

Board of Harbor Commissioners

Crescent City Harbor District

March 25, 2026

Regular Harbor Commission Meeting



Regular Meeting

Board of Harbor Commissioners of the Crescent City Harbor District

Chair Rick Shepherd, Vice Chair John Evans
Commissioner Gerhard Weber, Commissioner Dan Schmidt, Commissioner Annie Nehmer

AGENDA

Date: Wednesday, March 25, 2026

Time: Open Session: 2:00 p.m.

Place: 101 Citizens Dock, Crescent City, CA, and via Zoom Webinar,

VIRTUAL MEETING OPTIONS

TO WATCH (via online)

<https://us02web.zoom.us/j/6127377734>

TO LISTEN (via telephone)

Dial (669) 900-6833, please enter 612 737 7734# (meeting ID)
or, one tap mobile: +16699006833,,6127377734#



1. Preliminary Items

- a. Call to Order**
- b. Roll Call**
- c. Pledge of Allegiance**



1. Preliminary Items

d. General Public Comments

The general comment period is provided for subjects not included on the agenda but within the subject matter jurisdiction of the District. Each person is limited to a maximum of 3 minutes of speaking time. To maintain meeting decorum, Board members and staff should refrain from responding to statements or questions during this time, but may be available to follow-up with members of the public after the meeting.



2. Consent Calendar:

Consent Calendar items are considered routine and will be approved by one motion. The public, staff, or Commissioners may request specific items be removed from the Consent Calendar for separate consideration.

- a) Approve minutes of the March 11, 2026 Regular Meeting
- b) Approve Mitchel Law Firm Invoices# 10174 and 10454.

Public Comment?

**Regular Meeting Minutes of the
Board of Harbor Commissioners of the Crescent City Harbor District**

Harbor District Office, 101 Citizens Dock Road
Crescent City, CA 95531

March 11, 2026
1:00 p.m.



Board of Harbor Commissioners of the Crescent City Harbor District

MINUTES

Regular Session, Wednesday, March 11, 2026, at 1:00 P.M.

These minutes were prepared pursuant to Government Code Section 54953(c)(2) and CCHD Board Bylaws Section 7.15(a). These are "Action Minutes" that are limited to recording actions taken by the Board.

1) Roll Call. Commissioners Present: Schmidt, Evans, Weber, Nehmer, Shepherd

2) Adjourn to closed session.

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code section 54956.9(d)(1)

Name of case: *Fashion Blacksmith, Inc. v. Crescent City Harbor District*

Facts and circumstances: post-judgment discussions regarding payment terms

b. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9: 1 potential case

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code section 54956.8.

Property Address: 750 US Highway 101, Crescent City Harbor, CA 95531

District negotiators: Mike Rademaker (CEO/Harbormaster), Cameron Weist (Special Counsel), Ryan Plotz (Counsel), Andrew Flynn (Financial Consultant), Sandy Moreno (Financial Consultant)

Negotiating parties: Sean E. McGraw, Scott Lawhon, and Daniel Dahan

Under negotiation: Price and payment terms

d. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code section 54956.8.

Property Address: 159 Starfish Way, Crescent City, CA 95531

District negotiators: Mike Rademaker (CEO/Harbormaster), Cameron Weist (Special Counsel), Ryan Plotz (Counsel), Andrew Flynn (Financial Consultant), Sandy Moreno (Financial Consultant)

Negotiating parties: Sean E. McGraw, Scott Lawhon, and Daniel Dahan

Under negotiation: Price and payment terms

e. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code section 54956.8.

Property Address: Undeveloped land, along Starfish Way, between the intersections with Citizens Dock Rd and Anchor Way, in Crescent City, CA, which is a portion of Assessor Parcel No. 117-020- 016, consisting of approximately 95,000 square feet.

District negotiators: Mike Rademaker (CEO/Harbormaster), Cameron Weist (Special Counsel), Ryan Plotz (Counsel), Andrew Flynn (Financial Consultant), Sandy Moreno (Financial Consultant)

Negotiating parties: Sean E. McGraw, Scott Lawhon, and Daniel Dahan

Under negotiation: Price and payment terms

3) [2:00 P.M.] Reconvene in open session

a. Disclose any reportable action taken during closed session. There was nothing to report.

4) Consent Calendar:

Consent Calendar items are considered routine and will be approved by one motion. The public, staff, or Commissioners may request specific items be removed from the Consent Calendar for separate consideration.

a) Approve minutes of the February 25, 2026 Regular Meeting

b) Approve Moffatt & Nichol Invoice# 00807724

c) Approve CSS Invoice# 13115-11 (February)

d) Ratify CSS Invoice# 13115-10 (January/paid)

e) Ratify CSS Invoice# 13115-08 (November/paid)

Commissioner Shepherd made a motion to approve the consent calendar items with the modification to the minutes from the Regular Meeting of February 25, 2026 that it state under agenda item 10(viii) that there was an ad-hoc committee formed to review the 24/25 draft audit & 25/26 budget. Commissioner Evans seconded the motion.

ACTION TAKEN: MOTION PASSED

AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD // NAYS: NONE

ABSENT: NONE // ABSTAIN: NONE

5) Discuss and approve a three-month contract extension with Community System Solutions.

Commissioner Schmidt made a motion to approve a three-month contract extension with Community System Solutions. Commissioner Evans seconded the motion.

ACTION TAKEN: MOTION PASSED

AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD // **NAYS:** NONE
ABSENT: NONE // **ABSTAIN:** NONE

6) Grants update from Community System Solutions.

7) Consider presentation by Kim Cisneros regarding the Del Norte Distance Running Club and approve "CC Harbor Family Run 5K and 10k" for May 30, 2026.

Commissioner Shepherd made a motion to approve a "CC Harbor Family Fun Run 5K and 10K," with the event fee waived. Commissioner Schmidt suggested amending the motion to allow event participants to run with their dogs. The amendment did not receive a second. Commissioner Evans then seconded the motion made by Commissioner Shepherd without amendment.

ACTION TAKEN: MOTION PASSED

AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD // **NAYS:** NONE
ABSENT: NONE // **ABSTAIN:** NONE

*** NOTE: Chair Shepherd moved discussion to agenda item# 10, because it addressed a condition precedent to agenda item #8 ***

10) Approve Resolution No. 2026-04 dissolving all standing committees of the Crescent City Harbor District and reaffirming the Board's authority to assign matters directly to the full Board or to establish ad hoc committees as appropriate.

Commissioner Shepherd made a motion to approve the resolution. Commissioner Evans seconded the motion.

ACTION TAKEN: MOTION PASSED

AYES: EVANS, WEBER, NEHMER, SHEPHERD // **NAYS:** SCHMIDT
ABSENT: NONE // **ABSTAIN:** NONE

*** NOTE: Following the approval of the condition precedent in Agenda Item #10, Chair Shepherd reestablished the order of business to consider agenda Item #8 ***

8) Consider report from Commissioner Weber regarding preparation for the annual 4th of July festivities, and discuss and approve appropriate strategies.

Commissioner Schmidt made a motion to establish an ad-hoc committee to prepare for the coming 4th of July celebration. Commissioner Shepherd seconded the motion.

ACTION TAKEN: MOTION PASSED

AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD // **NAYS:** NONE

ABSENT: NONE // **ABSTAIN:** NONE

With the Board having established a “4th of July ad-hoc committee,” Chair Shepherd appointed Commissioners Weber and Evans to the committee with their consent.

9) Approve Resolution No. 2026-03 updating Cal OES form# OES-FPD-130, designating agents authorized to submit applications and execute agreements for disaster assistance and related grants and programs.

Commissioner Nehmer made a motion to approve the resolution, with the modification of removing the title “Fiscal Officer” as a listed authorized agent, and replacing it with the title “Office Manager.” Commissioner Weber seconded the motion.

ACTION TAKEN: MOTION PASSED

AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD // **NAYS:** NONE

ABSENT: NONE // **ABSTAIN:** NONE

**** NOTE:** The record for Agenda Item #10 is located earlier in these minutes, as the Board took action on it immediately preceding Agenda Item #8 above **

11) Consider and discuss Memorandum of Understanding between the Crescent City Harbor District and the Northern California Carpenters Regional Council, and the Carpenters 46 Northern California Counties Conference Board and affiliates. Provide direction to staff.

Pursuant to Cal. Gov. Code Section 3500 *et seq.*, the Board, by consensus, appointed CEO/Harbormaster Rademaker as its lead agency negotiator to meet and confer with union representatives, to open negotiations on a successor MOU. Commissioner Evans volunteered to attend the meetings as a Board observer.

12) Communications, Reports, and Directions to Staff

a. Harbor Commissioner & Committee Reports

b. CEO/Harbormaster Report

c. Financial Report

i. Balance Sheet by month

ii. Profit and Loss by month

iii. Budget to Actual as of 01/31/26

- iv. Cash Flow Report for January 2026***
- v. Update on grant billing***
- vi. Update on 24/25 audit status***
- vii. Update on 25/26 budget review***
- viii. Appoint ad-hoc committee to review 24/25 audit & 25/26 budget***

Commissioner Evans made a motion to form an ad-hoc committee to review the 24/25 audit and the 25/26 budget, with the committee not to exceed 30 days. Commissioner Schmidt seconded the motion.

ACTION TAKEN: MOTION PASSED

AYES: EVANS, WEBER, SCHMIDT, NEHMER, SHEPHERD // **NAYS:** NONE

ABSENT: NONE // **ABSTAIN:** NONE

Chair Shepherd appointed Commissioners Nehmer and Weber to serve as the ad-hoc committee members, with their consent.

- ix. Update on USDA loan modification plan***
- x. Update on CPRA requests***
- xi. Approve updated Local Agency Investment Fund (LAIF) Authorization for Transfer of Funds form.***

Chair Shepherd made a motion to add CEO/Harbormaster Rademaker and Officer Manager Hanks to the list of individuals authorized to deposit or withdraw funds in the LAIF (Local Agency Investment Fund). Commissioner Evans seconded the motion.

ACTION TAKEN: MOTION PASSED

AYES: EVANS, WEBER, SCHMIDT, SHEPHERD // **NAYS:** NEHMER

ABSENT: NONE // **ABSTAIN:** NONE

- xii. Status report on other pending projects***

13) MEETING ADJOURNMENT

Attested by:

Justin Hanks
 Clerk of the Board



THE MITCHELL LAW FIRM, LLP

426 First Street
Eureka, CA 95501
Phone: (707) 443-5643
mitchelllawfirm.com

INVOICE

Invoice # 10174
Date: 01/31/2026
Due On: 03/02/2026

Crescent City Harbor District
101 Citizens Dock Rd.
Crescent City, CA 95531

25-058 CRESCENT CITY HARBOR DIS.- RTP

25-058 CRESCENT CITY HARBOR DIS.- RTP

Attorney	Date	Notes	Quantity	Rate	Total
RTP	01/02/2026		0.10	\$250.00	\$25.00
RTP	01/08/2026		1.50	\$250.00	\$375.00
RTP	01/09/2026		4.50	\$250.00	\$1,125.00
RTP	01/10/2026		1.50	\$250.00	\$375.00
RTP	01/12/2026		0.30	\$250.00	\$75.00
RTP	01/13/2026		0.20	\$250.00	\$50.00
RTP	01/13/2026		0.90	\$250.00	\$225.00
RTP	01/13/2026		0.80	\$250.00	\$200.00
RTP	01/13/2026		0.10	\$250.00	\$25.00

RTP	01/14/2026	0.10	\$250.00	\$25.00
RTP	01/14/2026		\$250.00	\$50.00
RTP	01/14/2026	0.40	\$250.00	\$100.00
RTP	01/22/2026	0.10	\$250.00	\$25.00
RTP	01/23/2026	0.20	\$250.00	\$50.00
RTP	01/28/2026	0.20	\$250.00	\$50.00
RTP	01/28/2026	0.50	\$250.00	\$125.00

Subtotal **\$2,900.00**
Total **\$2,900.00**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
10174	03/02/2026	\$2,900.00	\$0.00	\$2,900.00
			Outstanding Balance	\$2,900.00
			Total Amount Outstanding	\$2,900.00

Please make all amounts payable to: The Mitchell Law Firm LLP
Please pay within 30 days.



THE MITCHELL LAW FIRM, LLP

426 First Street
Eureka, CA 95501
Phone: (707) 443-5643
mitchelllawfirm.com

INVOICE

Invoice # 10454
Date: 02/28/2026
Due On: 03/30/2026

Crescent City Harbor District
101 Citizens Dock Rd.
Crescent City, CA 95531

25-058 CRESCENT CITY HARBOR DIS.- RTP

25-058 CRESCENT CITY HARBOR DIS.- RTP

DATE	Notes	Quantity	Rate	Total
RTP 02/10/2026		0.20	\$250.00	\$50.00
RTP 02/11/2026		0.10	\$250.00	\$25.00
RTP 02/12/2026		0.10	\$250.00	\$25.00
RTP 02/20/2026		0.50	\$250.00	\$125.00

Subtotal \$225.00

Total \$225.00



- 3. Discuss and approve request by Community System Solutions to hold a fundraising music and beer festival on Whaler Island on July 4, 2026.**

Public Comment?



March 25, 2026

To: Mike Rademaker, Crescent City Harbor District CEO and the Crescent City Harbor District Board of Commissioners

From: Mike Bahr, CEO, Community System Solutions

RE: Board Agenda Item: Discuss and approve request by Community System Solutions to hold a fundraising music and beer festival on Whaler Island on July 4, 2026.

Hello Commissioners,

Community System Solutions is requesting Board approval to hold a music and beer festival on Whaler Island on Saturday, July 4, 2026 as a funding raising event for Community System Solutions.

The event will feature dj's, live music and local and regional beers.

We are requesting to use the Whaler Island parking lot – Please see the image below.

The event would be held from 2 p.m. - 6 p.m.

We believe the event falls under Special Event Fee Schedule C. However, we do not need any Harbor staff time. (We know they will all already be very busy that day).

We intend to charge for admission and sell tickets for beer. We will secure a one-day, non-profit event liquor license for sales and serving of beer onsite.

We do not intend to sell food, though there may be a snack concession. For those who want food, there will be in and out privileges, and hopefully they will eat at one of the restaurants in the Harbor.

For the event, we are not requesting any fee waivers from the District.

We are requesting to exceed the use of “up to 5,000 square feet” that is allowed in Schedule C. We do not expect to use all of the space we are requesting, but for ease of setting up a fencing area it is easier to just fence off the back part of parking lot.

We believe the location we have picked will not interfere with the overflow truck and trailer parking lot for those using the boat ramp.

We can work with District staff if we need to set up in less of the space.

Our plan is to place orange plastic fencing along the base of Whaler Island, and potentially close the Whaler Island trail during the event, as a safety measure so people cannot climb the rocks on the Island during the event.

We will provide security. They will prevent anyone from going off site with alcohol. Security will also enforce the fireworks ordinance. And they will help prevent people from climbing up Whaler Island

We would like to start setting up early in the day on the 4th. We would prefer to block parking in that area well ahead of the event time, to prevent any logistical problems from vehicles being parked in the event area.

We will work with Distract staff for when we can put up plastic fencing and no parking signs.

We will ensure the event area is cleared out by 7:30 p.m. That will allow the Harbor District to use the area for car parking for the City fireworks display.

On the following image, we have shown in orange where we would like to place the fencing for the event.

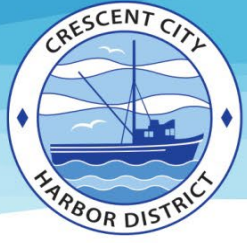


We appreciate your consideration of our request.

I will be in attendance via Zoom at the meeting if you have any questions or comments.

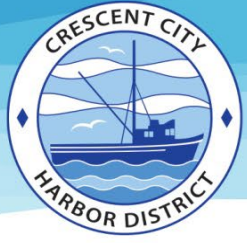
Thank you,

Mike



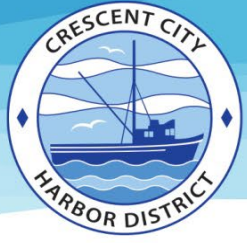
4. Consider the formation of new ad hoc committees.

Public Comment?



5. Consider special rate for slip A-1.

Public Comment?



6. Communications, Reports, and Directions to Staff

a. Harbor Commissioner & Committee Reports

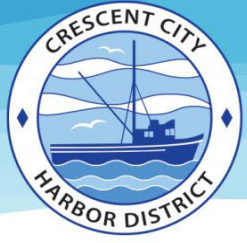
(1) Commissioner Dan Schmidt

(2) Commissioner Annie Nehmer

(3) Commissioner Gerhard Weber

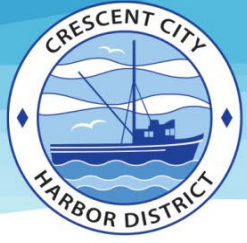
(4) Vice Chair John Evans

(5) Chair Rick Shepherd



6. Communications, Reports, and Directions to Staff

b. CEO/Harbormaster Report



6. Communications, Reports, and Directions to Staff

c. Financial Report

- i. Approve vehicle fleet reduction and refinance**
- ii. Update on grant billing**
- iii. Update on 24/25 audit status**
- iv. Update on 25/26 budget review**
- v. Update on USDA loan modification plan**
- vi. Update on CPRA requests**
- vii. Status report on other pending projects**

Crescent City Harbor District

Budget vs. Actuals

July 1, 2025 - March 21, 2026

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
2400 Commercial Revenue			
2401 Commercial Fees Additional	94,362.01		94,362.01
2402 Commercial Hoist Leases	221,760.00	216,833.31	4,926.69
2403 Commercial Leases	284,831.80	385,000.00	-100,168.20
2407 Commercial Utilities	14,756.75	19,166.64	-4,409.89
2409 Freezer Rental	5,883.00	5,994.00	-111.00
2410 Poundage Fees	56,696.11	72,200.00	-15,503.89
Total 2400 Commercial Revenue	678,289.67	699,193.95	-20,904.28
2600 Services & Fees			
2601 Equipment Rental	96.00	200.00	-104.00
2602 No Insurance Fee	30,240.00	22,500.00	7,740.00
2603 Fees & Sales Additional	569.25		569.25
2604 Event Rentals	2,386.00	1,125.00	1,261.00
2605 Permits Fish Sales	750.00	1,200.00	-450.00
2606 Key Fob Sales		450.00	-450.00
2607 Late Payment Fee	3,630.00	3,375.00	255.00
2608 Launch Permit Fees	9,967.00	11,250.00	-1,283.00
2609 Laundry Sales	300.00	500.00	-200.00
2610 Live-a-Board Fees	6,240.00	6,435.00	-195.00
2611 Mobile Crane Rental	3,996.00	5,625.00	-1,629.00
2612 Storage Revenue	28,207.00	27,000.00	1,207.00
2613 Utilities Marina	21,066.81	22,500.00	-1,433.19
2614 Work Dock Use	950.00	900.00	50.00
2615 Surcharge / Admin Fee	2,760.00	1,800.00	960.00
2616 Harbor Fees Additional		900.00	-900.00
2617 Non-Taxable labor fees	90.00	900.00	-810.00
Total 2600 Services & Fees	111,248.06	106,660.00	4,588.06
2700 Moorage - Slip Rentals			
2701 Rec Slip Rentals / Dockwa	418,805.91	420,000.03	-1,194.12
Total 2700 Moorage - Slip Rentals	418,805.91	420,000.03	-1,194.12
2800 RV Parks Revenue Operations			
2801 RV Bayside Leases	133,265.00	139,500.00	-6,235.00
2802 RV Dump Station	245.00	90.00	155.00
2803 RV BS Fees	985.00	2,700.00	-1,715.00
2804 RV BS Freezers	130.00	135.00	-5.00
2805 RV BS Laundry	517.00	1,800.00	-1,283.00
2806 RV RHV Leases		0.00	0.00
2808 RV RHV Laundry	142.50	450.00	-307.50
2809 RV Guest Rentals	49,845.17	31,500.00	18,345.17
Total 2800 RV Parks Revenue Operations	185,129.67	176,175.00	8,954.67
3000 Sales of Product Revenue			
3001 Gift Shop Sales	1,176.79	1,500.03	-323.24

Crescent City Harbor District

Budget vs. Actuals

July 1, 2025 - March 21, 2026

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Total 3000 Sales of Product Revenue	1,176.79	1,500.03	-323.24
Stripe sales	0.00		0.00
Total Income	\$1,394,650.10	\$1,403,529.01	\$ -8,878.91
Cost of Goods Sold			
3100 Cost of Goods Sold			
3101 Gift Shop Items		900.00	-900.00
3102 Laundry Expense	150.00		150.00
Total 3100 Cost of Goods Sold	150.00	900.00	-750.00
Total Cost of Goods Sold	\$150.00	\$900.00	\$ -750.00
GROSS PROFIT	\$1,394,500.10	\$1,402,629.01	\$ -8,128.91
Expenses			
3200 Advertising			
3201 Ads and Notices	3,743.47	2,700.00	1,043.47
Total 3200 Advertising	3,743.47	2,700.00	1,043.47
3300 Auto Expenses			
3301 Fuel Expenses	2,368.14	2,700.00	-331.86
3302 Maintenance and Repair	2,716.94	2,700.00	16.94
3303 Truck Leases/Auto Exp	31,584.06	33,750.00	-2,165.94
Total 3300 Auto Expenses	36,669.14	39,150.00	-2,480.86
3400 Bank Fees / Surcharges			
3401 Bank Fees	381.60	1,125.00	-743.40
3402 Merchant Fees	1,346.25	375.03	971.22
3404 QuickBooks Payments Fees	5,553.44	6,750.00	-1,196.56
Total 3400 Bank Fees / Surcharges	7,281.29	8,250.03	-968.74
3500 Dues	241.50	9,700.00	-9,458.50
3600 Contractors Operations			
3602 Outside Services	9,139.40	22,500.00	-13,360.60
Total 3600 Contractors Operations	9,139.40	22,500.00	-13,360.60
3700 Insurance Policies			
3701 Auto Insurance	19,629.72	18,000.00	1,629.72
3702 Liability & Property Policies	146,606.13	145,600.00	1,006.13
3703 Workers Comp	9,282.17	29,999.97	-20,717.80
Total 3700 Insurance Policies	175,518.02	193,599.97	-18,081.95
3800 Interest Expense			
3801 Additional Interest Expenses	22.27		22.27
3802 USDA Interest		162,000.00	-162,000.00
3803 FB Arbitration Award	46,149.65	158,650.00	-112,500.35
3804 FB Judgement	112,500.00	0.00	112,500.00
3805 Finance Charges	398.51	6,500.00	-6,101.49
Total 3800 Interest Expense	159,070.43	327,150.00	-168,079.57
3900 Professional Fees / Consultants			

Crescent City Harbor District

Budget vs. Actuals

July 1, 2025 - March 21, 2026

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
3901 Accounting	44,350.00	50,625.00	-6,275.00
3902 Auditing	12,000.00	24,000.00	-12,000.00
3903 Attorney Professional Services Legal	31,765.90	45,000.00	-13,234.10
3904 Additional Non-Attorney		9,000.00	-9,000.00
3905 Legal Reimbursements	137.10	4,500.00	-4,362.90
3906 Engineering		15,000.03	-15,000.03
3908 IT Services	17,271.94	18,000.00	-728.06
3909 IT Reimbursements	3,848.25		3,848.25
Total 3900 Professional Fees / Consultants	109,373.19	166,125.03	-56,751.84
4000 Office / General operations			
4002 Office Equipment Leases	3,919.73	4,875.03	-955.30
4003 Office Expenses	1,679.15	2,700.00	-1,020.85
4004 Permits / Licenses	26,251.00	25,500.00	751.00
4006 Subscriptions & Software	22,311.48	20,212.47	2,099.01
4007 Uniform Expenses	2,957.28	3,499.98	-542.70
4008 Website & Hosting Expenses	3,060.00	3,150.00	-90.00
4025 Recruitment Expense	365.00		365.00
4026 Taxes and License	1,296.66		1,296.66
4028 Postage & Shipping	334.02	450.00	-115.98
Total 4000 Office / General operations	62,174.32	60,387.48	1,786.84
5000 Payroll Expenditures			
5001 Payroll Expenses	482,724.99	462,000.00	20,724.99
5002 Payroll Benefits	89,777.55	109,800.00	-20,022.45
5003 Health Benefits	140,063.81	109,800.00	30,263.81
5005 Payroll Tax Expenses	45,730.62		45,730.62
5006 Commissioner Expense	27,000.00	27,000.00	0.00
5013 Team Housing & Additional Expenses	20,401.50		20,401.50
5015 Payroll Processing Expense	14,993.43	22,500.00	-7,506.57
Total 5000 Payroll Expenditures	820,691.90	731,100.00	89,591.90
5100 Repairs / Maintenance			
5102 Operations Purchases	1,463.45	3,750.03	-2,286.58
5104 Repairs General	7,853.79	33,750.00	-25,896.21
Total 5100 Repairs / Maintenance	9,317.24	37,500.03	-28,182.79
5200 Supplies, Materials & Fuel			
5201 Maintenance Supplies / Materials	13,138.42	11,250.00	1,888.42
5202 Operations Supplies / Materials	4,183.50	5,625.00	-1,441.50
5203 Fuel Maintenance	6,891.41	5,625.00	1,266.41
Total 5200 Supplies, Materials & Fuel	24,213.33	22,500.00	1,713.33
5300 Travel / Training			
5305 Mileage / Fuel	38.72		38.72
5307 Trainings / Meetings	482.84	1,800.00	-1,317.16
Total 5300 Travel / Training	521.56	1,800.00	-1,278.44

Crescent City Harbor District

Budget vs. Actuals

July 1, 2025 - March 21, 2026

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
5500 Utilities			
5501 Electricity	77,544.81	112,500.00	-34,955.19
5502 Propane	6,554.07	7,366.62	-812.55
5503 Telephone	8,707.44	9,000.00	-292.56
5504 Water & Sewer Service	26,801.73	32,533.32	-5,731.59
5505 Trash & Recycle	66,386.40	92,083.32	-25,696.92
5506 WI-FI / Internet Services	4,161.32	3,983.34	177.98
Total 5500 Utilities	190,155.77	257,466.60	-67,310.83
Payroll Expenses			
Company Contributions			
Health Insurance	0.00		0.00
Retirement	0.00		0.00
Total Company Contributions	0.00		0.00
Wages			
Paid time off	0.00		0.00
Total Wages	0.00		0.00
Total Payroll Expenses	0.00		0.00
Total Expenses	\$1,608,110.56	\$1,879,929.14	\$ -271,818.58
NET OPERATING INCOME	\$ -213,610.46	\$ -477,300.13	\$263,689.67
Other Income			
5750 Grant Income	194,389.80		194,389.80
5800 Interest Income			
5802 LAIF Investment Gain	9,138.16	7,200.00	1,938.16
Total 5800 Interest Income	9,138.16	7,200.00	1,938.16
6000 Tax Proceeds			
6001 Property Tax	279,028.42	260,000.00	19,028.42
6002 TOT Proceeds	244,460.16	260,303.00	-15,842.84
Total 6000 Tax Proceeds	523,488.58	520,303.00	3,185.58
Total Other Income	\$727,016.54	\$527,503.00	\$199,513.54
Other Expenses			
6203 Penalties & Fines	258.88		258.88
6500 Depreciation	2,551,938.00		2,551,938.00
6700 Reconciliation Adjustments	51,297.93		51,297.93
Total Other Expenses	\$2,603,494.81	\$0.00	\$2,603,494.81
NET OTHER INCOME	\$ -1,876,478.27	\$527,503.00	\$ -2,403,981.27
NET INCOME	\$ -2,090,088.73	\$50,202.87	\$ -2,140,291.60

Crescent City Harbor District
 Budget to Actual Review
 as of March 21, 2026

Adjusted Budget for Depreciation, Grant Income and Debt Restructuring Interest

	Actual	Budget	Over Budget
Per Quickbooks Report	(2,090,088.73)	50,202.87	(2,140,291.60)
Adjustments			
Depreciation	2,551,938.00	0.00	2,551,938.00
Grant Income	(194,389.80)	0.00	(194,389.80)
USDA Interest	0.00	162,000.00	(162,000.00)
FBI Interest	112,500.00	112,500.00	0.00
Adjusted Totals	<u>379,959.47</u>	<u>324,702.87</u>	<u>55,256.60</u>

7. MEETING ADJOURNMENT

*Adjournment of the Board of Harbor Commissioners will be until the next meeting scheduled for **Wednesday, April 8, 2026**, at 2 p.m. The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to person with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.*

