666	666	2,664
2410 Poundage Fees	546		1,131	11,024	12,701
Total for 2400 Commercial Revenue	78,768	66,392	69,853	95,005	\$310,019
2600 Services & Fees					
2601 Equipment Rental		48		48	96
2602 No Insurance Fee	4,140	4,320	5,220	4,860	18,540
2603 Fees & Sales Additional	164	131	41	25	360
2604 Event Rentals	2,246	140			2,386
2605 Permits Fish Sales	150	150	450		750
2607 Late Payment Fee	270	480	510	780	2,040
2608 Launch Permit Fees	3,122	1,970	1,584	416	7,092
2609 Laundry Sales		54	90	10	154
2610 Live-a-Board Fees	960	720	720	720	3,120
2611 Mobile Crane Rental	360	180		1,224	1,764

Profit and Loss by Month

Crescent City Harbor District

July-October, 2025

Distribution account	July 2025	August 2025	September 2025	October 2025	Total
2612 Storage Revenue	2,872	2,464	2,384	2,099	9,820
2613 Utilities Marina	1,593	1,391	1,533	2,247	6,763
2614 Work Dock Use		350			350
2615 Surcharge / Admin Fee	120	210	450	210	990
Total for 2600 Services & Fees	15,997	12,608	12,982	12,638	\$54,225
2700 Moorage - Slip Rentals					
2701 Rec Slip Rentals / Dockwa	39,638	29,788	15,734	47,777	132,937
Total for 2700 Moorage - Slip Rentals	39,638	29,788	15,734	47,777	\$132,937
2800 RV Parks Revenue Operations					
2801 RV Bayside Leases	15,300	15,600	15,335	15,300	61,535
2802 RV BS Dump Station	90	60	40	15	205
2803 RV BS Fees	120	120	120	120	480
2804 RV BS Freezers	10	15	15	15	55
2805 RV BS Laundry	60	90	100	46	296
2808 RV RHV Laundry	53	20	60		133
2809 RV Guest Rentals	16,720	9,586	4,546	4,722	35,574
Total for 2800 RV Parks Revenue Operations	32,353	25,491	20,216	20,217	\$98,277
3000 Sales of Product Revenue					
3001 Gift Shop Sales	473	222	262	94	1,052

Profit and Loss by Month

Crescent City Harbor District

July-October, 2025

Distribution account	July 2025	August 2025	September 2025	October 2025	Total
Total for 3000 Sales of Product Revenue	473	222	262	94	\$1,052
3099 Uncategorized Revenue				5	5
Stripe sales	-214				-214
Total for Income	167,014	134,500	119,048	175,737	\$596,299
Cost of Sales					
3100 Cost of Goods Sold					
3102 Laundry Expense		27	45	5	77
Total for 3100 Cost of Goods Sold		27	45	5	\$77
Total for Cost of Sales		27	45	5	\$77
Gross Profit	167,014	134,473	119,003	175,732	\$596,222
Expenses					
3200 Advertising					
3201 Ads and Notices	800	104	389		1,293
Total for 3200 Advertising	800	104	389		\$1,293
3300 Auto Expenses					
3301 Fuel Expenses	538	80	120	195	933
3302 Maintenance and Repair	676	655		140	1,472
3303 Truck Leases/Auto Exp	3,509	3,509	3,509	3,509	14,037
Total for 3300 Auto Expenses	4,723	4,245	3,629	3,844	\$16,442

Profit and Loss by Month

Crescent City Harbor District

July-October, 2025

Distribution account	July 2025	August 2025	September 2025	October 2025	Total
3400 Bank Fees / Surcharges					
3401 Bank Fees	58	47	34	34	174
3402 Merchant Fees	493	274	119	137	1,022
3404 QuickBooks Payments Fees	699	605	443	963	2,710
Total for 3400 Bank Fees / Surcharges	1,250	926	596	1,134	\$3,906
3500 Dues	98	0	0	0	98
3600 Contractors Operations					
3602 Outside Services	1,009	1,168		1,055	3,232
Total for 3600 Contractors Operations	1,009	1,168		1,055	\$3,232
3700 Insurance Policies					
3701 Auto Insurance	2,234	2,240	2,240	2,240	8,955
3702 Liability & Property Policies	45,764	12,575	12,575	12,575	83,488
3703 Workers Comp	3,467	5,036	2,129	0	10,632
Total for 3700 Insurance Policies	51,465	19,851	16,944	14,815	\$103,075
3800 Interest Expense					
3805 Finance Charges	150	53	54	52	308
Total for 3800 Interest Expense	150	53	54	52	\$309
3900 Professional Fees / Consultants					
3903 Attorney Professional Services Legal	9,965	4,570	4,975	2,425	21,935

Profit and Loss by Month

Crescent City Harbor District

July-October, 2025

Distribution account	July 2025	August 2025	September 2025	October 2025	Total
3908 IT Services	1,730		3,700	1,850	7,280
3909 IT Reimbursements	350	44	675	185	1,254
Total for 3900 Professional Fees / Consultants	12,045	4,614	9,350	4,460	\$30,469
4000 Office / General operations					
4002 Office Equipment Leases	424	424	424	424	1,695
4003 Office Expenses	441	437	294		1,173
4004 Permits / Licenses	1,030				1,030
4006 Subscriptions & Software	1,529	3,953	1,682	2,707	9,871
4007 Uniform Expenses	206	530	643	381	1,760
4008 Website & Hosting Expenses	340	340	340	340	1,360
4025 Recruitment Expense		145		45	190
4026 Taxes and License	680	363		31	1,075
4028 Postage & Shipping		78		78	156
Total for 4000 Office / General operations	4,651	6,269	3,383	4,007	\$18,310
5000 Payroll Expenditures					
5001 Payroll Expenses	52,750	88,457	51,203	51,425	243,834
5002 Payroll Benefits	10,280	8,281	9,686	12,394	40,641
5003 Health Benefits	13,741	13,741	13,741	13,741	54,966
5005 Payroll Tax Expenses	4,161	6,849	4,092	4,095	19,197
5006 Commissioner Expense	3,000	3,000	3,000	3,000	12,000

Profit and Loss by Month

Crescent City Harbor District

July-October, 2025

Distribution account	July 2025	August 2025	September 2025	October 2025	Total
5015 Payroll Processing Expense	3,445	2,450	2,590	2,590	11,075
Total for 5000 Payroll Expenditures	87,377	122,778	84,312	87,246	\$381,714
5100 Repairs / Maintenance					
5104 Repairs General	1,176		1,145	819	3,140
Total for 5100 Repairs / Maintenance	1,176		1,145	819	\$3,140
5200 Supplies, Materials & Fuel					
5201 Maintenance Supplies / Materials	1,122	1,933	1,963	1,672	6,690
5202 Operations Supplies / Materials	86	491	866	877	2,321
5203 Fuel Maintenance	642	1,553	917	955	4,067
Total for 5200 Supplies, Materials & Fuel	1,851	3,977	3,747	3,504	\$13,078
5300 Travel / Training					
5307 Trainings / Meetings			340		340
Total for 5300 Travel / Training			340		\$340
5500 Utilities					
5501 Electricity	6,454	1,231	6,009	-446	13,248
5502 Propane	1,183	60	1,255	836	3,334
5503 Telephone	1,132	1,101	1,066	1,068	4,368
5504 Water & Sewer Service	4,532	3,492	2,908	3,225	14,158
5505 Trash & Recycle	7,402	7,491	7,491	7,500	29,885

Profit and Loss by Month

Crescent City Harbor District

July-October, 2025

Distribution account	July 2025	August 2025	September 2025	October 2025	Total
5506 WI-FI / Internet Services	460	464	508	451	1,884
Total for 5500 Utilities	21,165	13,840	19,237	12,635	\$66,877
Total for Expenses	187,761	177,826	143,126	133,570	\$642,283
Net Operating Income	-20,746	-43,352	-24,124	42,162	-\$46,061
Other Income					
5800 Interest Income	3,190				\$3,190
5802 LAIF Investment Gain				3,052	3,052
Total for 5800 Interest Income	3,190			3,052	\$6,242
6000 Tax Proceeds					
6001 Property Tax	0				0
Total for 6000 Tax Proceeds	0				\$0
Total for Other Income	3,190			3,052	\$6,242
Other Expenses					
6203 Penalties & Fines			3	55	58
6500 Depreciation	318,992	318,992	318,992	318,992	1,275,969
Total for Other Expenses	318,992	318,992	318,996	319,047	\$1,276,027
Net Other Income	-315,802	-318,992	-318,996	-315,995	-\$1,269,785
Net Income	-336,549	-362,345	-343,119	-273,833	-\$1,315,846

Crescent City Harbor District

Budget vs. Actuals

July - October, 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
2400 Commercial Revenue			
2401 Commercial Fees Additional	69,092.34		69,092.34
2402 Commercial Hoist Leases	98,160.00	88,222.21	9,937.79
2403 Commercial Leases	122,377.19	190,000.00	-67,622.81
2407 Commercial Utilities	5,024.48	9,444.44	-4,419.96
2409 Freezer Rental	2,664.00	2,664.00	0.00
2410 Poundage Fees	12,700.71	12,800.00	-99.29
Total 2400 Commercial Revenue	310,018.72	303,130.65	6,888.07
2600 Services & Fees			
2601 Equipment Rental	96.00	0.00	96.00
2602 No Insurance Fee	18,540.00	10,000.00	8,540.00
2603 Fees & Sales Additional	360.00		360.00
2604 Event Rentals	2,386.00	500.00	1,886.00
2605 Permits Fish Sales	750.00	400.00	350.00
2606 Key Fob Sales		200.00	-200.00
2607 Late Payment Fee	2,040.00	1,500.00	540.00
2608 Launch Permit Fees	7,092.00	5,000.00	2,092.00
2609 Laundry Sales	154.00	400.00	-246.00
2610 Live-a-Board Fees	3,120.00	3,155.00	-35.00
2611 Mobile Crane Rental	1,764.00	2,500.00	-736.00
2612 Storage Revenue	9,820.00	12,000.00	-2,180.00
2613 Utilities Marina	6,762.76	10,000.00	-3,237.24
2614 Work Dock Use	350.00	400.00	-50.00
2615 Surcharge / Admin Fee	990.00	1,000.00	-10.00
2616 Harbor Fees Additional		900.00	-900.00
2617 Non-Taxable labor fees		400.00	-400.00
Total 2600 Services & Fees	54,224.76	48,355.00	5,869.76
2700 Moorage - Slip Rentals			
2701 Rec Slip Rentals / Dockwa	132,936.82	186,666.68	-53,729.86
Total 2700 Moorage - Slip Rentals	132,936.82	186,666.68	-53,729.86
2800 RV Parks Revenue Operations			
2801 RV Bayside Leases	61,535.00	62,000.00	-465.00
2802 RV BS Dump Station	205.00	40.00	165.00
2803 RV BS Fees	480.00	1,200.00	-720.00
2804 RV BS Freezers	55.00	60.00	-5.00
2805 RV BS Laundry	295.50	800.00	-504.50
2806 RV RHV Leases		0.00	0.00
2808 RV RHV Laundry	132.50	200.00	-67.50
2809 RV Guest Rentals	35,573.62	14,000.00	21,573.62
Total 2800 RV Parks Revenue Operations	98,276.62	78,300.00	19,976.62
3000 Sales of Product Revenue			
3001 Gift Shop Sales	1,051.59	666.68	384.91

Crescent City Harbor District

Budget vs. Actuals

July - October, 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Total 3000 Sales of Product Revenue	1,051.59	666.68	384.91
3099 Uncategorized Revenue	4.50		4.50
Stripe sales	-213.82		-213.82
Total Income	\$596,299.19	\$617,119.01	\$ -20,819.82
Cost of Goods Sold			
3100 Cost of Goods Sold			
3101 Gift Shop Items		400.00	-400.00
3102 Laundry Expense	77.00		77.00
Total 3100 Cost of Goods Sold	77.00	400.00	-323.00
Total Cost of Goods Sold	\$77.00	\$400.00	\$ -323.00
GROSS PROFIT	\$596,222.19	\$616,719.01	\$ -20,496.82
Expenses			
3200 Advertising			
3201 Ads and Notices	1,292.95	1,200.00	92.95
Total 3200 Advertising	1,292.95	1,200.00	92.95
3300 Auto Expenses			
3301 Fuel Expenses	932.66	1,200.00	-267.34
3302 Maintenance and Repair	1,471.91	1,200.00	271.91
3303 Truck Leases/Auto Exp	14,037.36	15,000.00	-962.64
Total 3300 Auto Expenses	16,441.93	17,400.00	-958.07
3400 Bank Fees / Surcharges			
3401 Bank Fees	173.80	500.00	-326.20
3402 Merchant Fees	1,022.27	166.68	855.59
3404 QuickBooks Payments Fees	2,710.31	3,000.00	-289.69
Total 3400 Bank Fees / Surcharges	3,906.38	3,666.68	239.70
3500 Dues	98.00	2,300.00	-2,202.00
3600 Contractors Operations			
3602 Outside Services	3,232.42	10,000.00	-6,767.58
Total 3600 Contractors Operations	3,232.42	10,000.00	-6,767.58
3700 Insurance Policies			
3701 Auto Insurance	8,954.80	8,000.00	954.80
3702 Liability & Property Policies	83,487.83	82,725.00	762.83
3703 Workers Comp	10,632.03	13,333.32	-2,701.29
Total 3700 Insurance Policies	103,074.66	104,058.32	-983.66
3800 Interest Expense	0.56		0.56
3802 USDA Interest		162,000.00	-162,000.00
3803 FB Arbitration Award		0.00	0.00
3804 FB Judgement		0.00	0.00
3805 Finance Charges	308.23	1,083.00	-774.77
Total 3800 Interest Expense	308.79	163,083.00	-162,774.21
3900 Professional Fees / Consultants			

Crescent City Harbor District

Budget vs. Actuals

July - October, 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
3901 Accounting		22,500.00	-22,500.00
3902 Auditing		0.00	0.00
3903 Attorney Professional Services Legal	21,934.90	20,000.00	1,934.90
3904 Additional Non-Attorney		4,000.00	-4,000.00
3905 Legal Reimbursements		2,000.00	-2,000.00
3906 Engineering		6,666.68	-6,666.68
3908 IT Services	7,280.00	8,000.00	-720.00
3909 IT Reimbursements	1,254.03		1,254.03
Total 3900 Professional Fees / Consultants	30,468.93	63,166.68	-32,697.75
4000 Office / General operations			
4002 Office Equipment Leases	1,695.24	2,166.68	-471.44
4003 Office Expenses	1,172.83	1,200.00	-27.17
4004 Permits / Licenses	1,030.00	4,250.00	-3,220.00
4006 Subscriptions & Software	9,871.48	8,983.32	888.16
4007 Uniform Expenses	1,759.57	1,333.33	426.24
4008 Website & Hosting Expenses	1,360.00	1,400.00	-40.00
4025 Recruitment Expense	190.00		190.00
4026 Taxes and License	1,074.81		1,074.81
4028 Postage & Shipping	156.00	200.00	-44.00
Total 4000 Office / General operations	18,309.93	19,533.33	-1,223.40
5000 Payroll Expenditures			
5001 Payroll Expenses	243,834.45	222,000.00	21,834.45
5002 Payroll Benefits	40,641.03	48,800.00	-8,158.97
5003 Health Benefits	54,965.72	48,800.00	6,165.72
5005 Payroll Tax Expenses	19,197.39		19,197.39
5006 Commissioner Expense	12,000.00	12,000.00	0.00
5015 Payroll Processing Expense	11,075.00	10,000.00	1,075.00
Total 5000 Payroll Expenditures	381,713.59	341,600.00	40,113.59
5100 Repairs / Maintenance			
5102 Operations Purchases		1,666.68	-1,666.68
5104 Repairs General	3,140.39	15,000.00	-11,859.61
Total 5100 Repairs / Maintenance	3,140.39	16,666.68	-13,526.29
5200 Supplies, Materials & Fuel			
5201 Maintenance Supplies / Materials	6,690.13	5,000.00	1,690.13
5202 Operations Supplies / Materials	2,320.90	2,500.00	-179.10
5203 Fuel Maintenance	4,067.08	2,500.00	1,567.08
Total 5200 Supplies, Materials & Fuel	13,078.11	10,000.00	3,078.11
5300 Travel / Training			
5307 Trainings / Meetings	340.00	800.00	-460.00
Total 5300 Travel / Training	340.00	800.00	-460.00
5500 Utilities			
5501 Electricity	13,248.46	50,000.00	-36,751.54

Crescent City Harbor District

Budget vs. Actuals

July - October, 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
5502 Propane	3,334.37	2,977.77	356.60
5503 Telephone	4,367.76	4,000.00	367.76
5504 Water & Sewer Service	14,157.51	13,422.22	735.29
5505 Trash & Recycle	29,884.77	37,222.22	-7,337.45
5506 WI-FI / Internet Services	1,884.02	2,288.89	-404.87
Total 5500 Utilities	66,876.89	109,911.10	-43,034.21
Total Expenses	\$642,282.97	\$863,385.79	\$ -221,102.82
NET OPERATING INCOME	\$ -46,060.78	\$ -246,666.78	\$200,606.00
Other Income			
5800 Interest Income	3,190.27		3,190.27
5802 LAIF Investment Gain	3,052.07	7,200.00	-4,147.93
Total 5800 Interest Income	6,242.34	7,200.00	-957.66
6000 Tax Proceeds			
6001 Property Tax	-0.36	10,000.00	-10,000.36
6002 TOT Proceeds	0.00	260,303.00	-260,303.00
Total 6000 Tax Proceeds	-0.36	270,303.00	-270,303.36
Total Other Income	\$6,241.98	\$277,503.00	\$ -271,261.02
Other Expenses			
6203 Penalties & Fines	58.40		58.40
6500 Depreciation	1,275,969.00		1,275,969.00
Total Other Expenses	\$1,276,027.40	\$0.00	\$1,276,027.40
NET OTHER INCOME	\$ -1,269,785.42	\$277,503.00	\$ -1,547,288.42
NET INCOME	\$ -1,315,846.20	\$30,836.22	\$ -1,346,682.42

Cash Flow Report - A/C#4766

Crescent City Harbor District
October 2025

Account full name	Transaction date	Transaction type	Num	Name	Debit	Credit	Balance
1003 CCHD Checking #4766							
Beginning Balance							21,136.27
1003 CCHD Checking #4766	10/01/2025	Deposit			6,333.35		27,469.62
1003 CCHD Checking #4766	10/02/2025	Deposit		Dockwa	4,026.92		31,496.54
1003 CCHD Checking #4766	10/02/2025	Deposit		Newbook Integration	172.75		31,669.29
1003 CCHD Checking #4766	10/02/2025	Check	8134	Timothy D. Potter		48.05	31,621.24
1003 CCHD Checking #4766	10/02/2025	Bill Payment (Check)	ACH	SCIF		3,466.77	28,154.47
1003 CCHD Checking #4766	10/02/2025	Transfer			6,000.00		34,154.47
1003 CCHD Checking #4766	10/03/2025	Expense		HR2Go		23,784.86	10,369.61
1003 CCHD Checking #4766	10/03/2025	Expense	100630	HR2Go		1,197.71	9,171.90
1003 CCHD Checking #4766	10/03/2025	Expense	100631	HR2Go		2,196.88	6,975.02
1003 CCHD Checking #4766	10/03/2025	Expense	100633	HR2Go		1,261.36	5,713.66
1003 CCHD Checking #4766	10/03/2025	Expense	100632	HR2Go		300.00	5,413.66
1003 CCHD Checking #4766	10/03/2025	Expense	100634	HR2Go		161.25	5,252.41
1003 CCHD Checking #4766	10/03/2025	Deposit		Newbook Integration	187.61		5,440.02
1003 CCHD Checking #4766	10/03/2025	Deposit		HipCamp	53.70		5,493.72
1003 CCHD Checking #4766	10/03/2025	Deposit			15,902.72		21,396.44
1003 CCHD Checking #4766	10/03/2025	Expense	100654	HR2Go		299.43	21,097.01
1003 CCHD Checking #4766	10/06/2025	Deposit		Newbook Integration	257.49		21,354.50
1003 CCHD Checking #4766	10/07/2025	Deposit		Newbook Integration	187.61		21,542.11
1003 CCHD Checking #4766	10/07/2025	Deposit		FEMA HMPG	44,907.08		66,449.19
1003 CCHD Checking #4766	10/07/2025	Deposit			20,222.99		86,672.18
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8145	CREDE Construction Advisory, LLC		3,500.00	83,172.18

Cash Flow Report - A/C#4766

Crescent City Harbor District
October 2025

Account full name	Transaction date	Transaction type	Num	Name	Debit	Credit	Balance
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8149	Dan Schmidt		3,600.00	79,572.18
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8146	Crescent Ace Hardware		1,135.84	78,436.34
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8164	Vestis		149.98	78,286.36
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8142	Best Best & Krieger, LLP		2,594.90	75,691.46
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8148	Crescent Electric		195.31	75,496.15
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8152	Englund Marine Supply		61.06	75,435.09
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8153	Eureka Oxygen Co		449.43	74,985.66
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8155	Moffatt & Nichol		2,070.00	72,915.66
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8154	Mendes Supply Company		868.40	72,047.26
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8150	Del Norte County Tax Collector		211.84	71,835.42

Cash Flow Report - A/C#4766

Crescent City Harbor District
October 2025

Account full name	Transaction date	Transaction type	Num	Name	Debit	Credit	Balance
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8162	Terry's Wearable Art		443.83	71,391.59
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8165	Woods Plumbing INC		694.25	70,697.34
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8143	CLR Laundry		205.00	70,492.34
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8159	SHN Consulting Engineers & Geologists, INC		4,187.41	66,304.93
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8161	Suburban Propane		1,375.61	64,929.32
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8151	Del Norte Office Supply		207.83	64,721.49
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8157	Ring Central INC.		648.39	64,073.10
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8160	Spectrum Business		57.01	64,016.09
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8163	The Mitchell Law Firm, LLP		7,370.00	56,646.09
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8156	Orchid Marketing Company		809.03	55,837.06
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8158	SCIF		5,934.04	49,903.02
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8144	College of the Redwoods		340.00	49,563.02
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8147	Crescent City Water Dept.		2,908.00	46,655.02
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	ACH	CalPERS		50.00	46,605.02
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	ACH	Kelley Connect Xerox		423.81	46,181.21
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	ACH	VSP		190.61	45,990.60
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	ACH	US Bank Credit Card		2,103.90	43,886.70
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	ACH	LAI Trust		3,509.34	40,377.36
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	ACH	CalPERS		2,348.33	38,029.03
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	ACH	CalPERS Medical		13,238.85	24,790.18
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8166	C Renner Petroleum INC		272.69	24,517.49
1003 CCHD Checking #4766	10/08/2025	Deposit		Newbook Integration	56.66		24,574.15
1003 CCHD Checking #4766	10/08/2025	Bill Payment (Check)	8167	TCA Architects, INC		24,116.19	457.96

Cash Flow Report - A/C#4766

Crescent City Harbor District
October 2025

Account full name	Transaction date	Transaction type	Num	Name	Debit	Credit	Balance
1003 CCHD Checking #4766	10/08/2025	Transfer			14,000.00		14,457.96
1003 CCHD Checking #4766	10/09/2025	Deposit		Dockwa	4,586.05		19,044.01
1003 CCHD Checking #4766	10/09/2025	Deposit		Newbook Integration	605.81		19,649.82
1003 CCHD Checking #4766	10/09/2025	Deposit			19,365.43		39,015.25
1003 CCHD Checking #4766	10/09/2025	Deposit		Newbook Integration	222.28		39,237.53
1003 CCHD Checking #4766	10/13/2025	Deposit		Newbook Integration	113.32		39,350.85
1003 CCHD Checking #4766	10/13/2025	Deposit		HipCamp	120.83		39,471.68
1003 CCHD Checking #4766	10/13/2025	Deposit		BAYSIDE RESIDENT -Jerry & Eva Campbell	505.00		39,976.68
1003 CCHD Checking #4766	10/15/2025	Deposit		Newbook Integration	165.62		40,142.30
1003 CCHD Checking #4766	10/15/2025	Check	SVCCHRG	US Bank		27.95	40,114.35

Cash Flow Report - A/C#4766

Crescent City Harbor District
October 2025

Account full name	Transaction date	Transaction type	Num	Name	Debit	Credit	Balance
1003 CCHD Checking #4766	10/16/2025	Payment	252880062528050N00	Englund Marine/Chris Hegnes	275.42		40,389.77
1003 CCHD Checking #4766	10/16/2025	Deposit		Dockwa	8,346.71		48,736.48
1003 CCHD Checking #4766	10/16/2025	Deposit		Newbook Integration	242.09		48,978.57
1003 CCHD Checking #4766	10/17/2025	Expense	100635	HR2Go		1,168.53	47,810.04
1003 CCHD Checking #4766	10/17/2025	Expense	100636	HR2Go		2,200.70	45,609.34
1003 CCHD Checking #4766	10/17/2025	Expense	100638	HR2Go		1,219.23	44,390.11
1003 CCHD Checking #4766	10/17/2025	Expense	100637	HR2Go		300.00	44,090.11
1003 CCHD Checking #4766	10/17/2025	Expense	100639	HR2Go		161.25	43,928.86
1003 CCHD Checking #4766	10/17/2025	Expense		HR2Go		23,916.35	20,012.51
1003 CCHD Checking #4766	10/17/2025	Deposit			7,588.47		27,600.98
1003 CCHD Checking #4766	10/17/2025	Deposit		Newbook Integration	123.23		27,724.21
1003 CCHD Checking #4766	10/17/2025	Deposit		HipCamp	98.45		27,822.66
1003 CCHD Checking #4766	10/17/2025	Expense	100655	HR2Go		292.13	27,530.53
1003 CCHD Checking #4766	10/20/2025	Deposit		Newbook Integration	167.80		27,698.33
1003 CCHD Checking #4766	10/22/2025	Payment	252930211215740N00	Englund Marine/Chris Hegnes	21,605.53		49,303.86
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8183	Streamline		340.00	48,963.86
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8170	C Renner Petroleum INC		763.79	48,200.07
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8173	Eureka Oxygen Co		85.00	48,115.07
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8176	Infinite Consulting Services		2,035.00	46,080.07
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8181	Roto Rooter		45.00	46,035.07
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8172	Del Norte County Tax Collector		31.18	46,003.89
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8178	Principal Life Insurance Co.		93.15	45,910.74
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8171	Carpenters Local 751		40.00	45,870.74

Cash Flow Report - A/C#4766

Crescent City Harbor District
October 2025

Account full name	Transaction date	Transaction type	Num	Name	Debit	Credit	Balance
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8169	Allied Administrators		371.50	45,499.24
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8177	Pacific Power		4,441.85	41,057.39
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8174	George's Auto INC		39.65	41,017.74
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8179	Progressive Insurance		2,240.20	38,777.54
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8168	Allegiance Premium Finance Company		12,574.66	26,202.88
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8182	Spectrum Business		221.25	25,981.63
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8184	The Mitchell Law Firm, LLP		4,570.00	21,411.63
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8180	Recology Del Norte		7,490.99	13,920.64
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	8175	Home Depot Credit Card Services		317.84	13,602.80
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	ACH	CalPERS		55.00	13,547.80

Cash Flow Report - A/C#4766

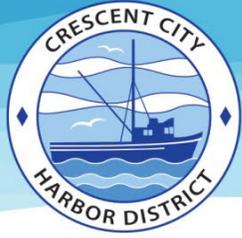
Crescent City Harbor District
October 2025

Account full name	Transaction date	Transaction type	Num	Name	Debit	Credit	Balance
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	ACH	Intuit		275.00	13,272.80
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	ACH	Spectrum Business		230.00	13,042.80
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	ACH	Kelley Connect Xerox		423.81	12,618.99
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	ACH	CalPERS		2,621.03	9,997.96
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	ACH	CalPERS		6,789.17	3,208.79
1003 CCHD Checking #4766	10/22/2025	Bill Payment (Check)	ACH	CalPERS		357.00	2,851.79
1003 CCHD Checking #4766	10/23/2025	Deposit			587.58		3,439.37
1003 CCHD Checking #4766	10/23/2025	Deposit		Newbook Integration	177.71		3,617.08
1003 CCHD Checking #4766	10/23/2025	Deposit		Newbook Integration	56.66		3,673.74
1003 CCHD Checking #4766	10/23/2025	Deposit		Dockwa	9,368.42		13,042.16
1003 CCHD Checking #4766	10/24/2025	Deposit		Newbook Integration	222.28		13,264.44
1003 CCHD Checking #4766	10/24/2025	Deposit		HipCamp	98.46		13,362.90
1003 CCHD Checking #4766	10/27/2025	Expense	: 252960147840650N00	Newbook Integration		112.20	13,250.70
1003 CCHD Checking #4766	10/27/2025	Deposit			111.40		13,362.10
1003 CCHD Checking #4766	10/28/2025	Deposit		Newbook Integration	64.65		13,426.75
1003 CCHD Checking #4766	10/29/2025	Deposit		Newbook Integration	187.61		13,614.36
1003 CCHD Checking #4766	10/29/2025	Deposit		CLR Laundry	101.00		13,715.36
1003 CCHD Checking #4766	10/29/2025	Deposit			7,757.42		21,472.78
1003 CCHD Checking #4766	10/30/2025	Deposit		Dockwa	12,611.39		34,084.17
1003 CCHD Checking #4766	10/30/2025	Deposit		Newbook Integration	514.86		34,599.03
1003 CCHD Checking #4766	10/31/2025	Deposit		Newbook Integration	547.53		35,146.56
1003 CCHD Checking #4766	10/31/2025	Expense	100640	HR2Go		1,858.88	33,287.68
1003 CCHD Checking #4766	10/31/2025	Expense	100641	HR2Go		276.18	33,011.50

Cash Flow Report - A/C#4766

Crescent City Harbor District
October 2025

Account full name	Transaction date	Transaction type	Num	Name	Debit	Credit	Balance
Total for 1003 CCHD Checking #4766					\$208,847.89	\$196,972.66	
TOTAL					\$208,847.89	\$196,972.66	



6. Consent Calendar

Consent Calendar items are considered routine and will be approved by one motion. The public, staff, or Commissioners may request specific items be removed from the Consent Calendar for separate consideration.

- a. **Approve CREDE invoices for August, September and October.**
- b. **Approve Mitchell Law Firm October Invoice.**

Public Comment?



INVOICE

INVOICE #: CNTINV-01000
 DATE: 08/31/2025
 DUE DATE: 09/15/2025
 PO NUMBER:

BILL Crescent City Harbor District
TO: 101 Citizens Dock Road
 Crescent City, CA

PROJECT	PROJECT ID	CUSTOMER ID	DESCRIPTION	TOTAL DUE
Crescent City Harbor District - Harbor Front Development	PR000336-25-001	C000336	Consulting Services	\$6,262.50

DATE	EMPLOYEE	NOTES	HOURS	RATE	AMOUNT
08/07/2025	Dugan Garrison	Correspondence with team.	0.50	185.00	92.50
08/08/2025	Dugan Garrison	Meeting with the harbor district	1.00	185.00	185.00
08/12/2025	Dugan Garrison	Meeting with the harbor district.	1.00	185.00	185.00
08/28/2025	Greg Perrine	Review of project information. Assistance with underwriting and proforma assumptions.	1.50	350.00	525.00
08/20/2025	Justin Weidl	Researched comps for CCHD RV park locations. Developed matrix for nightly rates and occupancy estimates.	3.00	125.00	375.00
08/21/2025	Justin Weidl	Research Crescent City local market. Pooled relevant information pertaining to the project.	3.00	125.00	375.00
08/25/2025	Justin Weidl	Refined the comparable RV park locations. Made contact with nearby competitors for occupancy and nightly rates.	2.00	125.00	250.00
08/07/2025	Michael Johnston	Coordination with TCA arch.	0.25	300.00	75.00
08/08/2025	Michael Johnston	Review of project documents; prep for and participate in meeting with project team. Review of meeting minutes and action items.	2.00	300.00	600.00
08/12/2025	Michael Johnston	Coordination re Revenue Analysis and RFP. Review of final RFP materials.	1.50	300.00	450.00
08/13/2025	Michael Johnston	Coordination with Paydar Companies and Camber Creek re RFP response.	0.50	300.00	150.00
08/18/2025	Michael Johnston	Coordination re RFP responses from	0.50	300.00	150.00

Remit by Check to:
 Payee: CREDE Construction
 Advisory, LLC
 Mailing Address:
 PO Box 4040
 Seal Beach, CA 90740

Remit by Overnight Check to:
 Payee: CREDE Construction
 Advisory, LLC
 Mailing Address:
 Farmers and Merchant Bank
 1695 Adolfo Lopez Drive
 Seal Beach, CA 90740
 LOCKBOX #4040

Remit by ACH or Domestic Wire to:
 Farmers and Merchant Bank
 302 Pine Avenue
 Long Beach, CA 90802
 ABA#: 122201198
 ACCOUNT# 22017054

DATE	EMPLOYEE	NOTES	HOURS	RATE	AMOUNT
		Developer Network; coordination re: Market analysis.			
08/21/2025	Michael Johnston	Coordination with Camber Creek.	0.25	300.00	75.00
08/22/2025	Michael Johnston	Work on Revenue Analysis; coordination with Camber Creek re RFP interest.	1.25	300.00	375.00
08/23/2025	Michael Johnston	Coordination with Camber Creek.	0.25	300.00	75.00
08/25/2025	Michael Johnston	Coordination with District re: topo, title, easements, utilities, etc.; review of financial analysis, made updates.	2.00	300.00	600.00
08/25/2025	Michael Johnston	Coordination re revenue analysis.	2.50	300.00	750.00
08/26/2025	Michael Johnston	Prep for and participate in meeting with Camber Creek re RFP response. Update to client and request for information. Work on Financial Analysis.	1.50	300.00	450.00
08/27/2025	Michael Johnston	Coordination with Camber Creek re: RFP response; coordination re Cost Analysis; coordination with TCA architects.	1.00	300.00	300.00
08/29/2025	Michael Johnston	Coordination re revenue analysis.	0.75	300.00	225.00
			TOTAL AMOUNT:		\$6,262.50



INVOICE

INVOICE #: CNTINV-01001
 DATE: 09/30/2025
 DUE DATE: 10/15/2025
 PO NUMBER:

BILL Crescent City Harbor District
TO: 101 Citizens Dock Road
 Crescent City, CA

PROJECT	PROJECT ID	CUSTOMER ID	DESCRIPTION	TOTAL DUE
Crescent City Harbor District - Harbor Front Development	PR000336-25-001	C000336	Consulting Services	\$2,360.00

DATE	EMPLOYEE	NOTES	HOURS	RATE	AMOUNT
09/02/2025	Bob Garrison	Review RFP and prep to send to JD Carbone, Ron	0.50	220.00	110.00
09/09/2025	Greg Perrine	Preparation and call with the Harbor District	1.00	350.00	350.00
09/02/2025	Justin Weidl	Researched lighthouse RV park lease agreement. Contacted city clerk for relevant information.	2.00	125.00	250.00
09/03/2025	Michael Johnston	Review of Revenue Analysis; update to client; RFP coordination with potential developers.	1.00	300.00	300.00
09/04/2025	Michael Johnston	Revenue Analysis QA/QC; coordination with Camber Creek re response to RFP.	1.00	300.00	300.00
09/05/2025	Michael Johnston	Coordination with Mike Bahr.	0.75	300.00	225.00
09/09/2025	Michael Johnston	Prep for and participate in CCHD Special Meeting. Review of Financial Analysis; call with Mike Bahr.	2.50	300.00	750.00
09/18/2025	Michael Johnston	Review draft P&L's.	0.25	300.00	75.00
TOTAL AMOUNT:					\$2,360.00

Remit by Check to:
 Payee: CREDE Construction
 Advisory, LLC
 Mailing Address:
 PO Box 4040
 Seal Beach, CA 90740

Remit by Overnight Check to:
 Payee: CREDE Construction
 Advisory, LLC
 Mailing Address:
 Farmers and Merchant Bank
 1695 Adolfo Lopez Drive
 Seal Beach, CA 90740
 LOCKBOX #4040

Remit by ACH or Domestic Wire to:
 Farmers and Merchant Bank
 302 Pine Avenue
 Long Beach, CA 90802
 ABA#: 122201198
 ACCOUNT# 22017054



INVOICE

INVOICE #: CNTINV-01002
 DATE: 10/31/2025
 DUE DATE: 11/15/2025
 PO NUMBER:

BILL Crescent City Harbor District
TO: 101 Citizens Dock Road
 Crescent City, CA

PROJECT	PROJECT ID	CUSTOMER ID	DESCRIPTION	TOTAL DUE
Crescent City Harbor District - Harbor Front Development	PR000336-25-001	C000336	Consulting Services	\$675.00

DATE	EMPLOYEE	NOTES	HOURS	RATE	AMOUNT
10/01/2025	Michael Johnston	Coordination with Camber Creek re RFP response.	0.50	300.00	150.00
10/06/2025	Michael Johnston	Meeting with Tentations re Crescent City opportunity.	0.75	300.00	225.00
10/14/2025	Michael Johnston	Meeting with Barry Johnson re RFP opportunity; coordination with Mike Bahr.	1.00	300.00	300.00
TOTAL AMOUNT:					\$675.00

Remit by Check to:
 Payee: CREDE Construction
 Advisory, LLC
 Mailing Address:
 PO Box 4040
 Seal Beach, CA 90740

Remit by Overnight Check to:
 Payee: CREDE Construction
 Advisory, LLC
 Mailing Address:
 Farmers and Merchant Bank
 1695 Adolfo Lopez Drive
 Seal Beach, CA 90740
 LOCKBOX #4040

Remit by ACH or Domestic Wire to:
 Farmers and Merchant Bank
 302 Pine Avenue
 Long Beach, CA 90802
 ABA#: 122201198
 ACCOUNT# 22017054



THE MITCHELL LAW FIRM, LLP

426 First Street
Eureka, CA 95501
Phone: (707) 443-5643
mitchelllawfirm.com

INVOICE

Invoice # 9382
Date: 10/31/2025
Due On: 11/30/2025

Crescent City Harbor District
101 Citizens Dock Rd.
Crescent City, CA 95531

25-058 CRESCENT CITY HARBOR DIS.- RTP

25-058 CRESCENT CITY HARBOR DIS.- RTP

Attorney	Date	Notes	Quantity	Rate	Total
RTP	10/01/2025		0.80	\$250.00	\$200.00
RTP	10/02/2025		0.50	\$250.00	\$125.00
RTP	10/02/2025		1.50	\$250.00	\$375.00
RTP	10/06/2025		0.10	\$250.00	\$25.00
RTP	10/16/2025		0.40	\$250.00	\$100.00
RTP	10/20/2025		0.30	\$250.00	\$75.00
RTP	10/20/2025		0.10	\$250.00	\$25.00
RTP	10/20/2025		0.10	\$250.00	\$25.00
RTP	10/21/2025		0.20	\$250.00	\$50.00

RTP	10/22/2025	1.70	\$250.00	\$425.00
RTP	10/23/2025	0.90	\$250.00	\$225.00
RTP	10/23/2025	0.20	\$250.00	\$50.00
RTP	10/23/2025	0.10	\$250.00	\$25.00
RTP	10/23/2025	0.10	\$250.00	\$25.00
RTP	10/24/2025	0.40	\$250.00	\$100.00
RTP	10/24/2025	0.30	\$250.00	\$75.00
RTP	10/24/2025	0.20	\$250.00	\$50.00
RTP	10/27/2025	1.40	\$250.00	\$350.00
RTP	10/28/2025	0.20	\$250.00	\$50.00
RTP	10/29/2025	0.20	\$250.00	\$50.00
			Subtotal	\$2,425.00
			Total	\$2,425.00

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
9093	10/30/2025	\$4,975.00	\$0.00	\$4,975.00

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
9382	11/30/2025	\$2,425.00	\$0.00	\$2,425.00

7. MEETING ADJOURNMENT

*Adjournment of the Board of Harbor Commissioners will be until the next meeting scheduled for **Wednesday, December 10, 2025**, at 2 p.m. PDT. The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to person with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.*

