Regular Meeting Minutes of the *Board of Harbor Commissioners of the Crescent City Harbor District*	
Harbor District Office, 101 Citizens Dock Road Crescent City, CA 95531	October 28, 2026 2:00 p.m.

Board of Harbor Commissioners of the Crescent City Harbor District

MINUTES

Regular Session, Wednesday, October 28, 2026, at 2:00 P.M.

These minutes were prepared pursuant to Government Code Section 54953(c)(2) and CCHD Board Bylaws Section 7.15(a). These are "Action Minutes" that are limited to recording actions taken by the Board.

***1) Roll Call. Commissioners Present**: Schmidt, Evans, Weber, Nehmer, Shepherd*

2) Consent Calendar:

a) Approve minutes of the October 14, 2026 Regular Meeting

b) Approve GHD invoice# 380-009291

c) Approve Kimley-Horn invoice# 37348137

d) Approve Mitchell Law Firm September invoice# 12300

Commissioner Evans made a motion to approve the consent calendar and Commissioner Weber seconded the motion.

ACTION TAKEN: MOTION PASSED

AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD **// NAYS:** NONE

ABSENT: NONE **// ABSTAIN:** NONE

3) Receive an informational report concerning a proposed grant application to the California Department of Parks and Recreation for the development of public recreational facilities on District property leased to CCBV, together with proposed improvements to provide ADA accessible public access to South Beach.

4) Consider and approve location for new public restroom funded by the Coastal Conservancy South Beach Restroom grant.

Commissioner Evans made a motion to approve the location recommended in the CSS report to the Board for the new public restroom. Commissioner Shepherd seconded the motion.

ACTION TAKEN: MOTION PASSED
AYES: EVANS, WEBER, SHEPHERD // **NAYS:** SCHMIDT, NEHMER
ABSENT: NONE // **ABSTAIN:** NONE

5) Consider and adopt Resolution No. 2026-19 approving the Hoist and Dock Lease with Dandy Fish Company, Inc. and Long Fisheries Inc. for the premises at 100 Neptune Way, and adopt the lease as the District's Standard Form Hoist and Dock Lease, to be adapted for Caito Fisheries, LCZ Unloaders, Nor-Cal Seafood, and other hoist operators.

Commissioner Evans made a motion to approve Resolution 2026-19 and its accompanying lease documents. Commissioner Shepherd seconded the motion.

ACTION TAKEN: MOTION PASSED
AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD// **NAYS:** NONE
ABSENT: NONE // **ABSTAIN:** NONE

6) Consider expansion of public Wi-Fi for the inner boat basin and the installation of additional security cameras.

7) Review and approve 26/27 Q1 budget adjustments

Commissioner Shepherd made a motion to approve the 26/27 Q1 budget adjustments, and Commissioner Evans seconded the motion.

ACTION TAKEN: MOTION PASSED
AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD // **NAYS:** NONE
ABSENT: NONE // **ABSTAIN:** NONE

8) Communications, Reports, and Directions to Staff

- ***a. Harbor Commissioner & Committee Reports***
- ***b. CEO/Harbormaster Report***
- ***c. Financial Report***
  - ***i. Statement Summary Report as of September 30, 2026***
  - ***ii. Balance Sheet by Month***
  - ***iii. Profit and Loss by Month***
  - ***iv. Profit and Loss by Class***
  - ***v. Budget to Actual Report***
  - ***vi. Cash Flow Report for September 2026***

vii. Consider Staff Report on Pending Financial Matters
viii. Review Initial Cash Flow Projection Report for FY26/27
ix. Approve Nicholson & Olson invoice# 2130

Commissioner Shepherd made a motion to approve the invoice, and Commissioner Evans seconded the motion.

ACTION TAKEN: MOTION PASSED
AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD **// NAYS:** NONE
ABSENT: NONE **// ABSTAIN:** NONE

x. Appoint Ad-Hoc Committee to Review Draft Audit
Board Chair Shepherd appointed Commissioners Weber and Evans to review the draft audit.

9) MEETING ADJOURNMENT

Attested by: _____
Justin Hanks
Clerk of the Board