



## Regular Meeting

### Board of Harbor Commissioners of the Crescent City Harbor District

Brian Stone, President Carol White, Secretary

James Ramsey, Commissioner; Rick Shepherd, Commissioner; Wes White, Commissioner

#### AGENDA

**Date: Tuesday, 7 July, 2020**

**Time: Open Session 2:00 p.m.**

**Closed Session begins upon completion of Open Session**

**Place: Remote Meeting through Zoom Webinar**

*Executive Order N-29-20 provides special districts and other agencies with significant flexibility to legally conduct public board meetings during the COVID-19 State of Emergency. This Meeting will be held remotely via Zoom Webinar. To join the meeting as an attendee, please click on the link below at 2:00 PDT and enter the password provided.*

You are invited to a Zoom webinar.

When: Jul 7, 2020 02:00 PM Pacific Time (US and Canada)

Topic: Harbor Commission Regular Meeting

Please click the link below to join the webinar:

**Link:** <https://us02web.zoom.us/j/88063496852?pwd=L25HdURueUNuN1JKdEhhT0lEbmFtUT09>

**Password:** 417877

Or iPhone one-tap :

US: +16699006833,,88063496852#,,,,0#,,417877# or +12532158782,,88063496852#,,,,0#,,417877#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

Webinar ID: 880 6349 6852

Password: 417877

International numbers available: <https://us02web.zoom.us/j/kGMNfbEiY>

## **Call to Order**

## **Roll Call**

## **Pledge of Allegiance**

## **Public Comment**

*This portion of the Agenda allows the public to comment to the Board on any issue not itemized on this Agenda. Periods when public comments are allowed, Harbor Commissioners will allow attendees to submit questions and/or comments using the Zoom Q&A function within the Zoom Webinar Platform. Harbor Commissioners will either answer the questions live during the webinar or will submit a document containing questions and answers after the session concludes. However, the Board may not take action or engage in discussion on any item that does not appear on the Agenda. Please keep in mind that Q&A sessions using a web-based platform presents challenges not present during live meetings. Therefore, the Harbor Commissioners ask for your patience and request that questions submitted by attendees be succinct and relevant.*

## **Nothing to report out of the June 16 Closed Session**

## **Regular Session**

### **1. Consent Calendar**

*All items on this list are considered and acted on in one Motion. Anyone may request an item be removed from the Consent Agenda for separate consideration.*

- A. Approval of minutes of the 16 June, 2020 Harbor Commission Meeting.**
- B. Approval of Warrant List from 16 June, 2020 through 30 June, 2020.**

### **2. New Business**

- a. Presentation by Bill Cochran, Redwoods Leavitt, on FY 2020-2021 Comprehensive Insurance package for the Harbor District.** Mr. Cochran will provide an overview of the comprehensive insurance package. Discuss and approve.
- b. Review and approve Letter of Intent to Lease between the Crescent City Harbor District and Pucci Foods for the facility at 161 Starfish Way.** Turnford Restructuring, the Court-appointed Receiver for Alber Seafood, requires documentation that Pucci Foods is in the process of negotiating a lease agreement with the Harbor District.
- c. Presentation on Duck Boat concession.** The auction of the Ride the Ducks equipment in Seattle prompted a re-opening of the discussion of initiating a Duck Boat concession at the Harbor District. Discuss concept and vote to approve a maximum bid for acquiring a pair of duck boats or the acquisition of new tourist vessel.

### **3. Unfinished Business**

- a. Solar Project Update**

#### **4. Communications and Reports**

##### **a. Financial Reports: Account Balances**

##### **b. CEO Report**

##### **c. Commissioner Reports**

Pursuant to the Brown Act, this item allows the Commissioners to briefly discuss activities engaged in since the previous public meeting.

#### **5. Adjourn to Closed Session**

##### **a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9 (2):  
One potential case.

##### **b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8**

Property: APN 118-390-031-000 & APN 118-390-030-000

Agency Negotiator: Charlie Helms

Negotiating Parties: Summit Development, Inc.

Under Negotiation: Price of Commercial Lease and Terms of Payment

##### **c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8**

Property: 100 Anchor Way

Agency Negotiator: Charlie Helms

Negotiating Parties: U.S. Department of Homeland Security, USCG

Under Negotiation: Price and Terms of Payment for Leased Property

#### **6. Adjourn Closed Session**

#### **7. Report Out of Closed Session**

#### **8. Adjournment**

*Adjournment to the Board of Harbor Commissioners next meeting scheduled for Tuesday, 21 July, 2020, at 2 P.M. Until the Governor rescinds Social Distancing directives, all Harbor Commission meetings will be held via Zoom Web Conferencing. Access code for public participation can be found in the meeting notice posted on the Harbor District website or on the Harbor bulletin board at 101 Citizens Dock Road.*