



Board of Harbor Commissioners of the Crescent City Harbor District

Brian Stone, President Wes White, Secretary

Harry Adams, Commissioner Rick Shepherd, Commissioner

Regular Meeting

AGENDA

Date: **Tuesday, 2 March, 2021**
Time: **Open Session 2:00 p.m.**
Place: **Remote Meeting through Zoom Webinar**

Executive Order N-29-20 provides special districts and other agencies with significant flexibility to legally conduct public board meetings during the COVID-19 State of Emergency. This Meeting will be held remotely via Zoom Webinar. To join the meeting as an attendee, please click on the link below at 2:00 PDT and enter the password provided.

When: Mar 2, 2021 02:00 PM Pacific Time (US and Canada)

Topic: Harbor Commission Meeting

Link: <https://us02web.zoom.us/j/82405912019?pwd=UVVNQ0VhMTlnKzI2WEZkSTJTV1pEQT09>

Passcode: 876527

Or iPhone one-tap :

US: +16699006833,,82405912019#,,,,*876527# or +13462487799,,82405912019#,,,,*876527#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

Webinar ID: 824 0591 2019

Passcode: 876527

International numbers available: <https://us02web.zoom.us/j/kARkVxJHW>

Call to Order

Roll Call

Pledge of Allegiance

Public Comment

This portion of the Agenda allows the public to comment to the Board on any issue not itemized on this Agenda, however, the Board may not take action or engage in discussion on any item that does not appear on the Agenda. Periods when public comments are allowed, Harbor Commissioners will allow attendees to submit questions and/or comments using the Zoom Q&A function. The Harbor Commission asks that audience members keep all questions and comments succinct and relevant.

Regular Session

1. Consent Calendar

All items on this can be considered and acted upon in one Motion. Anyone may request an item be removed from the Consent Agenda for separate consideration.

- a. **Approval of the minutes from the 16 February, 2021 Harbor Commission Meeting.**
- b. **Approval of Warrant List from 11 February, 2021 through 24 February, 2021.**
- c. **Approval of 2018-2019 Audit of the Crescent City Harbor District.**
- d. **Approval of Lease between Safe Coast Seafoods and the Crescent City Harbor District.**

2. New Business

- a. **Approve Resolution 2021-002 honoring former Harbor Commissioner Carol White for her dedicated service to the Crescent City Harbor District.** Vote to approve the resolution recognizing Commissioner White's contributions to the success of the Crescent City Harbor District.
- b. **Reaffirm the Request for Qualifications that was published seeking an individual to serve the remainder of Commissioner Carol White's term.** Discuss the RFQ for the open position on the CCHD Board of Harbor Commissioners if further clarification is needed.
- c. **Approve Resolution 2021-003 honoring Charlie Helms for his many years of dedicated service as CEO/Harbor Master of the Crescent City Harbor District.** Vote to approve the resolution recognizing Helms contributions to the success of the Crescent City Harbor District.
- d. **Approve Request for Qualifications for new CEO/Harbor Master.** Review and vote to approve the RFQ for a new CEO/Harbor Master for the Crescent City Harbor District.
- e. **Interview representatives of The Mitchell Law Firm, L.L.P. and Best Best & Krieger, L.L.P.** Both firms submitted proposals in response to the District's Request for Qualifications for General Counsel for the Crescent City Harbor District. The Board of Harbor Commissioners is seeking additional information from both respondents. Following the Questions and Answer session, the Board of Harbor Commissioners will vote to select a General Counsel for the District.

3. Unfinished Business

- a. Solar Project Update**
- b. Farmer's Market Update**
- c. Crescent City Harbor District Budget Review**

4. Communications and Reports

- a. Financial Reports: Account Balances**
- b. Staff Report**
- c. Commissioner Reports**

Pursuant to the Brown Act, this item allows the Commissioners to briefly discuss activities engaged in since the previous public meeting.

5. Adjournment

Adjournment to the Board of Harbor Commissioners next meeting scheduled for Tuesday, 16 March, 2021, at 2 P.M. Until the Governor rescinds Social Distancing directives, all Harbor Commission meetings will be held via Zoom Web Conferencing. Access code for public participation can be found in the meeting notice posted on the Harbor District website or on the Harbor bulletin board at 101 Citizens Dock Road.