

Board Of Harbor Commissioners

Crescent City Harbor District

21 September 2021

Regular Harbor Commission Meeting



Regular Meeting

Board of Harbor Commissioners of the Crescent City Harbor District

Brian Stone, President Wes White, Secretary
Harry Adams, Commissioner; Rick Shepherd, Commissioner; Gerhard Weber , Commissioner

AGENDA

Date: Tuesday, September 21, 2021

Time: Open Session 2:00 p.m.

Closed Session following Open Session

Place: Remote Meeting through Zoom Webinar, and also In-Person at 101 Citizens Dock Rd.

This meeting will be conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 re: Coronavirus-19, which suspends certain requirements of the Ralph M. Brown Act (“Brown Act”). In an effort to protect public health and prevent the spread of COVID-19, the Board of Harbor Commissioners meeting on April 20, 2021, will be conducted via webinar and telephonically.

Link for Zoom Webinar: <https://us02web.zoom.us/j/82717545424?pwd=aExZeTRuL0VreFVEZGwweUR2TEpIdz09>

Please enter passcode: 182536

Call to Order

Roll Call

Pledge of Allegiance

Public Comment

This portion of the Agenda allows the public to comment to the Board on any issue not itemized on this Agenda, however, the Board may not take action or engage in discussion on any item that does not appear on the Agenda. Periods when public comments are allowed, Harbor Commissioners will allow attendees to submit questions and/or comments using the Zoom in-meeting chat function. The Harbor Commission asks that members of the public keep questions and comments succinct and relevant.

REGULAR SESSION

1. Consent Calendar

Consent Calendar items are considered routine and will be approved by one Motion, with no separate discussion prior to voting. The public, staff, or members of the Harbor Commission may request specific items be removed from the Consent Agenda for separate consideration or action.

- a. Approval of the Meeting Minutes of the September 7, 2021 Regular Meeting.**
- b. Approval of Warrant List from September 2, 2021 through September 16, 2021.**

2. New Business

- a. **Introduction of New Assistant Harbormaster, Todd Garrett**

3. Unfinished Business

- a. **Solar Project Update.**

4. Communications and Reports

- a. **Financial Reports: Account Balances, Profit & Loss Statements, Accounts Receivable Reports**
- b. **CEO/Harbor Master Report**
- c. **Harbor Commissioner Reports**

5. Adjourn to Closed Session

CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION
(Government Code section 54956.9(d)(4))
Number of Cases: 1

6. Adjourn Closed Session

7. Report out of Closed Session

8. ADJOURNMENT

Adjournment of the Board of Harbor Commissioners will be until the next meeting scheduled for Tuesday, October 5, 2021, at 2 p.m. PDT. Until the Governor rescinds Executive Order N-29-20, all Harbor Commission meetings will be held via Zoom Web Conferencing. Access code for public participation can be found in the meeting notice posted on the Harbor District website or on the Harbor bulletin board at 101 Citizens Dock Road.

The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to person with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.



1. Consent Calendar

Consent Calendar items are considered routine and will be approved by one Motion, with no separate discussion prior to voting. The public, staff, or members of the Harbor Commission may request specific items be removed from the Consent Agenda for separate consideration or action.

- a. Approval of the Meeting Minutes of the September 7, 2021 Regular Meeting.**
- b. Approval of the Warrant List from September 2, 2021 through September 16, 2021.**

Public Comment?



Regular Meeting Minutes of the Board of Harbor Commissioners of the Crescent City Harbor District	
Harbor District Office, 101 Citizens Dock Road Crescent City, CA 95531	September 7, 2021 2:00 p.m.

Board of Harbor Commissioners of the Crescent City Harbor District

MINUTES

Regular Meeting, Tuesday September 7, 2021 at 2:00 P.M.

CALL TO ORDER: 2:00 PM

ROLL CALL:

<i>PRESENT:</i>	<i>President</i>	BRIAN STONE
	<i>Secretary</i>	WES WHITE
	<i>Commissioner</i>	RICK SHEPHERD
	<i>Commissioner</i>	HARRY ADAMS
	<i>Commissioner</i>	GERHARD WEBER

ABSENT: NONE

QUORUM: YES

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENT: The following individuals addressed the Board regarding subject matters not on the meeting agenda:

Roger Gitlin recounted business dealings between the Harbor District and Rachel Towe, who formerly operated the “Harbor RV Anchorage” (RV park) under a lease agreement with the Harbor District. Mr. Gitlin expressed his opinion that Ms. Towe was not properly compensated by the Harbor District for improvements made to the leased premises. Mr. Gitlin asserted that he would be closely monitoring the Harbor District in the future.

Melissa Byrum expressed opposition to any Harbor redevelopment plans that might include evicting RV park tenants. Despite assurances that evictions were not being planned, Ms. Byrum expressed fears of becoming homeless.

Christopher Johns encouraged the Board to consider the circumstances of existing RV park tenants in future Harbor redevelopment plans. Mr. Johns did not accept reassurances that evictions were not being planned.

1) CONSENT CALENDAR

(1A) Approval of the Meeting Minutes of the August 17, 2021 Regular Meeting.

(1B) Approval of the Warrant List from August 13, 2021 through September 2, 2021.

Commissioner White **moved** to approve the consent calendar. Commissioner Shepherd **seconded** the motion. Commissioner Shepherd then inquired concerning a payment made to the Schatz Energy Research Center for a study of wind power development potential. CEO/Harbormaster Tim Petrick confirmed that the total amount of all payments did not exceed the \$12,000.00 originally agreed upon for the study. Several Commissioners inquired concerning payments made to Tech Wild that totaled approximately \$8,000.00. CEO/Harbormaster Tim Petrick explained the purpose for each payment to Tech Wild. One portion was for regular monthly IT support services, billed at \$1,125/month, and additional payments were for replacement of equipment, including an antenna for wireless Internet service. Commissioner White inquired concerning payments made to David's Mobile RV Service (\$868.84) and Top Tier Chemicals (\$990.33). CEO/Harbormaster Tim Petrick replied that he would need to research the purpose of the payments and report back. President Stone then opened up public comment on the agenda item. No members of the public commented on the agenda item. President Stone then moved the discussion back to the Board.

POLLED VOTE was called, **MOTION CARRIED.**

Ayes: ADAMS, WHITE, WEBER, SHEPHERD, STONE / *Nays:* NONE

Absent: NONE / *Abstain:* NONE

2) NEW BUSINESS

(2A) Presentation on dredge purchasing options for the Crescent City Harbor District. Review and discuss dredge models for purchase.

CEO/Harbormaster Tim Petrick presented options for dredging equipment that the Harbor might purchase or lease. One option that received support from the Board was an unmanned submersible mini dredge. Mr. Petrick suggested that various equipment could be tested by leasing it before committing to any major purchases. Commissioner Shepherd supported this approach.

Commissioner Adams suggested that specialized dredging firms might be contracted to perform the dredging work using their own equipment, so the Harbor wouldn't need to make any major investments in equipment. Commissioner Shepherd noted that this approach had been used cost-effectively in the past, but only when firms had additional jobs lined up in neighboring harbors to defray the cost of mobilizing crew and equipment to the area.

Mr. Petrick next explained a strategy to identify a beneficial use for dredge spoils that might allow the Harbor to sell the material and offset the expense of dredging. Technical assistance was being provided by the U.S. Army Engineer Research and Development Center.

The discussion then turned to the need for a dredge spoils dump site. One possible work-around might be the use of a diver operated dredge that would simply move material within the Harbor instead of extracting it permanently to a dump site. However, by forgoing permanent removal of the dredged material, this approach could only provide a short-term solution, perhaps effective for a few years at best. This option was attractive because it was likely the quickest option in terms of regulatory approval.

President Stone then discussed an idea to have dredge tailings, that were previously deposited by the U.S. Army Corps of Engineers, removed at the expense of the Army Corps. This would in turn free up new space for use by the Harbor for its own dredge tailings.

One positive recent development was that the Army Corps was preparing to conduct a sediment mobility study. This study was expected to support regulatory approval of near shore disposal of dredge tailings over the north wall of the Harbor's jetty. This would be the most cost-effective dredge spoil disposal option.

All of the Commissioners emphasized the importance of obtaining an emergency dredge permit. Mr. Petrick noted that the U.S. Army Corps was amenable to the idea of issuing an emergency permit. However, the California State Water Resources Control Board might be more reluctant to grant its approval.

President Stone requested that Harbor staff prepare a cost comparison of various dredging options for consideration at an upcoming meeting. At a minimum, he requested a comparison of (1) a diver operated dredging project for short-term transfer of material without permanent removal to a dump site, (2) permanent removal to an onshore site in the Medford, Oregon area, (3) permanent removal to the Humboldt Open Ocean Disposal Site (HOODS), located approximately 3 miles offshore of Humboldt Bay.

President Stone then opened up public comment on the agenda item. Roger Gitlin suggested that delays in dredging had allowed sediment to accumulate to a level that impeded commercial use of the Harbor. However, this contention was not supported by evidence, and was disputed by Harbor staff.

President Stone then moved the discussion to the next agenda item.

(2B) Review and discuss breakdown of attorney fees from Best, Best, & Krieger

President Stone explained that the Harbor's legal expenses had gone up dramatically due to an unusual confluence of events. As an example, President Stone explained that considerable time was being spent by the Harbor's attorneys to address construction defects in the Harbor's marina, alleged to be the responsibility of the Dutra Construction Company. Other ongoing legal matters included the revision of the Harbor's ordinance code, lease negotiations, and public requests made pursuant to the California Public Records Act. Commissioners Shepherd and Adams suggested that legal expenses were likely to decrease in the future. They noted that revision of the Harbor's Ordinance Code would likely be completed soon. Commissioners Shepherd and Adams requested that legal expenses be reevaluated on a regular basis to

monitor opportunities for cost control. President Stone then moved the discussion to the next agenda item.

(2C) Review and Vote to Approve a Request from Del Norte Association of Realtors to install a bench to honor Mitzi Travis in the harbor across from Bayside Realty.

Commissioner White **moved** to approve the request. Commissioner Shepherd **seconded** the motion. President Stone then opened up public comment on the agenda item. No members of the public commented on the agenda item. President Stone then moved the discussion back to the Board.

POLLED VOTE was called, **MOTION CARRIED.**

Ayes: WHITE, WEBER, ADAMS, SHEPHERD, STONE / *Nays:* NONE

Absent: NONE / *Abstain:* NONE

(2D) Approve Resolution No. 2021-004 Authorizing The CEO & Harbormaster To Execute A Ground Lease With Renewable Energy Capital, LLC For Development of The Redwood Overflow Lot, and Find the Project Categorically Exempt from CEQA.

CEO/Harbormaster Tim Petrick explained that the overarching goal was to develop a new RV park that would be distinctive for its enhanced amenities compared to other parks in the area. It would be focused exclusively on short-term rentals at a higher price point. Renewable Energy Capital (REC) would be the developer and operator of the RV park. Any change in use would require the approval of the Harbor Board, and would require renegotiated lease terms appropriate for the modified usage. REC would be responsible for permitting through relevant regulatory agencies.

President Stone requested that the lease agreement make clear that the leased premises would only constitute a limited portion of the parcel that was referenced in the agreement as assessor parcel number 17-020-016. President Stone then discussed having a professional surveyor identify the precise boundaries of leased premises throughout the Harbor.

President Stone then opened up public comment on the agenda item. Annie Nehmer suggested that the public might enjoy new restaurant offerings rather than an additional RV park.

Commissioner Adams encouraged the Board to consider expanding Redwood Harbor Village, rather than give up potential revenue to a private developer. CEO/Harbormaster Tim Petrick noted that a private developer would bring investment dollars to the table, perhaps a million dollars or more, which the Harbor District was not in a position to do itself.

Commissioner Shepherd supported the proposal to have REC develop a new RV park. There seemed to be sufficient public demand for additional RV spaces. However, Commissioners Shepherd and Adams expressed opposition to a 25-year lease with REC, preferring a shorter lease term. They also strongly encouraged the development of new restroom facilities. Commissioner White noted that the lease term included the option for 3 renewals for periods of 5 years each, bringing the total lease term to 40 years potentially.

Commissioner White suggested that the rent escalation clause be modified from the draft version of 2% per annum. Instead, he preferred an escalation that followed the Consumer Price Index (CPI) published by the U.S. Bureau of Labor Statistics. The Board expressed unanimous support for Commissioner White's CPI proposal.

Alex Lemus, CEO of Renewable Energy Capital (REC) responded to comments from the public and the Board. Mr. Lemus noted that his plan was to develop 14 RV spaces. Based on projected revenue, his firm would require a long-term lease in order to recoup its investment and make a reasonable profit. As such, he did not feel it would make financial sense for his firm to develop the project if the lease term was shortened from the existing proposal. Furthermore, there was an expectation that the Redwood Overflow Lot was just a small piece of a larger redevelopment project. Otherwise, the financial incentive for REC to move forward would be questionable. This led to some concern expressed by the public over future redevelopment plans. In response, Mr. Lemus offered to present an overview of redevelopment plans for other sites in the Harbor at an upcoming meeting.

President Stone then moved the discussion to the next agenda item.

(2E) Approve Resolution No. 2021-005 Authorizing The CEO & Harbormaster To Execute A Lease with Fisherman's Catch for Facility at 100 Neptune Way.

Prior to beginning discussion on the agenda item, Commissioner Shepherd recused himself and left the room. CEO/Harbormaster Tim Petrick then provided background and explained that South Bend Products (a seafood processor) was no longer interested in maintaining its operations at the Harbor. They objected to new lease terms that were intended to better reflect market rates (\$0.25/square foot). Nonetheless, Fisherman's Catch welcomed the opportunity to assume operations in place of South Bend. One of the principals of Fisherman's Catch, Leon Gavin, was well known in the community, and he appeared to have a good business reputation. Commissioner White **moved** to approve the resolution to execute a lease with Fisherman's Catch. Commissioner Weber **seconded** the motion. President Stone then opened up public comment on the agenda item. No members of the public commented on the agenda item. President Stone then moved the discussion back to the Board.

POLLED VOTE was called, **MOTION CARRIED**.

Ayes: ADAMS, WEBER, WHITE, STONE / *Nays:* NONE

Absent: NONE / *Abstain:* NONE / *Recused:* SHEPHERD

3) UNFINISHED BUSINESS

(3A) Solar Project Update.

CEO/Harbormaster Tim Petrick asked Alex Lemus of Renewable Energy Capital (REC) to explain differences between REC and Pacific Power with regard to electricity billing. Mr. Lemus explained that REC was billing the Harbor for electricity at a uniform rate of 14.5 cents/kilowatt-hour for all meters, whereas Pacific Power was billing at a variable rate depending on the meter. Some

meters were billed as low as 12.5 cents/kilowatt-hour, whereas others were billed at 17.5 cents/kilowatt-hour.

President Stone asked Mr. Lemus to confirm that REC was upholding the terms of the power purchase agreement between the Harbor and REC. The agreement called for the Harbor to always receive a minimum 15% savings compared to Pacific Power rates. Mr. Lemus explained that the 12.5 cent rate Pacific Power was charging on one meter reflected temporary rebates that gave the appearance of a lower permanent rate. Although Mr. Lemus did not elaborate on the reason for the rebates, he did clarify that the rebates were unrelated to a solar licensing payment that the Harbor had been waiting to receive from a previous contractor, American Diversified Energy.

Mr. Lemus then compared Pacific Power rates across several meters. Pacific Power was allowed to charge different rates based on criteria such as the customer's time of electricity use and also "demand charges" that penalized for excessive peak electricity demand. After considering the average cost across all of the dozen or so Harbor meters, the Harbor was still receiving a lower rate from REC as compared to Pacific Power. President Stone asked for Harbor staff to collate electricity billing statements and present them at an upcoming meeting so that Commissioners could gain a better understanding of the billing situation. Commissioner White asked for an analysis of cost differences between REC and Pacific Power at the individual meter level.

The discussion then turned to the solar licensing agreement (SLA) payment that was owed to the Harbor by American Diversified Energy (ADE). Although REC had taken over completion of the solar project from ADE, the SLA payment was still the contractual responsibility of ADE. President Stone asked that the matter of the SLA payment be given further consideration at an upcoming meeting. President Stone then opened up public comment. No members of the public commented. President Stone then moved the discussion to the next agenda item.

4) COMMUNICATIONS AND REPORTS

(4A) Financial Reports: Account Balances

The Board commented on an annual loan payment made to the USDA. This explained a large decrease in one of the Harbor's reserve accounts. The Harbor's financial consultant, Stephen, then provided a brief analysis of Harbor debtors. His analysis was being used to support debt collection efforts. Stephen also discussed data migration challenges in moving from QuickBooks accounting software over to Xero. Given the difficulties, Commissioner White inquired whether Xero was the best option for the Harbor. Stephen replied that Xero did seem to be a good choice, and he emphasized Xero's simplicity and ease of use compared to QuickBooks. Stephen next discussed plans to develop new Harbor accounting standards and procedures. He planned to begin that project once he finished reconciling existing financial records. President Stone then opened up public comment on the agenda item. No members of the public commented on the agenda item. President Stone then moved the discussion to the next agenda item.

(4B) CEO/Harbormaster Report

CEO/Harbormaster Tim Petrick reviewed briefing materials provided to the Board. He provided details on a meeting with Thad Pratt, who was the Military Technical Director for Coastal and Hydraulics Engineering at the U.S. Army Engineer Research and Development Center (ERDC) in Vicksburg, Mississippi. Mr. Pratt offered to assist the Harbor in identifying beneficial uses for dredge spoils that could potentially yield new revenue streams. Dredge spoils tend to be high in nitrogen and phosphates that are beneficial in the agriculture sector.

Mr. Petrick then provided background on the newly hired Assistant Harbormaster, Todd Garrett. Mr. Garrett came with a strong background in municipal and state government, having worked for the Montana Department of Fish, Wildlife, and Parks as a Fishing Site Access Coordinator. Mr. Garrett also had experience working with the U.S. Army Corps of Engineers.

Mr. Petrick next mentioned that electric utility boxes had been installed in an area adjacent to Fashion Blacksmith, in order to support new tenants. Discussion then turned to the Farmers Market, which continued to operate with special attention given to COVID-19 health directives. Safecoast Seafoods reported a theft of various equipment and supplies, including forklift propane tanks, crab cooking bags, and copper wire.

(4C) Commissioner Reports.

(a) Commissioner Shepherd: no report.

(b) Commissioner Adams: discussed the importance of having one or more well-maintained public restrooms in the South Beach area. He urged the Board to ensure this critical need is addressed in future redevelopment projects. As a temporary measure, he suggested the Harbor install portable toilets (e.g. Porta-Potty), perhaps locked overnight. The Board expressed unanimous support for the idea, and Commissioner Shepherd suggested at least one toilet should be ADA compliant.

(c) Commissioner Weber: no report

(d) Commissioner White: reported on a meeting of the Tri-Agency Economic Development Authority, which focused on efforts to bring offshore wind power to the Del Norte County area.

(e) President Stone: noted that he also attended the Tri-Agency Economic Development Authority meeting with Commissioner White.

MOVE TO CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Government Code section 54956.9(d)(4))

One potential case.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code section 54956.9(d)(1))

Crescent City Harbor District v. Dutra et al.

Sacramento Superior Court Case No.: 34-2017-00215044-CU-BC-GDS

RECONVENE OPEN SESSION:

REPORT FROM CLOSED SESSION: Nothing to report.

5) ADJOURNMENT

ADJOURNMENT TO THE BOARD OF HARBOR COMMISSIONERS NEXT REGULAR MEETING SCHEDULED FOR TUESDAY, SEPTEMBER 21, 2021 AT 2 P.M., VIA ZOOM WEB CONFERENCE AND IN-PERSON AT THE MAIN HARBOR OFFICE, LOCATED AT 101 CITIZENS DOCK ROAD.

Approved this ____ day of _____, 2021

Brian Stone, President

Wes White, Secretary

Crescent City Harbor District Check Detail

September 2 - 16, 2021

Type	Num	Date	Name	Account	Original Amount
Check	ACH	09/02/2021	USDA LOAN VENDOR	1040 · CCHD US BANK OPERATING 4766	-260,302.97
Check	1338	09/02/2021	CLR LAUNDRY	1047 · BAYSIDE- RV PARK-1766	-837.50
Check	1339	09/02/2021	ROBERT J. FRAZIER	1047 · BAYSIDE- RV PARK-1766	-4,190.50
Check	1340	09/02/2021	KENNETH BRUCE DWELLEY	1047 · BAYSIDE- RV PARK-1766	-4,190.50
Bill Pmt -Check	1341	09/02/2021	RECOLOGY DN	1047 · BAYSIDE- RV PARK-1766	-2,299.28
Bill Pmt -Check	1342	09/02/2021	SUBURBAN PROPANE	1047 · BAYSIDE- RV PARK-1766	-365.94
Bill Pmt -Check	1343	09/02/2021	CRESCENT ACE HARDWARE	1047 · BAYSIDE- RV PARK-1766	-96.67
Check	2053	09/03/2021	DANIEL CROZIER	1045 · REDWOOD HARBOR VILLAGE 0707	-225.00
Bill Pmt -Check	2054	09/02/2021	ADVANCED SECURITY SYSTEMS CC	1045 · REDWOOD HARBOR VILLAGE 0707	-106.50
Bill Pmt -Check	2055	09/02/2021	MENDES SUPPLY CO	1045 · REDWOOD HARBOR VILLAGE 0707	-179.19
Bill Pmt -Check	2056	09/02/2021	RECOLOGY DN	1045 · REDWOOD HARBOR VILLAGE 0707	-2,583.48
Bill Pmt -Check	2057	09/02/2021	SUBURBAN PROPANE	1045 · REDWOOD HARBOR VILLAGE 0707	-156.70
Bill Pmt -Check	2058	09/02/2021	CRESCENT ACE HARDWARE	1045 · REDWOOD HARBOR VILLAGE 0707	-106.83
Check	6075	09/02/2021	CARPENTERS LOCAL 751	1040 · CCHD US BANK OPERATING 4766	-60.00
Bill Pmt -Check	6077	09/02/2021	C RENNER PETROLEUM INC	1040 · CCHD US BANK OPERATING 4766	-468.01
Bill Pmt -Check	6078	09/02/2021	CITY OF CRESCENT CITY	1040 · CCHD US BANK OPERATING 4766	-504.00
Bill Pmt -Check	6079	09/02/2021	CRESCENT ELECTRIC	1040 · CCHD US BANK OPERATING 4766	-280.00

Crescent City Harbor District Check Detail

September 2 - 16, 2021

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Original Amount</u>
Bill Pmt -Check	6080	09/02/2021	MENDES SUPPLY CO	1040 · CCHD US BANK OPERATING 4766	-279.19
Bill Pmt -Check	6081	09/02/2021	PROGRESSIVE INSURANCE	1040 · CCHD US BANK OPERATING 4766	-769.08
Bill Pmt -Check	6083	09/02/2021	RECOLOGY DN	1040 · CCHD US BANK OPERATING 4766	-3,771.54
Bill Pmt -Check	6085	09/02/2021	XEROX	1040 · CCHD US BANK OPERATING 4766	-356.74
Bill Pmt -Check	6086	09/02/2021	CRESCENT ACE HARDWARE	1040 · CCHD US BANK OPERATING 4766	-147.00
				TOTAL	-282,276.62



2. New Business

- a. Introduction of New Assistant Harbormaster, Todd Garrett**

Public Comment?



3. Unfinished Business

a. Solar Project Update

Public Comment?



4. Communication and Reports

- a. Financial Reports: Account Balances, Profit & Loss Statements, Accounts Receivable Reports**

Public Comment?

BANK BALANCES AS OF 9.2.21**BANK BALANCES AS OF 9.16.21****DIFFERENCE**

CCHD OPERATING \$78,797.33

CCHD OPERATING \$102,402.56

\$23,605.23

CCHD SAVINGS \$30,021.29

CCHD SAVINGS \$30,021.29

\$0.00

REDWOOD HARBOR \$112,038.85

REDWOOD HARBOR \$119,310.90

\$7,272.05

BAYSIDE RV PARK \$41,372.77

BAYSIDE RV PARK \$60,417.66

\$19,044.89

LAIF ACCOUNT \$1,394,957.09

LAIF ACCOUNT \$1,394,957.09

\$0.00

TOTALS \$1,657,187.33**TOTALS \$1,707,109.50****\$49,922.17**

Crescent City Harbor District
Profit & Loss Budget vs. Actual
July through August 2021

	TOTAL					
	Jul 21	Budget	Aug 21	Budget	Jul - Aug 21	Budget
Ordinary Income/Expense						
Income						
4000 · MARINA / ADMISTRATION						
4025 · GIFT SHOP INCOME	850.93	416.67	187.85	416.67	1,038.78	833.34
4045 · FEE - NO INSURANCE	1,300.00	500.00	800.00	500.00	2,100.00	1,000.00
4054 · ELECTRONIC FOB SALES	0.00	83.34	0.00	83.34	0.00	166.68
4065 · FISH SALES PERMIT	150.00	33.34	0.00	33.34	150.00	66.68
4070 · LATE FEES AND INTEREST	819.03	833.34	706.89	833.34	1,525.92	1,666.68
4076 · CRAB POT STORAGE FEE	0.00	500.00	150.00	500.00	150.00	1,000.00
4092 · LAUNDRY NORTH	0.00	50.00	0.00	50.00	0.00	100.00
4094 · LAUNDRY SOUTH	0.00	25.00	0.00	25.00	0.00	50.00
4096 · MISCELLANEOUS INCOME	0.00	41.67	0.00	41.67	0.00	83.34
Total 4000 · MARINA / ADMISTRATION	3,119.96	2,483.36	1,844.74	2,483.36	4,964.70	4,966.72
4100 · HARBOR SERVICES						
4150 · BILLABLE SUPPLIES	0.00	41.67	0.00	41.67	0.00	83.34
4153 · OTHER SERVICES	400.00	0.00	500.00	0.00	900.00	0.00
4157 · OTHER LABOR	0.00	158.34	0.00	158.34	0.00	316.68
4170 · TRAVELIFT INCOME	0.00	0.00	0.00	0.00	0.00	0.00
4171 · MOBILE CRANE	75.00	583.34	75.00	583.34	150.00	1,166.68
4173 · PUBLIC HOIST	0.00	0.00	0.00	0.00	0.00	0.00
4174 · LAYOVER - SELF HELP AREA	22.00	41.67	22.00	41.67	44.00	83.34
4176 · HARBOR VESSELS	0.00	23.34	0.00	23.34	0.00	46.68
4177 · BACKHOE	0.00	0.00	0.00	0.00	0.00	0.00
4178 · FORKLIFT	0.00	23.75	70.00	23.75	70.00	47.50
4100 · HARBOR SERVICES - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 4100 · HARBOR SERVICES	497.00	872.11	667.00	872.11	1,164.00	1,744.22
4200 · MARINA- INNER / OUTER						
4210 · INNER BOAT BASIN	22,990.78	33,333.34	18,513.00	33,333.34	41,503.78	66,666.68
4215 · OUTER BOAT BASIN	0.00	0.00	0.00	0.00	0.00	0.00
4221 · UTILITIES INCOME/ INNER BOAT	0.00	0.00	0.00	0.00	0.00	0.00
4242 · POUNDAGE FEE FROM HOISTS	0.00	5,000.00	995.34	5,000.00	995.34	10,000.00
4245 · LAUNCHING RAMP FEES	3,003.75	1,666.67	744.00	1,666.67	3,747.75	3,333.34
4260 · LIVEABOARD FEES	450.00	333.34	450.00	333.34	900.00	666.68
4295 · WORKDOCK	94.00	41.67	0.00	41.67	94.00	83.34
4200 · MARINA- INNER / OUTER - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 4200 · MARINA- INNER / OUTER	26,538.53	40,375.02	20,702.34	40,375.02	47,240.87	80,750.04
4300 · COMMERCIAL LEASES						
4301 · RENTS & CONCESSIONS - LAND	38,769.64	41,666.67	46,044.85	41,666.67	84,814.49	83,333.34
4320 · UTILITIES ELECTRIC USE INCOME	1,526.02	1,666.67	1,809.66	1,666.67	3,335.68	3,333.34
4325 · UTILITIES WATER USE INCOME	176.00	166.67	176.00	166.67	352.00	333.34
4375 · STORAGE YARD & DRY DOCK	820.50	916.67	300.50	916.67	1,121.00	1,833.34
Total 4300 · COMMERCIAL LEASES	41,292.16	44,416.68	48,331.01	44,416.68	89,623.17	88,833.36
4400 · RHV-RV PARK						
4410 · RHV-RENTALS	38,688.65	33,333.34	26,380.00	33,333.34	65,068.65	66,666.68
4425 · RHV- GIFT SHOP RV PARK	44.70	0.00	0.00	0.00	44.70	0.00
4430 · RHV-LAUNDRY FACILITY RV PARK	1,320.00	541.67	-660.00	541.67	660.00	1,083.34

Crescent City Harbor District
Profit & Loss Budget vs. Actual
July through August 2021

	TOTAL					
	Jul 21	Budget	Aug 21	Budget	Jul - Aug 21	Budget
4435 · RHV- LATE FEE RV PARK RENT	0.00	166.67	0.00	166.67	0.00	333.34
4460 · RHV-CLERICAL FEE RV PARK	0.00	0.00	0.00	0.00	0.00	0.00
4472 · CAMPING	0.00	0.00	0.00	0.00	0.00	0.00
Total 4400 · RHV-RV PARK	40,053.35	34,041.68	25,720.00	34,041.68	65,773.35	68,083.36
4600 · BAYSIDE - RV						
4610 · BAYSIDE- RENTALS	39,603.63	30,000.00	31,162.42	30,000.00	70,766.05	60,000.00
4625 · BAYSIDE- GIFT SHOP	5.00	0.00	0.00	0.00	5.00	0.00
4630 · BAYSIDE LAUNDRY	0.00	541.67	1,675.00	541.67	1,675.00	1,083.34
4635 · BAYSIDE- LATE FEE	0.00	33.34	0.00	33.34	0.00	66.68
4660 · BAYSIDE- CLERICAL FEE	0.00	0.00	0.00	0.00	0.00	0.00
4680 · SHOWER- BAYSIDE	0.00	0.00	0.00	0.00	0.00	0.00
4685 · DRY CAMPING BAYSIDE	0.00	0.00	0.00	0.00	0.00	0.00
6470 · DUMP STATION BAYSIDE	380.00	166.67	115.00	166.67	495.00	333.34
6490 · FREEZER- BAYSIDE	40.00	0.00	45.00	0.00	85.00	0.00
Total 4600 · BAYSIDE - RV	40,028.63	30,741.68	32,997.42	30,741.68	73,026.05	61,483.36
Total Income	151,529.63	152,930.53	130,262.51	152,930.53	281,792.14	305,861.06
Cost of Goods Sold						
5001 · COST OF GOODS SOLD - CCHD	558.68	333.34	124.69	333.34	683.37	666.68
Total COGS	558.68	333.34	124.69	333.34	683.37	666.68
Gross Profit	150,970.95	152,597.19	130,137.82	152,597.19	281,108.77	305,194.38
Expense						
6000 · OFFICE / MARINA						
6005 · DRUG SCREEN & BACKGROUND CHECK	0.00	58.34	45.00	58.34	45.00	116.68
6010 · ADVERTISING/PROMOTION	108.00	250.00	0.00	250.00	108.00	500.00
6015 · DUES, MEMBERSHIPS & SUBS	403.50	1,250.00	0.00	1,250.00	403.50	2,500.00
6020 · PRE-EMPLOYMENT PHYSICALS	0.00	33.34	0.00	33.34	0.00	66.68
6023 · MISC EXPENSE	0.00	0.00	504.00	0.00	504.00	0.00
6035 · MERCHANT SERVICES CHARGE	9.79	83.34	10.74	83.34	20.53	166.68
6054 · LEGAL NOTICES	0.00	41.67	0.00	41.67	0.00	83.34
6071 · OFFICE EXPENSE	0.00	500.00	0.00	500.00	0.00	1,000.00
6072 · POSTAGE	0.00	66.67	0.00	66.67	0.00	133.34
6073 · OFFICE EQUIPMENT - COPIER RENT	730.03	583.34	356.74	583.34	1,086.77	1,166.68
6079 · INSURANCE - LIABILITY	21,394.66	11,666.67	769.08	11,666.67	22,163.74	23,333.34
6080 · BAD DEBT EXPENSE	0.00	208.34	0.00	208.34	0.00	416.68
6090 · TELEPHONE	1,098.30	666.67	217.65	666.67	1,315.95	1,333.34
Total 6000 · OFFICE / MARINA	23,744.28	15,408.38	1,903.21	15,408.38	25,647.49	30,816.76
6100 · FUEL						
6101 · PROPANE	285.51	1,166.67	959.34	1,166.67	1,244.85	2,333.34
6103 · FUEL - SECURITY	2,159.50	458.34	865.89	458.34	3,025.39	916.68
6104 · MACH/EQUIPMENT	215.27	1,000.00	0.00	1,000.00	215.27	2,000.00
Total 6100 · FUEL	2,660.28	2,625.01	1,825.23	2,625.01	4,485.51	5,250.02
6200 · PAYROLL EXPENSES						
6210 · PAYROLL	37,336.37	49,166.67	42,085.56	49,166.67	79,421.93	98,333.34
6211 · EMPLOYEE HEALTH BENEFITS	11,378.88	12,166.67	9,491.93	12,166.67	20,870.81	24,333.34
6270 · WORKERS COMP-ADMIN	6,583.02	2,500.00	1,871.95	2,500.00	8,454.97	5,000.00
6280 · PAYROLL TAXES	3,448.27	5,000.00	6,159.25	5,000.00	9,607.52	10,000.00

Crescent City Harbor District
Profit & Loss Budget vs. Actual
July through August 2021

	TOTAL					
	Jul 21	Budget	Aug 21	Budget	Jul - Aug 21	Budget
6295 · RETIREMENT						
6562 · ADMIN	0.00	0.00	0.00	0.00	0.00	0.00
6295 · RETIREMENT - Other	8,530.09	15,000.00	9,032.58	15,000.00	17,562.67	30,000.00
Total 6295 · RETIREMENT	8,530.09	15,000.00	9,032.58	15,000.00	17,562.67	30,000.00
Total 6200 · PAYROLL EXPENSES	67,276.63	83,833.34	68,641.27	83,833.34	135,917.90	167,666.68
6212 · BAYSIDE PAYROLL						
6215 · BAYSIDE PAYROLL TAXES	382.84	708.34	721.01	708.34	1,103.85	1,416.68
6212 · BAYSIDE PAYROLL - Other	2,013.95	4,166.67	3,908.46	4,166.67	5,922.41	8,333.34
Total 6212 · BAYSIDE PAYROLL	2,396.79	4,875.01	4,629.47	4,875.01	7,026.26	9,750.02
6213 · REDWOOD HARBOR PAYROLL						
6214 · REDWOOD HARBOR PAYROLL TAXES	222.87	583.34	392.15	583.34	615.02	1,166.68
6213 · REDWOOD HARBOR PAYROLL - Other	1,487.40	3,333.34	2,375.01	3,333.34	3,862.41	6,666.68
Total 6213 · REDWOOD HARBOR PAYROLL	1,710.27	3,916.68	2,767.16	3,916.68	4,477.43	7,833.36
6300 · COMMISSIONERS / RETIREES						
Total 6300 · COMMISSIONERS / RETIREES	0.00	0.00	0.00	0.00	0.00	0.00
6400 · PROFESSIONAL FEES						
6405 · ACCOUNTING - AUDITOR/TREASURER	0.00	916.67	0.00	916.67	0.00	1,833.34
6410 · OTHER LEGAL	0.00	8,333.34	3,491.34	8,333.34	3,491.34	16,666.68
6415 · LEGAL ATTORNEY FEES	5,623.10	3,333.34	16,317.50	3,333.34	21,940.60	6,666.68
6450 · ENGINEERING	6,279.77	1,666.67	0.00	1,666.67	6,279.77	3,333.34
Total 6400 · PROFESSIONAL FEES	11,902.87	14,250.02	19,808.84	14,250.02	31,711.71	28,500.04
6500 · REPAIR AND MAINT						
6518 · ELECTRICITY REPAIR	7,780.00	833.34	0.00	833.34	7,780.00	1,666.68
6520 · AUTOS	21.68	416.67	55.68	416.67	77.36	833.34
6525 · EQUIPMENT	0.00	1,666.67	0.00	1,666.67	0.00	3,333.34
6526 · SERV-EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
6530 · BUILDINGS	0.00	1,250.00	0.00	1,250.00	0.00	2,500.00
6531 · DOCKS	0.00	416.67	0.00	416.67	0.00	833.34
6532 · INNER BOAT BASIN	0.00	416.67	0.00	416.67	0.00	833.34
6534 · ROADS & PARKING LOTS	0.00	1,250.00	0.00	1,250.00	0.00	2,500.00
6535 · UTILITIES	0.00	541.67	0.00	541.67	0.00	1,083.34
6541 · SERVICES-CITIZENS DOCK	0.00	0.00	0.00	0.00	0.00	0.00
6543 · SERVICES-OUTER BOAT BASIN	0.00	0.00	0.00	0.00	0.00	0.00
6544 · SERVICES ROAD, PARK LOT SIGN	0.00	125.00	0.00	125.00	0.00	250.00
6546 · SERVICES-UTILITES	0.00	0.00	0.00	0.00	0.00	0.00
6558 · BUILDING & IMPROVEMENT UTILITIE	0.00	1,666.67	0.00	1,666.67	0.00	3,333.34
6585 · EQUIPMENT-RENTAL	112.02	250.00	143.12	250.00	255.14	500.00
6500 · REPAIR AND MAINT - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 6500 · REPAIR AND MAINT	7,913.70	8,833.36	198.80	8,833.36	8,112.50	17,666.72
6581 · DN EDC TRI AGENCY	0.00	1,666.67	0.00	1,666.67	0.00	3,333.34
6600 · OPERATING SUPPLIES						
6620 · UNIFORM CLEANING SERVICE	175.04	291.67	43.06	291.67	218.10	583.34
6630 · PERMITS & TESTING	0.00	2,500.00	0.00	2,500.00	0.00	5,000.00
6640 · OUTSIDE SERVICES	10,545.00	9,166.67	29,360.84	9,166.67	39,905.84	18,333.34
6657 · PARTS & MISC	642.34	1,250.00	667.73	1,250.00	1,310.07	2,500.00
6659 · WELDING SUPPLIES	70.72	208.34	0.00	208.34	70.72	416.68

Crescent City Harbor District
Profit & Loss Budget vs. Actual
July through August 2021

	TOTAL					
	Jul 21	Budget	Aug 21	Budget	Jul - Aug 21	Budget
6660 · EXPENDABLE TOOLS	0.00	250.00	12.13	250.00	12.13	500.00
6661 · JANITORIAL	1,033.80	750.00	1,640.28	750.00	2,674.08	1,500.00
6663 · RAIN GEAR/GLOVES	0.00	83.34	0.00	83.34	0.00	166.68
6664 · SAFETY/MEDICAL	1,763.00	208.34	0.00	208.34	1,763.00	416.68
6670 · SECURITY SUPPLIES	0.00	12.50	0.00	12.50	0.00	25.00
Total 6600 · OPERATING SUPPLIES	14,229.90	14,720.86	31,724.04	14,720.86	45,953.94	29,441.72
6700 · CAPITAL EXPENDITURE						
6707 · BLDG & IMPROVEMENTS	0.00	7,500.00	0.00	7,500.00	0.00	15,000.00
6710 · EQUIPMENT	0.00	4,166.67	2,253.12	4,166.67	2,253.12	8,333.34
6715 · STREETS & ROAD SIGNAGE	0.00	6,666.67	0.00	6,666.67	0.00	13,333.34
6716 · UTILITIES	0.00	833.34	0.00	833.34	0.00	1,666.68
6717 · PLUMBING	1,907.00	416.67	0.00	416.67	1,907.00	833.34
Total 6700 · CAPITAL EXPENDITURE	1,907.00	19,583.35	2,253.12	19,583.35	4,160.12	39,166.70
6711 · FASHION BLACKSMITH	0.00	4,166.67	0.00	4,166.67	0.00	8,333.34
6800 · UTILITIES						
6830 · ELECTRICITY	8,523.03	16,666.67	9,403.85	16,666.67	17,926.88	33,333.34
6831 · WATER	11,274.25	3,750.00	6,804.83	3,750.00	18,079.08	7,500.00
6832 · GARBAGE	16,393.57	6,666.67	8,654.30	6,666.67	25,047.87	13,333.34
6833 · WASTE OIL DISPOSAL	0.00	333.34	0.00	333.34	0.00	666.68
6890 · INTERNET SERVICE/TV	1,942.32	1,500.00	0.00	1,500.00	1,942.32	3,000.00
Total 6800 · UTILITIES	38,133.17	28,916.68	24,862.98	28,916.68	62,996.15	57,833.36
6942 · CONSULTING						
6975 · PROJECT-MASTER PLAN	805.00	0.00	0.00	0.00	805.00	0.00
6942 · CONSULTING - Other	0.00	833.34	0.00	833.34	0.00	1,666.68
Total 6942 · CONSULTING	805.00	833.34	0.00	833.34	805.00	1,666.68
6950 · TRAVEL-TRAINING MEETING & LOCAL	0.00	833.34	0.00	833.34	0.00	1,666.68
Total Expense	172,679.89	204,462.71	158,614.12	204,462.71	331,294.01	408,925.42
Net Ordinary Income	-21,708.94	-51,865.52	-28,476.30	-51,865.52	-50,185.24	-103,731.04
Other Income/Expense						
Other Income						
4010 · DEL NORTE COUNTY TAXES	143,117.77	31,666.67	0.00	31,666.67	143,117.77	63,333.34
4012 · TOT Tax Income	0.00	10,000.00	0.00	10,000.00	0.00	20,000.00
4014 · INTEREST LAIF	0.00	666.67	0.00	666.67	0.00	1,333.34
4015 · SOLAR LICENSING	0.00	22,666.67	0.00	22,666.67	0.00	45,333.34
Total Other Income	143,117.77	65,000.01	0.00	65,000.01	143,117.77	130,000.02
Other Expense						
6075 · DEPRECIATION	310,500.00	310,500.00	310,500.00	310,500.00	621,000.00	621,000.00
6098 · RV TOT TAX	149.40	60.59	0.00	60.59	149.40	121.18
6584 · VISTOR BUREAU	0.00	500.00	6,000.00	500.00	6,000.00	1,000.00
7100 · REPORTABLE HEALTH COVERAGE	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expense	310,649.40	311,060.59	316,500.00	311,060.59	627,149.40	622,121.18
Net Other Income	-167,531.63	-246,060.58	-316,500.00	-246,060.58	-484,031.63	-492,121.16
Net Income	-189,240.57	-297,926.10	-344,976.30	-297,926.10	-534,216.87	-595,852.20

Crescent City Harbor District A/R Aging Summary

As of August 31, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
AARON YOSHIKAWA	162.11	534.10	47.68	519.88	1,372.20	2,635.97
ANDREA PARKER	0.00	385.00	385.00	385.00	3,915.00	5,070.00
ANDREW EATON	0.00	385.00	385.00	385.00	385.00	1,540.00
ANDREW GRIFFIN, II	135.06	100.00	100.00	100.00	370.56	805.62
ART KOON	100.00	38.39	37.83	37.27	817.78	1,031.27
BLAINE CURVEN	0.00	430.00	430.00	0.00	0.00	860.00
CHARLES MCKINNEY (WIND DANCER)	0.00	1,542.90	26.50	100.00	0.00	1,669.40
CHART ROOM STORE	250.00	0.00	0.00	0.00	0.00	250.00
CHRISTOPHE NICOLAS	127.78	155.45	30.00	0.00	0.00	313.23
CHRISTOPHER M. JOHNS	-390.00	0.00	0.00	0.00	0.00	-390.00
DARRYL DONOVAN	0.00	-409.30	0.00	0.00	0.00	-409.30
DAVID BENNETT	0.00	80.00	0.00	0.00	0.00	80.00
DAVID HADDAD	46.93	46.24	1,416.00	0.00	0.00	1,509.17
DON ST. DENIS	-385.00	0.00	0.00	0.00	0.00	-385.00
DOUG CAIRNS	126.50	100.00	0.00	0.00	0.00	226.50
ERIC HOOPER	0.00	30.00	30.00	30.00	60.00	150.00
FAWN STRYKER	0.00	400.00	400.00	0.00	0.00	800.00
FONDA & JIM THALANDER	0.00	400.00	400.00	400.00	0.00	1,200.00
FRANK DOWD	74.43	73.33	72.25	3,150.00	0.00	3,370.01
GLENN NESBIT	0.00	-450.00	0.00	0.00	0.00	-450.00
GLOBAL HOIST #3& #4	2,783.99	0.00	0.00	0.00	0.00	2,783.99
HILBERT MURILLO	-390.00	0.00	0.00	0.00	0.00	-390.00
IDABELLE SISK	0.00	400.00	400.00	0.00	0.00	800.00
JACQUELINE KELLOGG	0.00	0.00	0.00	0.00	342.74	342.74
JAMES SWAIN	0.00	400.00	400.00	400.00	0.00	1,200.00
JAYDENE STOVER	0.00	385.00	0.00	0.00	0.00	385.00
JEFF HAINES	34.48	181.75	150.00	150.00	150.00	666.23
JEREMY MALLATT	0.00	450.00	0.00	0.00	0.00	450.00
JESSICA LANUM	0.00	385.00	0.00	0.00	0.00	385.00
JOHN DOSKOCIL	0.00	-385.00	0.00	0.00	0.00	-385.00
JOHN EVICH	0.00	55.79	54.96	1,997.50	0.00	2,108.25
JOHN TAYLOR	0.00	-385.00	0.00	0.00	0.00	-385.00
JOHNATHAN PIKE	-200.00	0.00	0.00	0.00	0.00	-200.00

Crescent City Harbor District A/R Aging Summary

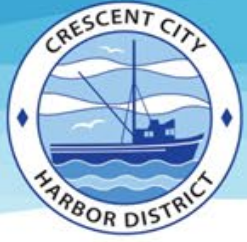
As of August 31, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
JON JACKSON	0.00	0.00	0.00	0.00	6,958.33	6,958.33
JONATHON BEARDON (BREAKERS)	126.90	100.00	26.50	0.00	0.00	253.40
JONATHON BEARDON (SHADOW)	25.93	62.00	0.00	0.00	0.00	87.93
JOSH LEWIS	182.53	652.74	544.57	640.66	8,664.21	10,684.71
JOSHUA FURLONG	57.16	154.84	54.03	139.05	1,796.37	2,201.45
KILEY ORTMAN	0.00	500.00	500.00	500.00	2,500.00	4,000.00
KIM SMITH & JIM NAFFZIGER	0.00	0.00	0.00	0.00	-770.00	-770.00
KRISTEN WILSON	0.00	400.00	0.00	400.00	800.00	1,600.00
KURT IVISON	132.32	130.37	29.92	128.00	200.00	620.61
LCZ UNLOADERS HOIST #2	0.00	0.00	0.00	-5,000.00	-7,139.87	-12,139.87
LCZ UNLOADERS HOIST #5	0.00	0.00	0.00	-4,260.88	-5,346.37	-9,607.25
LEVI MOYLES	0.00	100.00	0.00	0.00	0.00	100.00
LOREN BROWN	0.00	-60.00	0.00	0.00	0.00	-60.00
MARIE WELCH	0.00	450.00	0.00	0.00	0.00	450.00
MARTY LOPEZ	0.00	101.83	100.33	98.84	3,922.85	4,223.85
MAXINE SENIVONGS	0.00	400.00	0.00	0.00	0.00	400.00
MICHAEL KOZAK	0.00	430.00	430.00	430.00	5,510.00	6,800.00
MICHAEL RICKNER	0.00	129.50	100.00	100.00	200.00	529.50
NELSON TAYLOR	0.00	-450.00	0.00	0.00	0.00	-450.00
OCEAN GOLD SEAFOODS	70.00	0.00	0.00	0.00	0.00	70.00
PACIFIC CHOICE HOIST #7	279.45	317.08	0.00	0.00	0.00	596.53
PACIFIC CHOICE SEAFOOD	0.00	4,200.83	0.00	0.00	0.00	4,200.83
PAM CLARY	0.00	385.00	0.00	0.00	0.00	385.00
PATRICK GRUELL	0.00	460.00	460.00	460.00	2,390.00	3,770.00
RENEE GAINEY	0.00	385.00	385.00	385.00	4,685.00	5,840.00
RICHARD AXELSON	33.63	180.91	183.49	180.77	30.00	608.80
RICHARD BOLEN	0.00	0.00	0.00	0.00	0.00	190.00
RONNIE CARON	0.00	0.00	0.00	0.00	-410.58	-410.58
SAFE COAST SEAFOODS, LLC	0.00	3,000.00	0.00	0.00	0.00	3,000.00
SHELLY COOK	0.00	530.00	530.00	530.00	2,650.00	4,240.00
SPIRIT OF '76 INC.	0.00	-300.00	0.00	0.00	0.00	-300.00
STANCO ENTERPRISES	0.00	0.00	0.00	0.00	-1,782.50	-1,782.50
THOMAS D. SHANNON	0.00	400.00	400.00	400.00	3,200.00	4,400.00

Crescent City Harbor District A/R Aging Summary

As of August 31, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
TODD STRAUSS	0.00	500.00	0.00	0.00	0.00	500.00
TOM WOOLF	0.00	1,335.85	100.00	1,290.00	0.00	2,725.85
TROY BARRETT	0.00	450.00	180.00	0.00	0.00	630.00
WILLIAM SCOTT	0.00	0.00	0.00	167.74	2,400.00	2,567.74
TOTAL	<u>3,384.20</u>	<u>20,274.60</u>	<u>8,789.06</u>	<u>4,243.83</u>	<u>37,870.72</u>	<u>74,562.41</u>



4. Communications and Reports

b. CEO/Harbormaster Report

Maintenance has been working hard to prep for winter and the first early storms of the year. We have finally been able to bring on two new Maintenance employees and even though they just started training you can already see that they are helping our seasoned crew get to more jobs. They have removed most of the rotten sea lion docks and begun replacing them with other old decommissioned docks which were saved for this purpose. You may also notice they have been doing some repainting and striping around the harbor area.

Through Mid-September I have been meeting with and introducing myself to the union reps from the Carpenters Union Reps who will be representing our Maintenance staff in the upcoming negotiations. I've also spent some time with our insurance Agent, Chris Dufour, discussing our potential future insurance changes and needs as well as any needed adjustment to our current policy.

Installation of the Key fob system on the E dock restrooms has begun. I'm sure our slip renters are looking forward to 24/7 access and cleaner safer restrooms.

Continued on next slide...



4. Communications and Reports

b. CEO/Harbormaster Report

Port-a-Potties have been placed along South Beach at the end of Starfish Way. We currently have a once per week clean out scheduled and will add clean outs as necessary. They will stay in place until we deem that they are no longer needed.

Through CSDA I collaborated with a group of California Harbormasters to write a letter to State Lands and other government agencies regarding the distribution of covid relief funds for Special District run Harbors. Hundreds of millions of dollars in funding were made available from state and federal entities, allocated for local and state governments or private businesses, special districts were excluded from access to most of these funds. With the support of CSDA we are requesting access to funds for demonstrated added cost due to covid. CCHD has experienced additional power, water, garbage, and cleaning costs over the last 18 months and may be able to recoup some of that.

Public Comment?



4. Communications and Reports

c. Harbor Commissioner Reports

Pursuant to the Brown Act, this item allows the Commissioners to briefly discuss activities engaged in since the previous public meeting.

Commissioner Rick Shepherd

Commissioner Harry Adams

Commissioner Gerhard Weber

Commissioner Wes White, Secretary

Commissioner Brian Stone, President

5. Adjourn to Closed Session

CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION
(Government Code section 54956.9(d)(4))
Number of Cases: 1

6. Adjourn Closed Session

7. Report out of Closed Session



8. ADJOURNMENT

Adjournment of the Board of Harbor Commissioners will be until the next meeting scheduled for Tuesday, October 5, 2021, at 2 p.m. PDT. Until the Governor rescinds Executive Order N-29-20, all Harbor Commission meetings will be held via Zoom Web Conferencing. Access code for public participation can be found in the meeting notice posted on the Harbor District website or on the Harbor bulletin board at 101 Citizens Dock Road.

The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to person with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.

