

Board of Harbor Commissioners

Crescent City Harbor District

5 September 2023

Regular Harbor Commission Meeting



Regular Meeting

Board of Harbor Commissioners of the Crescent City Harbor District

Wes White, President Harry Adams, Secretary
Rick Shepherd, Commissioner; Brian Stone, Commissioner; Gerhard Weber, Commissioner

AGENDA

- Date:** Tuesday, September 5 2023
- Time:** Open Session 2:00 p.m., Closed Session follows
- Place:** 101 Citizens Dock, Crescent City, CA, and via Zoom Webinar,

VIRTUAL MEETING OPTIONS

TO WATCH (via online)

<https://us02web.zoom.us/j/6127377734>

TO LISTEN (via telephone)

Dial (669) 900-6833, please enter 612 737 7734# (meeting ID)
or, one tap mobile: +16699006833,,6127377734#

Call to Order

Roll Call

Pledge of Allegiance

Public Comment

This portion of the Agenda allows the public to comment to the Board on any issue not itemized on this Agenda, however, the Board may not take action or engage in discussion on any item that does not appear on the Agenda. Periods when public comments are allowed, Harbor Commissioners will allow attendees to submit questions and/or comments using the Zoom in-meeting chat function. The Harbor Commission asks that members of the public keep questions and comments succinct and relevant.

Regular Session

1. Consent Calendar

- a. Approval of the Meeting Minutes of the August 1, 2023 Regular Meeting.**

2. Comptroller's Report, Review Balances

3. New Business

- a. Presentation of Competing Proposals from GHD and M&N to Prepare Engineering Designs and Environmental Reviews for a New Seawall and Citizens Dock. Consider Presentations, Engage in Q&A with Each Firm, and Vote to Select the Winning Bid.**
- b. Review and Vote to Accept Opportunities and Constraints Report Prepared by Moffatt & Nichol.**
- c. Consider and Vote to Approve Longboard Surfing Competition to be Held at South Beach on September 30, 2023.**
- d. Consider and Vote to Approve Burnout Competition to be Held at the Inner Boat Basin Parking Lot on October 7, 2023.**
- e. Discuss CCHD Writing a Letter Advocating for Electrical Power Redundancy.**
- f. Consider and Vote to Approve Travel for 1 Commissioner and 1 Staff Person to Attend the Marine Recreation Association's Conference and Trade Show scheduled for October 16th through October 18th, 2023.**

4. Unfinished Business

- a. Grants Update**

5. Communications and Reports

- a. CEO/Harbormaster Report**
- b. Ad Hoc Committee Reports (as needed)**
- c. Harbor Commissioner Reports**

6. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL – ONGOING LITIGATION**

(Government Code section 54956.9(d)(2))

Ongoing Litigation: Two cases based on correspondence with Renewable Energy Capital regarding lease terms. Del Norte Superior Court - Case No.: CVUD-2023-2172 & CVUD-2023-2173

- b. CONFERENCE WITH LEGAL COUNSEL – ONGOING LITIGATION**

(Government Code section 54956.9(d)(2))

Ongoing Litigation: One case based on correspondence with Fashion Blacksmith, Inc., regarding claim for damages.

7. Adjourn Closed Session

8. Report out of Closed Session

9. MEETING ADJOURNMENT

Adjournment of the Board of Harbor Commissioners will be until the next meeting scheduled for Tuesday, September 19, 2023, at 2 p.m. PST. The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to person with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.



1. Consent Calendar

- a. Approval of the Meeting Minutes of the August 1, 2023 Regular Meeting.**

Public Comment?



2. Comptroller's Report, Review Balances

Public Comment?



3. New Business

- a. **Presentation of Competing Proposals from GHD and M&N to Prepare Engineering Designs and Environmental Reviews for a New Seawall and Citizens Dock. Consider Presentations, Engage in Q&A with Each Firm, and Vote to Select the Winning Bid.**

- i.) **GHD Proposal:**

- https://www.ccharbor.com/files/03e0188c2/RFP+1+-+GHD+-+2023.08+-+Design_EA-EIS.pdf

- ii.) **M&N Proposal:**

- <https://www.ccharbor.com/files/8a104e752/RFP+2+-+M%26N+-+2023.08+-+Design+EA-EIS.pdf>

NOTE: *A third proposal from PND was eliminated during the scoring process and is included here for reference. PND was not invited to make a presentation. PND Proposal:*

[ccharbor.com/files/62ad6b439/RFP+3+-+PND+-+2023.08+-+Design+EA-EIS.pdf](https://www.ccharbor.com/files/62ad6b439/RFP+3+-+PND+-+2023.08+-+Design+EA-EIS.pdf)



3. New Business

- b. Review and Vote to Accept Opportunities and Constraints Report Prepared by Moffatt & Nichol.**

https://www.ccharbor.com/files/4bb7cac11/Crescent+City+Harbor+Dist+Master+Plan+-+2023+M%26N_R3-rdc.pdf

Public Comment?



3. New Business

- c. **Consider and Vote to Approve Longboard Surfing Competition to be Held at South Beach on September 30, 2023.**



Event Organizer: California State Parks, North Coast Redwoods District
Contact: Dillon Cleavenger, CSP Lifeguard

“Our Del Norte surfing program is the fastest growing part of our community engagement... a lot of the kids from Crescent City are on scholarships through the high school district and come from tough circumstances... its really been a pleasure to work in that community with kids who really need the positive outlet.... This whole effort is our attempt to keep momentum going and use our platform to promote a great healthy event but mainly emphasize the young people who would want to be involved with not only this surf competition but our program as a whole.... As a state agency, we have a very high standard for safety, organization and high quality programming. CSP will take care of getting a port-o-potties, staffing State Park Lifeguards and State Park Rangers for safety, and anything else you need from us to make it happen!”



3. New Business

- d. **Consider and Vote to Approve 2nd Annual Burnout Competition to be Held at the Inner Boat Basin Parking Lot on October 7, 2023.**



Event Organizer: Tallan's Tires, Crescent City
Contact: Tristan Smith

- Tallan's Tires responsible for insurance, security staffing, and coordination with public safety agencies

- Changes for 2023 event:

- 1) proposing to relocate event to the north side of the inner boat basin for better crowd control
- 2) food vendors will pay a \$25 event fee + 6% of gross receipts
- 3) CCHD receives 75% of ticket revenue after Tallan's deducts actual costs
- 4) Tallan's provides a \$500 refundable cleaning deposit
- 5) If CCHD staff time becomes necessary (maintenance, security), Tallan's responsible for cost



3. New Business

- e. Discuss CCHD Writing a Letter Advocating for Electrical Power Redundancy.**

Public Comment?



3. New Business

- f. Consider and Vote to Approve Travel for 1 Commissioner and 1 Staff Person to Attend the Marine Recreation Association's Conference and Trade Show scheduled for October 16th through October 18th, 2023.**

Public Comment?



4. Unfinished Business

a. Grants Update

Public Comment?



5. Communications and Reports

a. CEO/Harbormaster Report

Maintenance is working with Hemingsen to fill some of the deeper potholes in the parking lot next to the harbor office. This is a band aid meant to get the parking lot through one more crab season before the seawall project begins and the freezers are relocated.

As CEO/Harbormaster I am submitting a letter to Fish and Wildlife showing our support for our local fishermen regarding the Pacific Halibut fishery.

For the next few Saturdays in the inner boat basin parking lot, we will be allowing Dan Shultz and anyone else who lost everything in the fires to accept donations. If you are in need of donations or would like to donate, he will be there Saturday September 9th and 16th from 9-1.



5. Communications and Reports

a. **CEO/Harbormaster Report** *(continued)*

Keep your eyes peeled for details on a potential Longboard Competition on South Beach and for the second year in a row the Burnout Contest. Vendors if you would like to participate in either event please contact the harbor office.

We continue to move forward with grant funded infrastructure projects and we hope to have a very busy 2024/2025 and beyond with funding and construction. Keep your eyes open for community planning meetings hosted in different venues around town by CSS.



5. Communications and Reports

b. Ad Hoc Committee Reports

Public Comment?



5. Communications and Reports

c. Harbor Commissioner Reports

- (1) Commissioner Gerhard Weber**
- (2) Commissioner Rick Shepherd**
- (3) Commissioner Brian Stone**
- (4) Secretary Harry Adams**
- (5) President Wes White**

Public Comment?



6. Adjourn to Closed Session

a. CONFERENCE WITH LEGAL COUNSEL – ONGOING LITIGATION

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