



## Regular Meeting

### Board of Harbor Commissioners of the Crescent City Harbor District

Brian Stone, President Carol White, Secretary

James Ramsey, Commissioner; Rick Shepherd, Commissioner; Wes White, Commissioner

#### AGENDA

**Date:** Tuesday, 17 March, 2020

**Time:** Closed Session 1:45 p.m.  
Open Session 2:30 p.m.

**Place:** Crescent City Harbor District Meeting Room

*Harbor Commissioners may enforce, or for good cause extend, the three-minute time limit for each speaker.*

*Anyone requiring reasonable accommodation to participate in the meeting should contact the Harbor District at 707-464-6174 x 2 at least 48 hours prior to the meeting.*

#### Call to Order

#### Roll Call

#### Pledge of Allegiance

#### Public Comment

*This portion of the Agenda allows the public to comment to the Board on any issue not itemized on this Agenda. However, the Board may not take action or engage in discussion on any item that does not appear on the Agenda. Please limit comments to three minutes, and keep in mind that the public will have an opportunity to comment during the separate public comment period for every agenda item.*

## Adjourn to Closed Session

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
*Crescent City Harbor District v. Dutra et al.*  
Sacramento Superior Court Case No.: 34-2017-00215044-CU-BC-GDS
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code Section 54956.9(d)(4): 1 case
3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Government Code section 54956.8  
Properties: 000 anchor Way; 150 Starfish Way; 450 U.S. Hwy 101 South  
Agency Negotiator: Charlie Helms, CEO/Harbor Master  
Negotiating Parties: J. Peters; K. Stremberg; R. Peasley  
Under negotiation: Price

## Adjourn from Closed Session

## Report out of Closed Session

## Regular Session

### 1. Consent Calendar

*All items on this list are considered and acted on in one Motion. Anyone may request an item be removed from the Consent Agenda for separate consideration.*

- A. **Approval of minutes of the 18 February, 2020 Harbor Commission Meeting.**
- B. **Approval of Warrant List from 11 December, 2019, through 31 January, 2020**

### 2. New Business

- A. **Presentation from Eco-Gen Energy on JouleBox Power Plant Facility.** Discuss presentation, review data presented, direct staff accordingly
- B. **Presentation by the Crescent City Harbor District staff on U.S. Coast Guard Novel Coronavirus – Update.** Harbor staff will present Harbor procedure for vessels on managing suspected Coronavirus Disease in accordance with Marine Safety Information Bulletin updated 9 March, 2020. Review procedure, discuss, and advise staff accordingly
- C. **Request for 30 day lease relief during remodeling of 110 Anchor Way while business is closed.** SCOPA Properties is renovating the restaurant facility at 110 Anchor Way and they have closed while the remodel is taking place. They would appreciate it if the Board of Harbor Commissioners would consider a 30 day lease relief for them.

- D. Approve lease document for Mr. Richard Bolen for the two bay garage located at 730 U.S. Hwy 101.** Review and approve lease document prepared by Black, Rice & Luna for named property.
- E. Approve lease document for South Bend Products L.L.C.** Review and approve lease document prepared by Black, Rice & Luna for the property formerly leased by Carvalho/Wild Planet.
- F. Discuss and approve health-safety plan for Board of Harbor Commission meetings during the Coronavirus Pandemic.** The Board President has suggested scheduling a single meeting per month until the Coronavirus pandemic has subsided and the California State of Emergency Declaration has been lifted. Review the proposal and approve.

### **3. Unfinished Business**

- A. Solar PPA Update**

### **4. Communications and Reports**

- A. CEO Report.**
- B. Commissioner Reports.**

*Pursuant to the Brown Act, this item allows the Commissioners to briefly discuss activities engaged in since the previous public meeting.*

### **5. Adjournment**

*Adjournment to the Board of Harbor Commissioners next regular meeting scheduled for Tuesday, 7 April, 2020, at 2 P.M. at the Harbor District Office, 101 Citizens Dock Road, Crescent City, California.*