



Board of Harbor Commissioners of the Crescent City Harbor District

Ronald A. Phillips, President

Patrick A. Bailey, Secretary

James Ramsey, Commissioner

Brian L. Stone, Commissioner

Wes White, Commissioner

AGENDA

Board of Harbor Commissioners of the Crescent City Harbor District

At the **Harbor District Office meeting room**

101 Citizens Dock Road, Crescent City, California 95531

Regular Meeting

Tuesday, September 19, 2017

5:00 P.M.

The Board of Harbor Commissioners of the Crescent City Harbor District is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability.

5:00 p.m. The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.

Pledge of Allegiance

Public Comment

Public comments are welcomed and encouraged by the Board. The President invites anyone in the audience to speak to the Board of Harbor Commissioners to identify themselves and the matter they wish to discuss. The Harbor Commission will then determine if such matters should be discussed at this time or scheduled for a subsequent meeting. As per the District's bylaws, each speaker shall be limited to a maximum of three (3) minutes.

Adjourn to Closed Session. The Board of Harbor Commissioners will now meet in closed session to discuss the following item:

Pursuant to Government Section Code 54956.9 (d) (1): Conference with Legal Counsel;
Case Name Unspecified

Report Out of Closed Session

Return to Open Session

1. Consent Agenda

Requests to remove items from the Consent Agenda may be heard at this time

- A) Approval of the warrant list since the September 5, 2017 Harbor Commission Meeting
- B) Approval of the minutes of the September 5, 2017 Harbor Commission Regular Meeting

2. Approval of Memorandum of Understanding (MOU) with Del Norte County on Emergency Management cooperation. Discuss and approve the proposed MOU

3. Report by George Williamson, PlanWest Partners, on edited document on scope of Land Use Plan project which was approved at the prior Commission Meeting and presentation of CCHD Local Coastal Program Amendment Zoning Changes. Review, comment, approve and direct staff accordingly

4. Authorization to purchase an Assistive Listening Device (ALD) to comply with Americans with Disabilities Act guidelines. Review quote from Sound Advice, provider to Del Norte County government, and approve system purchase

5. Caltrans Crescent City South Gateway Project presentation slides. Share Caltrans presentation showing initial scope of work for Hwy 101 at South Gateway to city.

6. Grant Deputy Harbormaster authority to sign as point of contact on Division of Boating and Waterways (DBW) grant award to dismantle abandoned vessel. Official documentation for \$7,000 DBW grant attached

7. Discussion concerning retaining a Real Estate Professional to represent the Harbor District in marketing available lease properties. Discuss, decide upon a course of action and direct staff accordingly.

8. Discussion about utilizing the old Englund Marine Building, 201 Citizens Dock Road, for a crafts/farmers market space. Discuss and decide highest and best usage for 201 Citizens Dock Road.

9. Request that the Harbor Commissioners declare certain harbor equipment as surplus. Discuss, approve surplus list and direct staff accordingly

10. **CEO Report**

11. **Commissioner Reports.** Reports from Commissioners who represent the Harbor District on the Chamber of Commerce, Tri-Agency, Inter Governmental Relations Committee, Harbor Safety Committee and any other civic or community groups and from any current ad hoc committees

12. **Board Comments.** The Agenda allows Board of Harbor Commission members the opportunity to discuss items of general interest, provide a reference or other resource to staff and to ask for clarification or request staff to report to the Board on certain matters

13. **Adjournment**

***** Adjournment to the Board of Harbor Commissioners meeting scheduled for Tuesday, October 3, 2017 at 5:30 P.M. at the Harbor District Office, 101 Citizens Dock Road, Crescent City, California.**

Crescent City Harbor District
Warrant List
September 1 - 15, 2017

Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Paycheck	2882	09/01/2017	BELCASTRO, ERIC	1040 · CCHD US Bank Operating 4766			-130.91
Paycheck		09/01/2017	BODMER, CECLIA	1040 · CCHD US Bank Operating 4766			-327.80
Paycheck		09/01/2017	ENOS, JACOB	1040 · CCHD US Bank Operating 4766			-391.48
Paycheck		09/01/2017	FANSLER, TRACIL	1040 · CCHD US Bank Operating 4766			-1,704.61
Paycheck		09/01/2017	FEARS, TERIL	1040 · CCHD US Bank Operating 4766			-229.83
Paycheck		09/01/2017	GROGAN, MARK C	1040 · CCHD US Bank Operating 4766			-1,402.60
Paycheck		09/01/2017	HANKS, JUSTIN C	1040 · CCHD US Bank Operating 4766			-912.95
Paycheck		09/01/2017	HELMS, CHARLES A	1040 · CCHD US Bank Operating 4766			-2,036.62
Paycheck	2885	09/01/2017	KING, KARL K	1040 · CCHD US Bank Operating 4766			-1,060.21
Paycheck	2886	09/01/2017	NEWPORT, BILLY JOE	1040 · CCHD US Bank Operating 4766			-1,151.19
Paycheck	2888	09/01/2017	REGIS, WILLIAMS	1040 · CCHD US Bank Operating 4766			-520.16
Paycheck	2890	09/01/2017	SALVARESSA, RICHARD	1040 · CCHD US Bank Operating 4766			-1,573.86
Paycheck		09/01/2017	TAVASCI, LANE D	1040 · CCHD US Bank Operating 4766			-1,428.92
Paycheck		09/01/2017	BAILEY, PATRICK A	1040 · CCHD US Bank Operating 4766			-147.51
Paycheck	2883	09/01/2017	CHA, SAI	1040 · CCHD US Bank Operating 4766			-422.83
Paycheck	2884	09/01/2017	DANNER, MARC	1040 · CCHD US Bank Operating 4766			-482.08

Crescent City Harbor District
Warrant List

September 1 - 15, 2017

Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Paycheck		09/01/2017	ESSARY, BARBARA	1040 · CCHD US Bank Operating 4766			-566.71
Paycheck		09/01/2017	PHILLIPS, RONALD	1040 · CCHD US Bank Operating 4766			-107.51
Paycheck	2887	09/01/2017	RAMSEY, JR, JAMES K	1040 · CCHD US Bank Operating 4766			-115.51
Paycheck	2889	09/01/2017	RIVENBURGH, DAVID	1040 · CCHD US Bank Operating 4766			-375.91
Paycheck		09/01/2017	SHAFER, BRANDON	1040 · CCHD US Bank Operating 4766			-265.44
Paycheck	2891	09/01/2017	SHANNON, TIFFANY R	1040 · CCHD US Bank Operating 4766			-611.50
Paycheck		09/01/2017	STONE, BRIAN	1040 · CCHD US Bank Operating 4766			-146.06
Paycheck		09/01/2017	TUBBS, PATRICE	1040 · CCHD US Bank Operating 4766			-655.63
Paycheck		09/01/2017	WHITE, WES	1040 · CCHD US Bank Operating 4766			-147.51
Check		09/04/2017	US BANK	1040 · CCHD US Bank Operating 4766			-1,652.22
				0180 · US Bank 9259	1:CCHD	-1,652.22	
						-1,652.22	
Check		09/01/2017	USDA LOAN	1040 · CCHD US Bank Operating 4766			-260,302.76
				2280 · USDA Harbor Reconstructive Loan 1:CCHD		75,444.00	
				6375 · Interest Expense		184,858.76	
						260,302.76	
Bill Pmt -Chec	2893	09/05/2017	BOLENDER, AIMEE	1040 · CCHD US Bank Operating 4766			-18.75
Bill	9217	09/02/2017	Post Cards	1120 · Inventory Asset	1:Gift Shop	-18.75	

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Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Bill Pmt -Chec	2894	09/05/2017	C RENNER PETROLEUM INC	1040 · CCHD US Bank Operating 4766			-721.37
Bill	94966	08/31/2017		6204 · Mach/Equipment	1:CCHD	-721.37	
						<u>-721.37</u>	
Bill Pmt -Chec	2895	09/05/2017	CCWATER	1040 · CCHD US Bank Operating 4766			-2,058.82
Bill	081617	08/16/2017	Harbor Water Usage	6831 · Water	1:CCHD	-1,671.86	
			Inner Boat Basin Water Usage	6831 · Water	1:Inner Boat Basin	-386.96	
						<u>-2,058.82</u>	
Bill Pmt -Chec	2896	09/05/2017	CRESCENT ACE HARDWARE	1040 · CCHD US Bank Operating 4766			-41.07
Bill	675909	08/08/2017	Kiosk	6757 · Parts & Misc	1:CCHD	-9.66	
Bill	67333	08/21/2017	Clean sewer line	6769 · Plumbing	1:CCHD	-11.44	
			Vault Ball and Faucet	6769 · Plumbing	1:Citizens Dock	-19.97	
						<u>-41.07</u>	
Bill Pmt -Chec	2897	09/05/2017	DN COUNTY INFORMATION TECH	1040 · CCHD US Bank Operating 4766			-4.92
Bill	21604	08/14/2017	ID Card for Teri Fears	6771 · Office Expense	1:CCHD	-4.92	
						<u>-4.92</u>	
Bill Pmt -Chec	2898	09/05/2017	ENGLUND MARINE	1040 · CCHD US Bank Operating 4766			-232.93
Bill	K47576/5	07/03/2017	PAINT BRUSH TRASH TOTES	6757 · Parts & Misc	1:CCHD	-0.77	
Bill	647621/5	07/05/2017	TRAVELIFT REPAIRS	6626 · Serv-Equipment	1:CCHD	-53.66	
Bill	647615/5	07/05/2017	TRAVELIFT REPAIRS	6626 · Serv-Equipment	1:CCHD	-23.94	
Bill	647652/5	07/07/2017	Personal, Protective Equipment for Sho	6764 · Safety, Medical	1:CCHD	-9.54	
Bill	647707/5	07/10/2017	REPAIRS TO WIGGINS FORK LIFT	6626 · Serv-Equipment	1:CCHD	-12.04	

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Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Bill	647716/5	07/11/2017	CLAMPS, SIDEWALK CABLE REPAIR	6634 · Roads & Parking Lots	1:CCHD	-2.85	
Bill	647873/5	07/18/2017	SCREWS FOR SHOP USE	6757 · Parts & Misc	1:CCHD	-1.12	
Bill	648121/5	07/31/2017	TRAVEL LIFT FUEL FILL HOSE	6626 · Serv-Equipment	1:CCHD	-20.77	
Bill	648123/5	07/31/2017	Steel Toe Gray Knee Boots	6757 · Parts & Misc	1:CCHD	-33.71	
Bill	648187/5	08/03/2017	Gasket Sealant	6757 · Parts & Misc	1:CCHD	-6.57	
Bill	648284/5	08/07/2017	Harbor Kiosk Signage	6757 · Parts & Misc	1:CCHD	-4.30	
Bill	648363/5	08/10/2017	Bay Marking	6762 · Shop Maintenance	1:CCHD	-1.46	
Bill	648374/5	08/10/2017	Paring knife for shop use	6757 · Parts & Misc	1:CCHD	-5.91	
Bill	648433/5	08/14/2017	Dodge Grill	6757 · Parts & Misc	1:CCHD	-0.56	
Bill	648445/5	08/15/2017	Cable Repairs Sea Lion Docks	6631 · Docks	1:CCHD	-23.39	
Bill	648459/5	08/15/2017	Fuel Pump Parts for Travelift	6626 · Serv-Equipment	1:CCHD	-2.71	
Bill	661860	08/18/2017	Seal lion Dock	6631 · Docks	1:CCHD	-28.90	
Bill	648662	08/24/2017	Repair to launch craft	6625 · Equipment	1:CCHD	-0.73	
						<u>-232.93</u>	
Bill Pmt -Chec 2899		09/05/2017	HELMS, CHARLES	1040 · CCHD US Bank Operating 4766			-89.88
Bill	83017	08/30/2017	Marketing and Promotions	6900 · Travel-Training Meetings&Local	1:CCHD	-89.88	
						<u>-89.88</u>	
Bill Pmt -Chec 2900		09/05/2017	HEMMINGSEN CONSTRUCTION INC	1040 · CCHD US Bank Operating 4766			-602.00
Bill	8030	08/29/2017	20 Yards of River Sand	6440 · Outside Services	1:CCHD	-602.00	
						<u>-602.00</u>	
Bill Pmt -Chec 2901		09/05/2017	MAIL ROOM	1040 · CCHD US Bank Operating 4766			-571.57
Bill	08312017	08/31/2017	Misc. mailing, binding, copies	6771 · Office Expense	1:CCHD	-571.57	
						<u>-571.57</u>	
Bill Pmt -Chec 2902		09/05/2017	MENDES SUPPLY CO	1040 · CCHD US Bank Operating 4766			-49.37

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Warrant List
September 1 - 15, 2017**

Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Bill	M130978-01	08/29/2017	Janitorial Supplies	6761 · Janitorial	1:CCHD	-49.37	
						<u>-49.37</u>	
Bill Pmt -Chec 2903		09/05/2017	NAPA AUTO PARTS	1040 · CCHD US Bank Operating 4766			-22.42
Bill	580238	08/08/2017	Brake Line, tube nut & union	6621 · Autos	1:CCHD	-22.42	
						<u>-22.42</u>	
Bill Pmt -Chec 2904		09/05/2017	REDWOOD LEAVITT INS AGENCY	1040 · CCHD US Bank Operating 4766			-21,814.80
Bill	Renewal OMH1094175	08/25/2017	Renewal of OMH1094175	6300 · Insurance - Liability	1:CCHD	-21,814.80	
						<u>-21,814.80</u>	
Bill Pmt -Chec 2905		09/05/2017	STREAMLINE	1040 · CCHD US Bank Operating 4766			-200.00
Bill	95703	08/23/2017	Monthly Member Fee	6110 · Dues, Memberships & Subs	1:CCHD	-200.00	
						<u>-200.00</u>	
Bill Pmt -Chec 2906		09/05/2017	US CELLULAR	1040 · CCHD US Bank Operating 4766			-225.56
Bill	0206920956	08/18/2017	Security Cell Phone	6800 · Telephone	1:CCHD	-225.56	
						<u>-225.56</u>	
Bill Pmt -Chec 2907		09/05/2017	US BANK COPIER	1040 · CCHD US Bank Operating 4766			-371.36
Bill	338334667	08/20/2017	Copier Rental	6773 · Office Equipment- Copier Rental	1:CCHD	-371.36	
						<u>-371.36</u>	
Bill Pmt -Chec 2908		09/05/2017	VSP	1040 · CCHD US Bank Operating 4766			-185.03
Bill		09/01/2017		6360 · Vision-Admin	1:CCHD	-130.83	
				2159 · Accrued Vision Insurance	1:CCHD	-54.20	
						<u>-54.20</u>	

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September 1 - 15, 2017

Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Bill Pmt -Cher	2909	09/05/2017	YOUNG, RICHARD	1040 · CCHD US Bank Operating	4766	-185.03	-4,133.05
Bill	A2017	08/29/2017	Consulting	6440 · Outside Services	1:CCHD	-4,133.05	-4,133.05
Bill Pmt -Cher	2942	09/11/2017	HELMS, CHARLES	1040 · CCHD US Bank Operating	4766		-96.83
Bill		09/11/2017	Mileage: Redwood Coast Tsunami Work Group, NOAA Weather, Paradise Coy Books	6900 · Travel-Training Meetings&Local	1:CCHD	-96.83	-96.83
Bill Pmt -Cher	2943	09/11/2017	AMERITAS LIFE INSURANCE CORP.	1040 · CCHD US Bank Operating	4766		-527.43
Bill		09/11/2017		6321 · Dental-Admin	1:CCHD	-395.55	-395.55
				2157 · Accured Dental Insurance	1:CCHD	-131.88	-131.88
						-527.43	-527.43
Bill Pmt -Cher	2944	09/11/2017	C RENNER PETROLEUM INC	1040 · CCHD US Bank Operating	4766		-74.26
Bill	97727	09/05/2017	Fuel	6204 · Mach/Equipment	1:CCHD	-74.26	-74.26
Bill Pmt -Cher	2945	09/11/2017	MENDES SUPPLY CO	1040 · CCHD US Bank Operating	4766		-63.40
Bill	M132380-00	09/05/2017	JANITORIAL SUPPLIES	6761 · Janitorial	1:CCHD	-63.40	-63.40
Bill Pmt -Cher	2946	09/11/2017	NORTHCOAST HEALTH SCREENING	1040 · CCHD US Bank Operating	4766		-42.00
Bill		09/11/2017		6105 · Drug Screening	1:CCHD	-42.00	-42.00

Crescent City Harbor District
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Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Bill Pmt -Cher 2947		09/11/2017	Frito-Lay	1045 · Redwood Harbor Village		-42.00	-33.17
Bill	14831952	08/16/2017		1120 · Inventory Asset	RHV Gift Shop	<u>-33.17</u>	
Bill Pmt -Cher 2948		09/11/2017	MENDES SUPPLY CO	1045 · Redwood Harbor Village			-54.85
Bill	M132283-00	09/05/2017	JANITORIAL SUPPLIES	6761 · Janitorial	Redwood Harbor Village	<u>-54.85</u>	
						<u>-54.85</u>	
Bill Pmt -Cher 2949		09/11/2017	PACIFIC POWER	1045 · Redwood Harbor Village			-3,037.48
Bill	9117	09/01/2017	POWER USAGE FOR RHV	6830 · Electricity	Redwood Harbor Village	<u>-3,037.48</u>	
						<u>-3,037.48</u>	
Bill Pmt -Cher 2950		09/11/2017	Paradise Cay Publications, INC	1040 · CCHD US Bank Operating 4766			-127.17
Bill	207985	09/06/2017		1120 · Inventory Asset	1:Gift Shop	-127.17	
Bill Pmt -Cher 2951		09/11/2017	REDWOOD LEAVITT INS AGENCY	1040 · CCHD US Bank Operating 4766			-203.00
Bill		09/11/2017		6300 · Insurance - Liability	1:CCHD	<u>-203.00</u>	
						<u>-203.00</u>	
Bill Pmt -Cher 2910		09/14/2017	BELLINGHAM UNDERWRITERS-AUT1	1040 · CCHD US Bank Operating 4766			-1,141.00
Bill	1557604	10/01/2017	Insurance	6300 · Insurance - Liability	1:CCHD	<u>-1,141.00</u>	
						<u>-1,141.00</u>	
Bill Pmt -Cher 2911		09/14/2017	CAPE SHORE	1040 · CCHD US Bank Operating 4766			-134.62

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Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Bill	667399	09/01/2017	Gift Shop	1120 · Inventory Asset	1:Gift Shop	-134.62	
						-134.62	
Bill Pmt -Chet 2912		09/14/2017	D'SINEZ	1040 · CCHD US Bank Operating 4766			-60.00
Bill	2391	09/11/2017	ROUND CAR MAGNET, CCHD LOGO	6644 · Services Road , Park lot Sign	1:CCHD	-60.00	
						-60.00	
Bill Pmt -Chet 2913		09/14/2017	DN COUNTY INFORMATION TECH	1040 · CCHD US Bank Operating 4766			-4.92
Bill	21658	08/29/2017	ID CARD - WILLIAM REGIS	6771 · Office Expense	1:CCHD	-4.92	
						-4.92	
Bill Pmt -Chet 2915		09/14/2017	EUREKA OXYGEN	1040 · CCHD US Bank Operating 4766			-155.04
Bill	DM00694250	08/31/2017	WELDING SUPPLIES	6759 · Welding Supplies	1:CCHD	-155.04	
						-155.04	
Bill Pmt -Chet 2916		09/14/2017	FASTENAL	1040 · CCHD US Bank Operating 4766			-42.23
Bill	ORBRK37436	08/31/2017	MISC SUPPLIES	6762 · Shop Maintenance	1:CCHD	-42.23	
						-42.23	
Bill Pmt -Chet 2917		09/14/2017	GANZ	1040 · CCHD US Bank Operating 4766			-236.87
Bill	7406671	08/31/2017	Gift Shop	1120 · Inventory Asset	1:Gift Shop	-236.87	
						-236.87	
Bill Pmt -Chet 2918		09/14/2017	GCB AUTOMATION AND MARINE, LL	1040 · CCHD US Bank Operating 4766			-280.00
Bill	1048	07/09/2017	AT DOCK FOR GROUND/NEUTRAL ISSUES	6060.02 · inner Boat Basin	1:Inner Boat Basin	-280.00	
						-280.00	

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Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Bill Pmt -Chec 2919		09/14/2017	HELMS, CHARLES	1040 · CCHD US Bank Operating 4766		-280.00	-118.23
Bill	090517	09/05/2017	Pick up Signage for Security GATES OF HUMBOLDT BAY HARBOR DISTRICT	6900 · Travel-Training Meetings&Local	1:CCHD	-28.35	
Bill	91117	09/11/2017		6900 · Travel-Training Meetings&Local	1:CCHD	-89.88	
						<u>-118.23</u>	
Bill Pmt -Chec 2920		09/14/2017	HI-TECH SECURITY	1040 · CCHD US Bank Operating 4766			-72.00
Bill	17-09067	09/08/2017	ALARM SYSTEM FOR OCT-DEC	6724 · Security	1:CCHD	-72.00	
						<u>-72.00</u>	
Bill Pmt -Chec 2921		09/14/2017	MENDES SUPPLY CO	1040 · CCHD US Bank Operating 4766			-134.44
Bill	M132829-00	09/12/2017	JANITORIAL SUPPLIES	6761 · Janitorial	1:CCHD	-134.44	
						<u>-134.44</u>	
Bill Pmt -Chec 2922		09/14/2017	O'REILLY AUTO PARTS	1040 · CCHD US Bank Operating 4766			-19.33
Bill	3140-460312	09/13/2017	PART FOR DODGE DAKOTA	6621 · Autos	1:CCHD	-19.33	
						<u>-19.33</u>	
Bill Pmt -Chec 2923		09/14/2017	ORRCO	1040 · CCHD US Bank Operating 4766			-300.00
Bill	308969	09/12/2017	Oil Disposal	6833 · Waste Oil Disposal	1:CCHD	-300.00	
						<u>-300.00</u>	
Bill Pmt -Chec 2924		09/14/2017	PLANWEST PARTNERS, INC	1040 · CCHD US Bank Operating 4766			-3,124.27
Bill	17-166-02	08/31/2017	LAND USE PLAN	6440 · Outside Services	1:CCHD	-488.99	

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September 1 - 15, 2017**

Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Bill	17-166-01	08/31/2017	CCHD AREA LAND USE PLAN - ENVIRONMENTAL COMPLIANCE	6440 · Outside Services	1:CCHD	-2,635.28 <u>-3,124.27</u>	
Bill Pmt -Chc	2925	09/14/2017	DN OFFICE	1040 · CCHD US Bank Operating 4766			-481.78
Bill	518957	08/01/2017	OFFICE SUPPLIES	6771 · Office Expense	1:CCHD	-33.36	
Bill	518973	08/01/2017	OFFICE SUPPLIES	6771 · Office Expense	1:CCHD	-20.31	
Bill	519045	08/03/2017	BINDER AND DIVIDERS	6771 · Office Expense	1:CCHD	-28.37	
Bill	519444	08/07/2017	Label Cartridges	6771 · Office Expense	1:CCHD	-100.67	
Bill	519530	08/08/2017	Copies	6771 · Office Expense	1:CCHD	-0.99	
Bill	519505	08/08/2017	CLASSIFICATION FOLDERS & LABEL	6771 · Office Expense	1:CCHD	-96.48	
Bill	519591	08/08/2017	11x17 PAPER	6771 · Office Expense	1:CCHD	-9.66	
Bill	519593	08/08/2017	Land Use Copies	6771 · Office Expense	1:CCHD	-171.75	
Bill	519832	08/10/2017	Colored Paper	6771 · Office Expense	1:CCHD	-17.45	
Bill		08/16/2017	Tape Dispenser, 1 Roll of Tape	6771 · Office Expense	1:CCHD	-2.74 <u>-481.78</u>	
Bill Pmt -Chc	2926	09/14/2017	BLACK & RICE LLP	1040 · CCHD US Bank Operating 4766			-1,054.50
Bill	09117	09/01/2017		6400 · Legal Attorney Fees	1:CCHD	-1,054.50 <u>-1,054.50</u>	
Bill Pmt -Chc	2927	09/14/2017	BLACK & RICE LLP	1040 · CCHD US Bank Operating 4766			-1,930.50
Bill	9117	09/01/2017		6400 · Legal Attorney Fees	Law Suit 2017	-1,930.50 <u>-1,930.50</u>	
Check		09/15/2017	CALPERS	1040 · CCHD US Bank Operating 4766			-11,594.25
				2158 · Accrued Health Insurance		-727.46	
				6350 · Medical-Admin	1:CCHD	-7,221.31	
				6355 · Medical-Retirees	1:CCHD	-3,645.48 <u>-3,645.48</u>	

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Warrant List
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Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
						-11,594.25	
Check	1108	09/05/2017	CLR Laundry	1045 · Redwood Harbor Village			-45.75
				4047.40 · Laundry Facility RV Park	Redwood Harbor Village	-45.75	
						-45.75	
Check	1109	09/05/2017	JEFF CORNING	1045 · Redwood Harbor Village			-500.00
			Repair Refrigerator and tested	6757 · Parts & Misc	Redwood Harbor Village	-500.00	
						-500.00	
Check	1110	09/05/2017	JUDITH GABRIEL	1045 · Redwood Harbor Village			-25.00
Credit Memo	322046	08/29/2017	Deposit Key Space # 96	2180 · Deposits-Key	Redwood Harbor Village	-25.00	
						-25.00	
Bill Pmt -Chec	1107	09/01/2017	CHARTER	1045 · Redwood Harbor Village			-2,811.96
Bill	073117	07/31/2017	TV at RHV	6390 · Internet Service/ Spectrum TV	Redwood Harbor Village	-1,405.98	
Bill	081717	08/17/2017	TV at RHV	6390 · Internet Service/ Spectrum TV	Redwood Harbor Village	-1,405.98	
						-2,811.96	
Check	1120	09/05/2017	Theron Cracraft	1045 · Redwood Harbor Village			-200.00
Credit Memo	322189	09/02/2017	Deposit-Lease SPACE 37	2175 · Lease Deposits	Redwood Harbor Village	-200.00	
						-200.00	
Check	1119	09/05/2017	Michael W. Ogin	1045 · Redwood Harbor Village			-100.00
Credit Memo	322192	09/01/2017	Deposit-Lease	2175 · Lease Deposits	Redwood Harbor Village	-100.00	
						-100.00	

**Crescent City Harbor District
Warrant List
September 1 - 15, 2017**

Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Check		09/01/2017	US BANK	1045 · Redwood Harbor Village			-65.70
				0180 · US Bank 9259	Redwood Harbor Village	-65.70	
						<u>-65.70</u>	
Bill Pmt -Chc	1111	09/05/2017	CCWATER	1045 · Redwood Harbor Village			-1,426.98
Bill	81617	08/16/2017	Redwood Harbor Village Water Usage	6831 · Water	Redwood Harbor Village	-1,426.98	
						<u>-1,426.98</u>	
Bill Pmt -Chc	1112	09/05/2017	Coca-Cola	1045 · Redwood Harbor Village			-166.47
Bill	42959	09/01/2017	Monster Drinks	1120 · Inventory Asset	RHV Gift Shop	-166.47	
						<u>-166.47</u>	
Bill Pmt -Chc	1113	09/05/2017	CRESCENT ACE HARDWARE	1045 · Redwood Harbor Village			-86.71
Bill		08/16/2017	Key kwikset (6) key ring (3) do not duplicate keys (10)	6757 · Parts & Misc	Redwood Harbor Village	-44.95	
Bill	67333	08/21/2017	Clean sewer line	6769 · Plumbing	Redwood Harbor Village	-6.55	
			Vault Ball and Faucet	6769 · Plumbing	Redwood Harbor Village	-11.44	
Bill	678976	08/24/2017	Paint supplies	6768 · Paint	Redwood Harbor Village	-23.77	
						<u>-86.71</u>	
Bill Pmt -Chc	1114	09/05/2017	ED MARTIN	1045 · Redwood Harbor Village			-700.00
Bill	534073	08/28/2017	2 Tables	6440 · Outside Services	Redwood Harbor Village	-350.00	
Bill	534074	09/01/2017	2 Picnic Tables	6440 · Outside Services	Redwood Harbor Village	-350.00	
						<u>-700.00</u>	
Bill Pmt -Chc	1115	09/05/2017	ENGLUND MARINE	1045 · Redwood Harbor Village			-42.19

**Crescent City Harbor District
Warrant List
September 1 - 15, 2017**

Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Bill	647723/5	07/11/2017	RHV WATER REPAIR	6757 · Parts & Misc	Redwood Harbor Village	-13.42	
Bill	647762/5	07/12/2017	RHV ELECTRIC	6757 · Parts & Misc	Redwood Harbor Village	-17.74	
Bill	648460/5	08/15/2017	Marking Paint for RHV Cable	6757 · Parts & Misc	Redwood Harbor Village	-3.68	
Bill	648454/5	08/15/2017	Marking Paint for RHV Cable	6757 · Parts & Misc	Redwood Harbor Village	-7.35	
						<u>-42.19</u>	
Bill Pmt -Chc	1116	09/05/2017	Frito-Lay	1045 · Redwood Harbor Village			-45.53
Bill	14832077	09/01/2017	99. Snack	1120 · Inventory Asset	RHV Gift Shop	-2.95	
			99. Snack	1120 · Inventory Asset	RHV Gift Shop	-11.80	
			99. Snack	1120 · Inventory Asset	RHV Gift Shop	-8.85	
			99. Snack	1120 · Inventory Asset	RHV Gift Shop	-8.85	
			1.69 Snack	1120 · Inventory Asset	RHV Gift Shop	-7.08	
			4.29 Snack	1120 · Inventory Asset	RHV Gift Shop	-6.00	
						<u>-45.53</u>	
Bill Pmt -Chc	1117	09/05/2017	ROBERT COLBURN ELECTRIC INC	1045 · Redwood Harbor Village			-26,635.48
Bill	18766	08/31/2017	July and August Billing	6630 · Buildings	Redwood Harbor Village	-26,635.48	
						<u>-26,635.48</u>	
Bill Pmt -Chc	1118	09/05/2017	SUBURBAN PROPANE	1045 · Redwood Harbor Village			-259.61
Bill	1409-014012	09/05/2017	RHV Propane	6201 · Propane	Redwood Harbor Village	-259.61	
						<u>-259.61</u>	
Check	1135	09/11/2017	Scott Parmelee	1045 · Redwood Harbor Village			-225.00
Credit Memo	322197	08/31/2017	Deposit-Lease Moved back to ID Deposit Key	2175 · Lease Deposits 2180 · Deposits-Key	Redwood Harbor Village Redwood Harbor Village	-200.00 -25.00	
						<u>-225.00</u>	

**Crescent City Harbor District
Warrant List
September 1 - 15, 2017**

Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Bill Pmt -Chec 1128		09/14/2017	CARTER, E	1045 · Redwood Harbor Village			-100.00
Bill	090917	09/09/2017	Move trailer so that smart box could be	6440 · Outside Services	Redwood Harbor Village	-100.00	
						-100.00	
Bill Pmt -Chec 1121		09/14/2017	BLACK & RICE LLP	1045 · Redwood Harbor Village			-1,111.50
Bill	09117	09/01/2017		6400 · Legal Attorney Fees	Redwood Harbor Village	-1,111.50	
						-1,111.50	
Bill Pmt -Chec 1122		09/14/2017	CAPE SHORE	1045 · Redwood Harbor Village			-221.80
Bill	667399	09/01/2017	Gift Shop	1120 · Inventory Asset	RHV Gift Shop	-221.80	
						-221.80	
Bill Pmt -Chec 1123		09/14/2017	CHARTER	1045 · Redwood Harbor Village			-1,427.06
Bill	0003427082417	08/24/2017		6390 · Internet Service/ Spectrum TV	Redwood Harbor Village	-1,427.06	
						-1,427.06	
Bill Pmt -Chec 1124		09/14/2017	CRESCENT FIRE PROTECTION DIST	1045 · Redwood Harbor Village			-210.00
Bill	2017-2018 FIRE SUPP	08/21/2017		6440 · Outside Services	Redwood Harbor Village	-210.00	
						-210.00	
Bill Pmt -Chec 1125		09/14/2017	CRESCENT RIVERS VIRTUAL SERVI	1045 · Redwood Harbor Village			-400.75
Bill	119	09/08/2017		6010 · Advertising/Promotion	Redwood Harbor Village	-400.75	
						-400.75	
Bill Pmt -Chec 1126		09/14/2017	GANZ	1045 · Redwood Harbor Village			-198.37
Bill	7406671	08/31/2017	Gift Shop	1120 · Inventory Asset	RHV Gift Shop	-198.37	

Crescent City Harbor District
Warrant List

September 1 - 15, 2017

Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Bill Pmt -Chc	1127	09/14/2017	WOODS PLUMBING	1045 · Redwood Harbor Village		-198.37	-734.86
Bill	RY02853	09/11/2017	Mixing Value	6769 · Plumbing	Redwood Harbor Village	-734.86	
						<u>-734.86</u>	
				WARRANTS ISSUED SINCE September 5, 2017			-373,097.51
				DEPOSITS RECEIVED SINCE September 5, 2017			157,152.91



Regular Meeting Minutes of the Board of Harbor Commissioners of the Crescent City Harbor District	
Harbor District Office, 101 Citizens Dock Road Crescent City, CA 95531	September 5, 2017 5:00 p.m.

Call to Order

President Phillips called the meeting to order in open session at 5:02 p.m.

Roll Call

Present were Commissioner Ramsey, Commissioner Stone, Commissioner White, and President Phillips. Staff present included, Financial Director Fansler and Harbormaster Helms.

Absent: Commissioner Bailey

Pledge of Allegiance

The Pledge of Allegiance was led by President Phillips

Public Comment

President Phillips asked for Public Comment - None received.

Adjourned to closed session: 5:05 p.m.

Meeting commenced in open session 5:37 p.m.

President Phillips asked if there was anything to report from closed session

CEO Helms stated that there is nothing to report.

Public Comment

President Phillips asked for public comment and received the following:

Ms. Eileen Cooper with "Save South Beach Spruce Grove". (Site is located on the East side of Hwy 101)

Ms. Cooper stated that she has sent Harbormaster Helms tax assessment information showing ownership. Reiterated once again in her desire to have the support of the C.C. Harbor Board of Commissioners for saving the South Beach Spruce Grove.

President Phillips responded, at the present time, he has chosen not to put it on the Agenda for a vote. Does not think it is a Harbor interest to be involved in a county project. If most of the commissioners decided otherwise, then it could be Agendized. Further stating, at this juncture, board will not be submitting a letter of support one way or another in the acquisition of the Land. He kindly thanked her for addressing the Board.

Business Items

1. Consent Agenda

- A) Approval of the warrant list since the August 17, 2017 Harbor Commission Regular Meeting
- B) Approval of the minutes of the August 17, 2017 Harbor Commission Regular Meeting

Discussion and clarity on Warrant list ensued as follows: Pg. 2. Charlie Helms US Bank, for travel.

The following corrections were noted on Minutes of August 17, 2017: Item #7 should read, Tri-Agency, no meeting. President Phillips unable to attend should go under IGRC not Tri- Agency. Pg. 1, Timber Harvest Plan, not *plant*. And Hambro, not *Hambros*. Pg. 5, 2nd paragraph-953 should be 95.3.

Action: On a motion by Commissioner White, seconded by Commissioner Ramsey, and carried 4-0 polled vote to adopt as amended minutes of Aug 17, 2017 and warrant list since August 17, 2017.

President Phillips asked for public comment – NONE received

2. Report by George Williamson, Planwest Partners, on scope of Land Use Plan project

Harbormaster Helms stated based on the special workshop meeting we held, Mr. Williamson committed to preparing a condensed scope. Attached to Agenda are the proposed changes to Policies and Land Use Plan.

Mr. Williamson started with the great work Rich Young did, and that it will be valuable. It has a lot of data that the Coastal Commission wants. He clarified for Commissioner White the Negative Declaration, and how it works within the Scope. He went over how baselines, documentation, land use plan, and foundation work for environmental analysis. He touched on CEQUA compliance.

Mr. Williamson is here today presenting what input and comments he captured from the workshop the Board had with him on August 26, 2017 regarding Policies and Land Use Plan update review. If he correctly captured items from workshop, he included these in the attachment proposed Policies and Land Use Plan. Once Policies and Land Use Plan is approved, he will begin work on initial study and analysis. When completed, he will present the Board with a draft environmental document for review and consideration.

Mr. Williamson continued with his review of proposed changes to Policies and Land Use Plan. Explained highlighted areas for a better understanding. Highlighted 3 digit areas, which correspond with City and County policies. Mr. Williamson went over every change highlighted in blue. These are the changes he took away from the workshop that the Board felt necessary. Some suggestions on verbiage from Mr. Williamson are also included in proposal.

Mr. Williamson explained all of the changes to Policies and Land Use Plan effectively and satisfactorily to the Board.

President Phillips asked for Public comment NONE received

Action:

On a motion by Commissioner Ramsey, seconded by Commissioner Stone, and carried on a 4-0 polled vote to approve and accept changes as amended to Policies and Land Use Plan.

3. Review and acceptance of insurance policy renewal for Inner Boat Basin docks and the Administration Dock.

Harbormaster Helms shared with board that Bill Cochran, our broker from Redwoods Leavitt Insurance, was able to secure coverage for our marina docks and Administrative dock for no increase from the premium we paid last year for coverage.

President Phillips asked for public comment NONE received

Action:

Motion by Commissioner White, seconded by Commissioner Stone to approve Insurance policy renewal for Inner Boat Basin docks and the Administration Dock, motion carried with a 4-0 polled vote.

4. Presentation of delinquent uncollectible accounts.

Financial Director Fansler presented the five (5) accounts that we have been unable to collect on. Suggests moving these accounts off our books, to stop incurring future late fees. The District charges a \$25 late charge plus interest monthly.

The District will continue our efforts on collecting against these accounts:

Little Hawk Performance & Repair, Land Tenant; Patrick Johnson, Dry Dock; Steven McGhee, Storage; Steven Manning-F/V Sea Hawk; and Steve Fosmark-F/V See Adler.

President Phillips asked for public comment NONE received

Action:

Motion by Commissioner White, seconded by Commissioner Ramsey to write off \$8,471.03 in delinquent uncollectible accounts for the year 2016/2017, noting accounts would still be worked on collecting. Motion carried 4-0 polled vote

5. Discussion concerning the October 17, 2017 meeting.

It was discussed that since Harbormaster Helms will be out of town, it may be appropriate to omit October 17 meeting. Board agreed that if it is necessary to call for a meeting, it could be done.

Action:

It was agreed by Board to cancel the October 17 meeting.

6. CEO Report-

Harbormaster Helms updated the Board, the costs and potential income revenue for enclosing Car Wash and turning it into Storage. The cost to convert car wash is estimated at \$41,000. That will give us three (3) spaces of 14'wX22'D, and one (1) space of 16'X37'. They will have roll up doors. At the comparable rates of other facilities in Crescent City. The gross billing rate would be \$746 per month when fully occupied. He also provided preliminary drawing of potential storage space located across from Fashion Blacksmith on Starfish Way.

Secondly, there may be sufficient space on the east side of the Car Wash building, (Hwy 101 side), to drop in a modular double drive through coffee stand. If we get interest in such a facility from a vendor. We will have to check with the County and supply them with the dimensions of the open space outside of the Caltrans easement for official clarification of usable space.

Harbormaster Helms stated he has ordered a banner to be placed on old Englund Marine building to help draw interest. No interest at this point.

Commissioner White requested contacting Real Estate Agent for Old Englund Marine building. Harbormaster Helms said he could enlist a few agents to give presentations at a future meeting.

Harbormaster Helms asked Board to review A/R report attached and present questions on it since Financial Director is here today and can answer any questions. Commissioner Stone would like to finish the Laptop project. Needs to know how much it would cost. Harbormaster Helms clarified how Crescent City is short on IT professionals. That makes competing for their time difficult. Financial Director Fansler will contact George Wilder and advise the Board on the necessary steps to complete Laptop project for Board members.

Board received clarification and updates on accounts on A/R report. Financial Director Fansler went over accounts that are 30 and 60 days overdue.

7. Commissioner Reports. Reports from other committees

Chamber of Commerce- Commissioner Ramsey reported a Chamber of Commerce mixer next Thursday 5:30-7PM @ North Coast Grill. Sanctioned BBQ, and the Art show were successful from reports shared, he was not able to attend these functions.

Tri-Agency - Commissioner White had meeting. No information to report.

IGRC - President Phillips. They meet on a quarterly basis. No information to report.

Harbor Safety Committee-Harbormaster Helms. Quarterly basis also. No information to report.

Visitors Bureau - Commissioner White reported they are finally having a meeting. Heading in a positive direction. Has new Board now. Representatives from City, County, Harbor, two (2) from Chamber.

Alternate Financing Committee - Commissioner Stone.

Started with a "Thank you" to Triplicate, Jessica Cejnar for article in last week's paper," Ruling could make tax measures easier to pass". It is a California Supreme decision on special assessment. A 2/3 versus a 50%+1 required vote. Citizen initiatives will be processed through a 50%+1 threshold.

This creates an opportunity in the future.

On the matter of SCA6, Commissioner Stone stated he had spoken to Senator McGuire's and Assemblyman Wood's staff before last meeting. Still unknown if SCA6 has passed.

Debt forgiveness is not moving forward at this time. Suggestion of small harbor, marine, and port facility repair bond initiative through the State, discussions have been had with both staff members from McGuire's, and Wood's offices. Staff was interested. Although, Assemblyman Wood thought it would fare better as part of a larger Bond initiative.

Commissioner Stone is still working on the (95.3T) Code that allows county to charge the District for distribution of tax funds. He will follow up and report.

President Phillips asked that we move forward. Harbormaster Helms agreed since Board has approved.

8. Board Comments

The following Commissioners discussed items of general interest, provided a reference or other resource to staff, asked for clarification or requested staff to report to the Board on a certain matter:

Commissioner Ramsey deposited the first check today into the Scholarship Fund from the Harbor. Last year we provided two (2) scholarships of \$250 each for student(s) attending College of the Redwoods. 501C3, Friends of the Harbor, has done well at the Farmer's Market for the last few weeks. Close to \$200 in donations. Friends of the Harbor will be discussing increase in membership and Halloween

Haunted House at Special Meeting tomorrow at 4PM. Also looking at a Pirate Fun Run at the end of Jan, early Feb, 2018.

Commissioner Stone met with Assemblymember Wood, at Democrat BBQ. He discussed Medicare and the bill SB562, single payer plan. Overall the BBQ "Grills Gone Wild" event went well and was well attended with over 100 people.

Commissioner White stated it's nice not to have the conflict of interest, now that he's retired. He will be devoting more attention to the Harbor. Feeling very positive in the direction the Harbor is moving. Glad to see the Land Use Plan being updated and moving forward.

President Phillips "Thanked Harbormaster Helms, Richard Young, and George Williamson for their hard work on updating Land Use Plan."

President Phillips asked for final public comments NONE received.

10. Adjournment

The Board of Harbor Commissioners adjourned at 7:29 p.m. to the next Regular meeting on Tuesday, September 19, 2017 at 5:30 p.m. at the Harbor District Office, 101 Citizens Dock Road, Crescent City, California.

Attest:

Cecilia Bodmer, Secretary to the Board

Ronald A. Phillips, President

Approved this ____ day of _____, 2017

Patrick A. Bailey, Secretary



September 19, 2017

Agenda Item #2: Approval of Memorandum of Understanding (MOU) with Del Norte County on Emergency Management cooperation. Discuss and approve the proposed MOU

Background: Del Norte County is in the process of updating its Hazard Mitigation Plan. The Crescent City Harbor District is a partner in this process and the District is included in the comprehensive plan. The Memorandum of Understanding formally states the District's relationship with the County of Del Norte, Office of Emergency Services department.

Recommendation: Review, discuss, and sign Memorandum

MEMORANDUM OF UNDERSTANDING BETWEEN
COUNTY OF DEL NORTE, OFFICE OF EMERGENCY MANAGEMENT SERVICES
AND
CRESCENT CITY HARBOR DISTRICT

1. PURPOSE:

Private businesses play a significant role in protecting their employees and community during disasters. Businesses also play a vital role in working with government to facilitate and provide emergency response and recovery from all types of disasters.

This memorandum of understanding (MOU) formalizes the relationship between Crescent City Harbor District and County of Del Norte, Office of Emergency Management Services (hereinafter County) so that this company can be fully integrated into the State's Standardized Emergency Management System.

2. AUTHORITIES:

This MOU is under the authority of Government Code 23004(c), 23005, 8550 and other statutes as appropriate.

3. PREPAREDNESS ROLES AND RESPONSIBILITIES:

System:

Like the public sector, the private sector will support emergency response and recovery consistent with the Standardized Emergency Management System and the National Incident Management System. Private sector facilities that are primarily intended to provide a locally based function will integrate with emergency management at the city and county government levels, as appropriate. Private sector facilities that are primarily intended to provide a regional or multi-county function will integrate with the system at the state level.

County mitigates, plans, prepares for, responds to, and aids in recovery from the effects of emergencies that threaten lives, property, and the environment. County is the central emergency planning and response agency in California government and coordinates state agency activities and coordinates with federal government in support of local government requests for assistance during emergencies and disasters.

Partner:

C.C.H.D. will work with County and other business partners to evaluate lessons learned after each proclaimed disaster.

4. COORDINATION DURING EMERGENCIES:

Notification:

County and Crescent City Harbor District will use a mutually agreed upon system to provide notification of emergency conditions that may affect the business or state's interests. This will also include a designated access point at County for the company's representatives during disasters.

Communications:

County will provide limited access to C.C.H.D. for the Response Information System (RIMS). This will enable C.C.H.D. to better monitor the disaster events and the need for critical resources. To the extent resources are available, RIMS will be enhanced to include modules specifically useful for inter-business coordination and resource acquisition.

Coordination:

C.C.H.D. will work cooperatively with other business partners to ensure resources are most efficiently provided consistent with established procedures and government requests. C.C.H.D. will work with County and other business partners to develop procedures for implementation of this MOU. County will provide regular training of the C.C.H.D.'s representatives and other business partners.

Activation:

County will provide emergency operations center access for pre-designated representative(s) of C.C.H.D. during a state of emergency, and other such times as determined appropriate by the County's Emergency Services Manager. County reserves the right to limit access to emergency operations centers based upon the safety or security needs.

5. POST EMERGENCY ACTIVITIES:

C.C.H.D. will work with County and other business partners to evaluate lessons learned after each proclaimed disaster.

6. PROTECTION OF INFORMATION:

Information, both in writing and orally, essential to effect emergency response will be shared amongst business partners and County consistent with applicable laws and the

need to protect sensitive proprietary information. This information shall be protected by County to the extent allowed by law.

7. ADMINISTRATION

Obligations:

Nothing herein is intended to create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

Law:

Entering into this MOU does not exempt either party from the government procurement requirements of California State law, including the California Public Contract Code, or provides any competitive or business advantage in future State of California or County procurement activities.

Term:

This MOU shall remain in effect until such time as either party to the agreement terminates their participation by providing 60-days-notice, in writing, to the other party of their intent to terminate.

This agreement is hereby entered into this ____ day of _____ 2017 by the following parties:

COUNTY OF DEL NORTE
OFFICE OF EMERGENCY MANAGEMENT
SERVICES

CRESCENT CITY HARBOR DISTRICT

By: _____
Jay Sarina
Emergency Services Director

By: _____
Ronald A. Phillips
President, Board of Harbor Commissioners

By: _____
Patrick A. Bailey
Secretary, Board of Harbor Commissioners



September 19, 2017

Agenda Item #3: Report by George Williamson, Planwest Partners, on edited document on scope of Land Use Plan project which was approved at the prior Commission Meeting and presentation of CCHD Local Coastal Program Amendment Zoning Changes. Review, comment, approve and direct staff accordingly

Background: George Williamson will present the edited copy of the document that was discussed and approved by the Board of Harbor Commissioners at the September 5, 2017, meeting. He will also be presenting an edited Local Coastal Program Amendment Zoning Changes for Commission review.

Recommendation: Review the edited document, comment and approve changes

Crescent City Harbor District - Local Coastal Program Amendment Zoning Changes

Rich Young prepared the following Del Norte County and City of Crescent City Zoning Code edits. The proposed County Zoning Districts would be relocated from Chapter 20 – Zoning to Chapter 21 – Coastal Zoning, for a Coastal Zoning Districts consolidation.

Del Norte County Zoning:

21.47 Harbor Area Public Access Provisions – This chapter matches the Del Norte County Zoning Chapter 21.47 with added **21.47.30 – Exceptions** items bolded below.

21.47.030 Exceptions. Public access need not be required at harbor-dependent uses where access would constitute a hazard to the public. Examples of potential hazard areas to the public include but are not limited to:

- A. Boat and ship building and repair facilities;
- B. Processing and packaging plants and their piers for fish and/or marine products;
- C. Marine products purchasing and storage facilities;
- D. Marine service areas involving flammable liquids;
- E. Emergency facilities (police and fire protection) **including the Coast Guard facility subject to permission to access from the Coast Guard;**
- F. Marine loading and unloading facilities;
- G. **Citizens Dock during high levels of commercial activity;**
- H. **Areas where security of vessels within the harbor is an issue;**
- I. **The inner breakwater;**
- J. **The breakwater for the inner boat basin**

21.47A – Harbor Dependent Marine Commercial – This chapter is similar to the County’s Zoning Chapter 20.21B – Harbor Dependent Commercial Industrial District. The two chapters are similar in intent; however, the wording is slightly different.

21.47B – Harbor Dependent Recreational (HDR) – This chapter is similar to, but not exactly the same as the County’s Zoning Chapter 20.21A – Harbor Dependent Recreational District – HDR. Chapter 20.21A of the County Zoning Ordinance list the permitted uses twice, once under principal permitted use (likely a duplication), and again under appropriate section. The proposed document provides detailed principal uses not listed in the County’s zoning.

21.47C – Harbor Visitor Serving Commercial (HVSC) – A Del Norte County Zoning designation similar in title or intent was not found. This Chapter proposes accommodations, conveniences, goods and services intended to primarily serve Harbor Area visitors where use does not necessarily require location immediately adjacent to Harbor waters. The proposed policy is an attachment.

21.47D – Harbor Greenery District – This chapter is similar to the County’s Chapter 20.21D – Greenery Areas District. The two chapters are similar in intent; however, the wording is slightly different. The **Greenery** area development timing policy proposed to be removed.

City of Crescent City:

The current zoning code includes **Chapter 17.70A Coastal Zone Harbor Dependent District (CZ-HD)**. Mr. Young's edits include two districts zoning designations not present in the current City zoning ordinance; Harbor Dependent Marine Commercial District (HDMC) codified as Chapter 17.70B and Harbor Visitor Serving Commercial District (HVSC) Chapter 17.70C. HDMC is intended to provide for commercial and industrial development within or immediately adjacent to the waters of the Harbor. HVSC is intended to provide for accommodations, conveniences, goods and services intended to primarily serve visitors to the Harbor Area where the specific use does not necessarily require location immediately adjacent to the waters of the Harbor. These Districts would be in agreement with the zoning designations proposed for the Harbor District.

- Attachments
- 21.47A – Harbor Dependent Marine Commercial
 - 21.47B – Harbor Dependent Recreational District
 - 21.47C – Harbor Visitor Serving Commercial
 - 21.47D – Harbor Greenery
-

Chapter 21.47A Harbor Dependent Marine Commercial District

Sections:

21.47A.010 Intent.	21.47A.060 Minimum lot width.
21.47A.020 Principally permitted use.	21.47A.070 Lot coverage
21.47A.030 Uses permitted with use permit.	21.47A.080 Front yard
21.47A.040 Building height.	21.47A.090 Side yard
21.47A.050 Minimum lot area.	21.47A.100 Rear yard.

21.47A.010 Intent. This district classification is intended to provide for commercial and industrial development within or immediately adjacent to the waters of the harbor in a manner that will encourage the continuation of marine commercial and industrial activities, maintain the marine theme and character of the Harbor, and encourage physical and visual access to the harbor where appropriate. Changes of district classification from Harbor Dependent Marine Commercial to another classification are to be made only where such uses are in accord with the General Plan or adopted land use designations and development plan of the Harbor Local Coastal Plan Land Use Plan chapter.

For purposes of Chapter 21.52, the Harbor Dependent Marine Commercial District use listed under Section 21.47A.020 shall be considered as the principal permitted uses in the California Coastal Zone. Variances and adjustments to the district's requirements and standards shall not be considered a principal permitted use for purposes of Chapter 21.52.

The regulations set forth in this chapter apply in all Harbor Dependent Marine Commercial Districts.

Section: 21.47A.020 Principally Permitted Uses. The principal permitted Harbor Dependent Marine Commercial use includes, but is not limited to, uses such as:

- A. Marinas and boat basins, boat berthing and float facilities, docks, barge, boat, and ship loading and unloading facilities, pipelines, boat and ship building and repair facilities for non-trailerable boats, dry boat storage, and breakwater devices and piers.
- B. Processing and packaging plants for fish and/or marine products and wastes from such plants, processing plants for waste products from fish and/or marine products processing plants, aquaculture and auxiliary facilities, net repair and gear repair and the storage of commercial fishing gear on vacant parcels.
- C. Marine products purchasing and storage facilities, marine electronic repair and sales, ice production and sales facilities, import and export facilities requiring a waterfront location, marine fuel sales and service facilities, and commercial fisheries supply stores.
- D. Seafood sales.
- E. Maintenance dredging and dredge materials disposal at approved disposal sites.
- F. Harbor district offices, harbor maintenance facilities, Coast Guard docks and quarters.
- G. Non-flashing signs appurtenant to any permitted use not exceeding forty square feet in aggregate area.
- H. Parking areas.

Section: 21.47A.030 Uses permitted with a use permit. Uses permitted with a use permit shall be as follows:

- A. Dredging, diking and filling in conjunction with new development.
- B. Wastewater treatment plants and/or facilities.
- C. Boat ramps, boat launching facilities and boat cleaning areas.
- D. Fisherman's café.
- E. Marine fuel tanks.
- F. Public and quasi-public uses.
- G. Marine products manufacturing or assembly plants not identified above, which require immediate access to the harbor's waters.
- H. Non-flashing signs exceeding forty square feet in aggregate area, subject to Title 18.

Section: 21.47A.040 Building height limit. Building height limit shall be seventy-five feet.

Section: 21.47A.050 Minimum parcel area required. Minimum parcel area shall be two thousand eight hundred and fifty square feet.

Section: 21.47A.060 Minimum parcel width. Minimum parcel width shall be thirty feet.

Section: 21.47A.070 Percentage of lot coverage permitted. Percentage of lot coverage permitted shall be up to one hundred percent of the building site, except as required in Chapter 21.47.

Section 21.47A.080 Front yard. Required front yards shall be none.

Section 21.47A.090 Side yard. Required side yards shall be none.

Section 21.47A.100 Rear yard. Required rear yards shall be none.

Chapter 21.47B Harbor Dependent Recreational District

Sections:

21.47B.010 Intent.	21.47B.060 Minimum lot width.
21.47B.020 Principally permitted use.	21.47B.070 Lot coverage.
21.47B.030 Uses permitted with use permit.	21.47B.080 Front yard
21.47B.040 Building height.	21.47B.090 Side yard
21.47B.050 Minimum lot area.	21.47B.100 Rear yard.

21.47B.010 Intent. This district classification is intended to provide for commercial and recreational development within or immediately adjacent to the waters of the harbor in a manner that will encourage the continuation of recreational uses that maintain the marine theme and character of the Harbor, encourage mutually supportive businesses, encourage visitor and recreational uses, and encourage physical and visual access to harbor on waterfront commercial and recreational sites along or in proximity to the water of the harbor. District classification changes from Harbor Dependent Recreational to another classification are to be made only where such uses are in accord with the General Plan or adopted land use designations and ~~development plan of the Harbor Land Use Plan.~~ ~~chapter of the Local Coastal Plan.~~

For purposes of Chapter 21.52, the Harbor Dependent Recreational District use listed under Section 21.47B.020 shall be considered as the principal permitted use in the California Coastal Zone. Variances and adjustments to the district's requirements and standards shall not be considered a principal permitted use for purposes of Chapter 21.52. The chapter regulations apply in all Harbor Dependent Recreational Districts.

Section: 21.47B.020 Principally permitted use. The principal permitted Harbor Dependent Recreational uses include, but are not limited to, uses such as:

- A. Recreational marinas and boat basins, boat berthing and float facilities, docks, piers, moorings, and breakwater devices.
- B. Bait and tackle shops, fuel sales for boats, party boat offices, recreational boat sales and rental, boat and boat motor sales and service, marine electronic shops, and dry storage for trailerable boats.
- C. Custom fish processing and canneries.
- D. Restaurants, drinking places, and cafes with a harbor theme, retail shops (including specialty shops) of 3,000 square feet or less in areas that are located and designed to foster pedestrian access within the harbor, and seafood sales.
- E. Outdoor seasonal sales and events.
- F. Aquaculture, Mariculture, and auxiliary facilities.
- G. Accessory uses and buildings appurtenant to a permitted use.
- H. Maintenance dredging and dredge materials disposal at approved disposal sites.

- I. Nonflashing signs appurtenant to any permitted use not exceeding forty square feet in aggregate.
- J. Parking areas.

Section: 21.47B.030 Uses permitted with a use permit. Uses permitted with a use permit shall be as follows:

- A. Dredging, diking and filling in conjunction with new development.
- B. Boat ramps, boat launching facilities, fish cleaning stations, and boat cleaning areas.
- C. Boat motels (floating overnight accommodations) when such use does not occupy more than 33% of designed available boat moorage in the recreational marina area.
- D. Public and quasi-public uses.
- E. Coast Guard stations, quarters and dock facilities
- F. Nonflashing signs exceeding forty square feet in aggregate area, subject to Title 18.
- G. Sub-surface pipelines.

Section: 21.47B.040 Building height limit. Building height limit shall be forty-five feet excluding light poles and navigational aides.

Section: 21.47B.050 Minimum parcel area required. Minimum parcel area shall be two thousand eight hundred and fifty square feet.

Section: 21.47B.060 Minimum parcel width. Minimum parcel width shall be thirty feet.

Section: 21.47B.070 Percentage of lot coverage permitted. Percentage of lot coverage permitted shall be up to one hundred percent of the building site, except as required in Chapter 21.47.

Section 21.47B.080 Front yard. Required front yards shall be none, except as provided in Chapter 21.47 and Section 21.46.090.

Section 21.47B.090 Side yard. Required side yards shall be none, except as provided in Chapter 21.47 and Section 21.46.090.

Section 21.47B.100 Rear yard. Required rear yards shall be none, except as provided in Chapter 21.47 and Section 21.46.090.

Chapter 21.47C Harbor Visitor Serving Commercial District

Sections:

21.47C.010 Intent.	21.47C.060 Minimum lot width.
21.47C.020 Principal permitted use.	21.47C.070 Lot coverage.
21.47C.030 Uses permitted with use permit.	21.47C.080 Front yard.
21.47C.040 Building height.	21.47C.090 Side yard
21.47C.050 Minimum lot area.	21.47C.100 Rear yard.

21.47C.010 Intent. This district classification is intended to provide for accommodations, conveniences, goods, and services intended to primarily serve Harbor Area visitors where specific use does not necessarily require location immediately adjacent to Harbor waters.

Changes of district classification from Harbor Visitor Serving Commercial to another classification are to be made only where such uses are in accord with the General Plan or adopted land use designations and ~~development plan~~ of the Harbor Land Use Plan ~~chapter of the Local Coastal Plan~~.

For purposes of Chapter 21.52, the Harbor Visitor Serving Commercial District use listed under Section 21.47C.020 shall be considered as the principal permitted use in the California Coastal Zone. Variances and adjustments to the district's requirements and standards shall not be considered a principal permitted use for purposes of Chapter 21.52. Chapter regulations apply in all Harbor Visitor Serving Commercial Districts.

Section: 21.47C.020 Principally permitted use. The principal permitted Harbor Visitor Serving Commercial use includes, but is not limited to, uses such as:

- A. Visitor serving facilities that provide overnight accommodations such as hotels, motels, and hostels.
- B. Bait and tackle shops, fuel sales for boats, party boat offices, recreational boat sales and rental, boat and boat motor sales and service, commercial fisheries supply stores, marine electronic shops, and dry storage for trailerable boats.
- C. Dry storage of commercial fishing gear.
- D. Custom fish processing.
- E. Restaurants, drinking places, cafes, retail shops (including specialty shops), and seafood sales.
- F. Outdoor seasonal sales and events.
- G. Accessory uses and buildings appurtenant to a permitted use.
- H. Boat and auto service including washing and cleaning facilities.
- I. Administrative and professional offices with limited or no accessory retail and services uses. Medical offices are not permitted.
- J. Non-flashing signs appurtenant to any permitted use not exceeding forty square feet in aggregate.
- K. Parking areas.

Section: 21.47C.030 Uses permitted with a use permit. Uses permitted with a use permit shall be as follows:

- A. Recreational Vehicle Parks including laundry room, office, and a recreation room.
- B. A residential unit for the manager of a permitted commercial development may be permitted provided the residential unit is above the ground floor. In a recreational vehicle park a manufactured home for the park manager may be permitted in conjunction with the operation of the recreational vehicle park. A residential unit on the second floor of a laundry, office or recreation room is preferred and if granted excludes the use of a manufactured home.
- C. Limited Use Overnight Visitor Accommodations (LUOVA) including time shares, fractionals, condominiums, and other transient over-night accommodations. Any permitted hotel/motel with limited use overnight visitor accommodations where such accommodations are provided together with traditional overnight hotel/motel accommodations shall be subject to the following standards:
 - More than 50 percent of the total units shall be open and available to the general public on a daily, year-round basis.
 - Such units shall not be rented to any individual, family, or group for more than 29 days per year or more than 14 days between Memorial Day and Labor Day.
 - The conversion of the authorized visitor-serving overnight units to limited use overnight visitor accommodations units (e.g. timeshare, fractional ownership, condominiums, etc.) or to full-time occupancy condominium units or to any other units with restricted use arrangements shall be prohibited.
 - LUOVA do not include permanent residential units.
- D. Public and quasi-public uses.
- E. Coast Guard stations, quarters and dock facilities.
- F. Non-flashing signs exceeding forty square feet in aggregate area, and off-site advertising subject to Title 18.
- G. Sub-surface pipelines.

Section: 21.47C.040 Building height limit. Building height limit shall be forty-five feet excluding light poles and navigational aids which shall not have a height limit.

Section: 21.47C.050 Minimum parcel area required. Minimum parcel area shall be two thousand eight hundred and fifty square feet.

Section: 21.47C.060 Minimum parcel width. Minimum parcel width shall be thirty feet.

Section: 21.47C.070 Percentage of lot coverage permitted. Percentage of lot coverage permitted shall be up to one hundred percent of the building site, except as required in Chapter 21.47 and Section 21.46.090.

Section 21.47C.080 Front yard. Required front yards shall be none, except as provided in Chapter 21.47 and Section 21.46.090.

Section 21.47C.090 Side yard. Required side yards shall be none, except as provided in Chapter 21.47 and Section 21.46.090.

Section 21.47C.100 Rear yard. Required rear yards shall be none, except as provided in Chapter 21.47 and Section 21.46.090.

Chapter 21.47D Harbor Greenery Areas District

Sections:

21.47D.010 Intent.	21.47D.030 Uses permitted with a use permit
21.47D.020 Principal permitted uses	21.47D.040 Height and area requirements.

21.47D.010 Intent. Greenery areas are set aside as areas to be utilized for wind or weather screens and for visual effect. These areas may be utilized as utility corridors, but any vegetation removed in the course of installing or maintaining utility lines shall be replaced in kind.

Changes of district classification from Harbor Greenery Areas to another classification are to be made only where such uses are in accord with the General Plan or adopted land use designations and development plan of the Harbor Land Use Plan chapter of the Local Coastal Plan. The greenery area along Highway 101 and adjacent to the existing boat basin will continue to act as a reserve area for any future unanticipated facility or development needs required for continued viability of the Harbor. This area shall be zoned greenery as an interim zone until it is necessary to develop this area as a harbor-dependent use or uses.

For purposes of Chapter 21.52, the Harbor Greenery Areas District use listed under Section 21.47D.020 shall be considered as the principal permitted use in the California Coastal Zone. Variances and adjustments to the district's requirements and standards shall not be considered a principal permitted use for purposes of Chapter 21.52.

The chapter regulations apply in all Harbor Greenery Areas Districts.

Section: 21.47D.020 Principal permitted use. The principal permitted Harbor Greenery Areas uses include, but are not limited to, uses such as:

- A. Utility lines, provided that any removed vegetation shall be replaced in kind unless a public safety risk is involved with the vegetation replacement;
- B. Day use public recreational facilities requiring little or no alteration to existing land forms;
- C. Reserve areas for future harbor dependent uses;
- D. Publicly owned directional or site identification signs.

Section: 21.47D.030 Uses permitted with a use permit. Uses permitted with a use permit shall be as follows:

- A. Off-site signs subject to the requirements of Title 18.
- B. Non-publicly owned subsurface pipelines.

Section: 21.47D.040 Height and area requirements. In the Harbor Greenery Areas District, no minimum or maximum dimensions of yard, lots or heights are established, except that no more than ten percent of the contiguous Harbor Greenery Areas zone may be covered by a building or structure and no more than an additional ten percent of the contiguous zoned area may be placed in pavement, exclusive of any required roads.



September 19, 2017

Agenda Item #4: Authorization to purchase an Assistive Listening Device (ALD) to comply with Americans with Disabilities Act guidelines. Review quote from Sound Advice, provider to Del Norte County government, and approve system purchase

Background: In order to comply with Americans with Disabilities Act and California regulations for public meeting provisions under the Brown Act, it is proposed that the Harbor District purchase an Assistive Listening Device. The Del Norte County IT department recommended Sound Advice as a provider for the equipment.

The guideline mandates that there are sufficient devices to provide assistance for 3% of the number of attendees at a regular public meeting. Using this guideline, one receiver is all that would be needed for Harbor Commission meetings.

A quote from Sound Advice is attached to this agenda item.

Recommendation: Discuss and approve purchase of ALD equipment



303 5th Street
 Eureka, CA 95501
 707-442-4462 fax 707-442-5609
 e-mail: @soundadviceonline.com

System Purchase Contract

Client Information ...		Site Location: Conference/mobile	First Contact: 13-Sep-17
Name	Crescent City Harbor District	Contact: Charlie Helms	Quote Issued: 13-Sep-17
Address			Est Start Date: 7-10 days ARO
City, State	Crescent City, CA 95531		
e-mail	charlie@ccharbor.com		
Work Phone:	(707) 464-6174		
Mobile Phone:			
web:			

Product Category	Items	Net Price
Audio Electronics	Listen LT-803-072 3 channel transmitter with telescoping antenna	1 each \$549.00
	Listen LR-203-072 body pak receiver with high capacity AA battery sets	1 each \$119.00
	Listen LA-401 ear speaker	1 each \$19.50
Accessories	Audio Technica U851A Omnidirectional Boundary microphone w/ 25' cable	1 each \$349.00
	Listen LA-304 official Assistive Listening signage	1 each \$20.00
	Gator mixbag 1515 padded carrying case	1 each \$69.00
Notes		
<ul style="list-style-type: none"> * Additional receivers and ear speakers can be added to this configuration' * Additional microphones would require the addition of a small mixer. est. * The system can be used standalone or integrated with a larger PA System via the latter line/mic level output 		
Payment Terms		
Initial Deposit: \$ Due At time of approval		
Customer Acceptance ...		
Acceptance : The above proposal and terms when accepted by the "Client" and a representative of Sound Advice becomes a contract between the two parties and is not subject to cancellation. Until this contract is approved and a deposit received, all prices for materials and labor are valid for a period of 30 days from the "quote issued" date listed above.		
By: _____		Date: _____
Sound Advice, Accepted By ...		
Name: Craig Pedley		Date: 9/13/2017
Position: Mgr, Custom AV Systems		
Status		
<input type="radio"/> Existing Client <input checked="" type="radio"/> New Client..... Referred By: _____		S.A. License # 714454 (C-7)
TOTAL:		\$1,256.17



September 19, 2017

Agenda Item #5: Caltrans Crescent City South Gateway Project presentation slides. Share Caltrans presentation showing initial scope of work for Hwy 101 at South Gateway to city.

Background: Caltrans shared a PowerPoint presentation they made to the Del Norte County Board of Supervisors that outlines the work they are proposing for the south gateway area of Highway 101 in the Harbor District area. The slides show in general terms what the plans are for the CCHD area.

Recommendation: View presentation for better understanding of Caltrans planning information

Crescent City South Gate Project

David Morgan, Senior Transportation Engineer

Traffic Safety | Caltrans District 1

Project Site

- Del Norte Route 101
- South Gate Crescent City
- PM 025.260 - 025.860
- Average daily traffic = 10,700
- Million vehicle miles = 11,710



Collision History

- 5 collisions from the last five year report 07/01/2010 - 06/30/2015
- None involving pedestrians
- No fatalities
- Fatal + injury less than national average (0.26 < 0.45)
- Total less than national average (0.43 < 1.09)

Legend



Property Damage



Injury

PM 25.48 SB
12/12/2011 @ 1830
Clear / Dark / Dry
Failure to Yield
Broadside

PM 25.47 SB
07/16/2010 @ 1550
Clear / Day / Dry
Speeding
Rear End

PM 25.84 SB
01/20/2015 @ 1318
Clear / Day / Dry
Failure to Stop
Broadside

PM 25.51 SB
05/12/2011 @ 1340
Clear / Day / Dry
Under Drug Influence
Head-On

PM 25.30 SB
07/01/2014 @ 1255
Cloudy / Day / Dry
Failure to Yield
Broadside



01 - DN - 101 PM 25.26-25.86

Collision Diagram

Created By: Hanna Phillips on 05/17/2017

NO SCALE

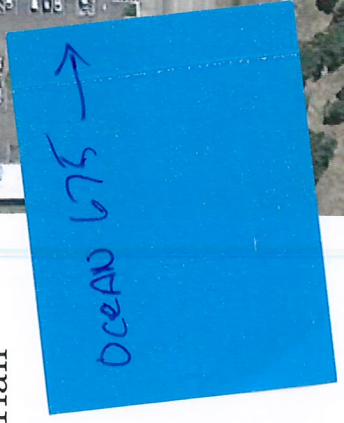
Proposed Improvements

- Construction of 900' sidewalk along west side of US 101 between Anchor Way and Citizens Dock Rd
- Raised median island north of Anchor Beach Inn (not recommended)



Proposed Improvements cont.

- Raised median island between Northwood's Restaurant and Lighthouse Inn
- Raised median island between Lighthouse Inn and Super 8 Motel (not recommended)
- Crosswalk between Northwood's Restaurant and Harbor District coastal access with trip-beam pedestrian activated warning lights and roadside flashing beacons followed by a new pedestrian bridge
- Eliminate existing pedestrian bridge



Proposed Improvements cont.

- Construction of 100' sidewalk along east side of US 101 at intersection of Elk Valley Road and US 101





September 19, 2017

Agenda Item #6: Grant Deputy Harbormaster authority to sign as point of contact on Division of Boating and Waterways (DBW) grant award to dismantle abandoned vessel. Official documentation for \$7,000 DBW grant attached

Background: Deputy Harbormaster Lane Tavasci completed and submitted a grant proposal to the Division of Boating and Waterways to fund the destruction and disposal of the abandoned vessel Cheryl Ann. Mr. Tavasci is listed at the Harbor District's contact for this grant. We are seeking the Harbor Commission's permission for Mr. Tavasci to sign the grant documents as the Harbor's representative. Failure to do this would necessitate requesting a revised set of documents from the Division of Boating and Waterways listing a different signer which would delay funding of the project.

Recommendation: Authorize Deputy Harbormaster Lane Tavasci as signatory point of contact for the Harbor District for the grant agreement numbered C17S0603



September 19, 2017

Agenda Item #7: Discussion concerning retaining a Real Estate Professional to represent the Harbor District in marketing available lease properties. Discuss, decide upon a course of action and direct staff accordingly.

Background: Commissioner White requested that the Board of Harbor Commissioners consider retaining a Real Estate Professional to represent the Harbor District in marketing and leasing vacant harbor properties.

Recommendation: Discuss the topic and direct staff accordingly



September 19, 2017

Agenda Item #8: Discussion about utilizing the old Englund Marine Building, 201 Citizens Dock Road, for a crafts/farmers market space. Discuss and decide highest and best usage for 201 Citizens Dock Road.

Background: Commissioner Ramsey requested that the Board of Harbor Commissioners discuss utilizing the old Englund Marine building at 201 Citizens Dock Road for community uses like a craft or farmers market facility

Recommendation: Discuss the presentation and direct staff accordingly



September 19, 2017

Agenda Item #9: Request that the Harbor Commissioners declare certain harbor equipment as surplus.
Discuss, approve surplus list and direct staff accordingly

Background: Harbor staff requests that certain items be placed on the surplus list for sale at a future date. Included on this list are:

Unit	Serial #	Inventory #
16 foot skiff SPCNS	CFZ4103XC00	CF4103XC
20 foot skiff McKeeCraft	CFZ24118X1000	CF4128XC
36' Landing Craft SPCNS	36VP6437	CF4102XC
Chevrolet S10 pickup 1999	1GCDT19W3T8201726	
Dodge Tacoma pickup, 1998	1B7GG22X5WS6000087	
Ford F350 pickup 1997	1FTHF36GXVED04051	
Ford Ranger XLT 1999	1FTYR14V7XPA18971	
Jeep Dump Truck 1985	37254269L72310648	

Declaring these items as surplus at this meeting allows the Harbor District to sell the vessels and vehicles as the opportunity arises and does not obligate the District to sell them at any particular time.

Recommendation: Review the items on the list and declare them as surplus

Vehicle Description	Year	Make	Color	CA License Plate	VIN Identification Number	Request to Surplus
S-10 Pick-up w/shell	1999	Chevy	Red	1311857	1GCDT19W3T8201726	X
Tacoma Pick-up	1998	Dodge	White	1311875	1B7GG22X5WS600087	X
Dump Truck	1985	Jeep	Green	1254969	37254269L72310648	X
F-350 Pick-Up	1997	Ford	White	125499L	1FTHF36GXVED04051	X
Ranger XLT	1999	Ford	White	8J83337	1FTYR14V7XPA18971	X
Skiff 16', SPCNS				CF4103XC	CFZ4103XC00	X
Skiff 20', McKeecraf			Alum.	CF4128XC	CFZ24118X1000	X
Skiff, 36', SPCNS Landing Craft			Alum.	CF4102XC	36VP6437	X





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HONDA

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