



Regular Meeting

Board of Harbor Commissioners of the Crescent City Harbor District

Chair Gerhard Weber, Vice Chair John Evans

Commissioner Rick Shepherd, Commissioner Dan Schmidt, Commissioner Annie Nehmer

www.ccharbor.com

AGENDA

Date: Wednesday, December 10, 2025

Time: Open Session 2:00 p.m.

Place: 101 Citizens Dock, Crescent City, CA 95531 and via Zoom Webinar

TO WATCH (via online) <https://us02web.zoom.us/j/6127377734>

TO LISTEN (via telephone)

Dial (669) 900-6833, please enter 612-737-7734# when asked for a meeting ID. or, one tap mobile:
+16699006833,,6127377734#

MOMENT OF REFLECTION: *Any prayer, invocation, or similar moment of reflection that may be offered before the start of a Board Meeting is a voluntary offering by a private resident or invited guest; has not been previously reviewed or approved by the Board of Harbor Commissioners or District staff; should not be considered an endorsement of any particular religion or belief by the Crescent City Harbor District or its officials, as the beliefs, viewpoints, and content are personal to the speaker; and no participation by any person in attendance is required. A list of volunteers is maintained by the Crescent City Harbor District office, and interested persons should contact the Secretary of the Board for further information.*

REGULAR SESSION:

1. Preliminary Items

- a. Call to Order
- b. Roll Call
- c. Pledge of Allegiance
- d. General Public Comments

The general comment period is provided for subjects not included on the agenda but within the subject matter jurisdiction of the District. Each person is limited to a maximum of 3 minutes of speaking time. The Board may not take action on non-agendized matters. In order to preserve meeting decorum and the nature of general public comments, the Board and staff should not respond to statements or questions, but may make themselves available after the meeting.

2. **Accept nominations and vote for Board officers: Chair, Vice Chair, and Secretary.**
3. **Grants update from Community System Solutions CEO Mike Bahr.**
4. **Authorize the Board Chair to sign the MARAD PIDP 2022 Grant Agreement.**
5. **Update on planning for potential Lighted Boat Holiday Festival, Chamber Mixer, and Crab Feed Festival.**
6. **Preliminary review of Ordinance Code Fee Schedule and comparative market data. This item is for informational purposes only. The Board will not take final action.**
7. **Consent Calendar**
 - a. **Approve Meeting Minutes of the 11/12/25 Special Meeting (12PM), 11/12/25 Special Meeting (1PM) and 11/12/25 Regular Meeting (2PM).**
8. **Communications, Reports, and Directions to Staff**
 - a. **Harbor Commissioner & Committee Reports**
 - b. **CEO/Harbormaster Report**
 - c. **Financial Report**
 - i. **Review and approve proposed accounts receivable entry for current year.**
 - ii. **Status report on proposed transition to a new payroll service provider and adjustment to employee pay dates.**
 - iii. **Status report on Transient Occupant Tax (TOT) receivable.**
 - iv. **Status report on the Del Norte County Board of Supervisors approval of the Harbor Facilities Plan (updated November 2025).**
 - v. **California Public Records Act (CPRA) update.**
9. **MEETING ADJOURNMENT**

*Adjournment of the Board of Harbor Commissioners will be until the next meeting scheduled for **Wednesday, December 17, 2025**, at 2 p.m. PDT. The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to person with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.*

Pursuant to Government Code Section 54957.5(b)(1), the Crescent City Harbor District has designated its main office, located at 101 Citizens Dock Rd, Crescent City, CA, as the location available for public inspection of agendas and related writings under consideration by the Board of Harbor Commissioners. If the office is locked, please contact the Harbor Patrol at (707) 954-8341 (available 24 hours), and a patrol officer will promptly provide access for you to review the materials.