



Regular Meeting

Board of Harbor Commissioners of the Crescent City Harbor District

Chair Rick Shepherd, Vice Chair John Evans

Commissioner Gerhard Weber, Commissioner Dan Schmidt, Commissioner Annie Nehmer

www.ccharbor.com

AGENDA

Date: Wednesday, October 14, 2026

Time: Open Session: 2:00 p.m.

Place: 101 Citizens Dock, Crescent City, CA 95531 and via Zoom Webinar

TO WATCH (via online) <https://us02web.zoom.us/j/6127377734>

TO LISTEN (via telephone): Dial (669) 900-6833, please enter 612-737-7734# when asked for a meeting ID. or, one tap mobile: +16699006833,,6127377734#

MOMENT OF REFLECTION: *Any prayer, invocation, or similar moment of reflection that may be offered before the start of a Board Meeting is a voluntary offering by a private resident or invited guest; has not been previously reviewed or approved by the Board of Harbor Commissioners or District staff; should not be considered an endorsement of any particular religion or belief by the Crescent City Harbor District or its officials, as the beliefs, viewpoints, and content are personal to the speaker; and no participation by any person in attendance is required. A list of volunteers is maintained by the Crescent City Harbor District office, and interested persons should contact the Secretary of the Board for further information.*

REGULAR SESSION:

1. Preliminary Items

- a. Call to Order
- b. Roll Call
- c. Pledge of Allegiance
- d. General Public Comments

The general comment period is provided for subjects not included on the agenda but within the subject matter jurisdiction of the District. Each person is limited to a maximum of 3 minutes of speaking time. The Board may not take action on non-agendized matters. In order to preserve meeting decorum and the nature of general public comments, the Board and staff should not respond to statements or questions, but may make themselves available after the meeting.

2. Consent Calendar:

Consent Calendar items are considered routine and will be approved by one motion. The public, staff, or Commissioners may request specific items be removed from the Consent Calendar for separate consideration.

- a) **Approve minutes of the September 30, 2026 Special Meeting**
- b) **Approve Community System Solutions September invoices:
#13116-02 HMGP, #701261-03 PIDP 2022, and #701262-03 PIDP 2024**

3. Consider RV Park update from Daniel Dahan, Managing Director of Crescent City Beach Village.

4. [3:00 PM] Review and discuss seawall and Citizens Dock Pier 1 funding and timeline. Receive reports from Community System Solutions and Kimley-Horn.

5. Consider and adopt Resolution No. 2026-18 to implement grant compliance recommendations from Cal OES, which were subsequently reviewed and revised by District Counsel. The Resolution will adopt a revised Finance & Administration Manual; adopt a Standard Form Professional Services Agreement with delegation to District Counsel; confirm the Kimley-Horn agreement (Resolution 2026-15); and adopt a revised Records Management Handbook and Retention Schedule.

6. Consider and adopt Resolution No. 2026-19 approving the Hoist and Dock Lease with Dandy Fish Company, Inc. and Long Fisheries Inc. for the premises at 100 Neptune Way; authorizing the CEO/Harbormaster, with District Counsel's approval as to form, to finalize and execute the lease with nonsubstantive changes; and adopting the lease as the District's Standard Form Hoist and Dock Lease, with authority for District Counsel, in consultation with the CEO/Harbormaster, to adapt it for Caito Fisheries, LCZ Unloaders, and other hoist operators to promote a fair and consistent lease structure, subject to Board approval of future leases and material departures except as otherwise separately authorized.

7. Communications, Reports, and Directions to Staff

- a. **Harbor Commissioner & Committee Reports**
- b. **CEO/Harbormaster Report**
- c. **CPRA Update**

8. MEETING ADJOURNMENT

*Adjournment of the Board of Harbor Commissioners will be until the next meeting scheduled for **Wednesday, October 28, 2026**, at 2 p.m. PDT. The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to person with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.*

Pursuant to Government Code Section 54957.5(b)(1), the Crescent City Harbor District has designated its main office, located at 101 Citizens Dock Rd, Crescent City, CA, as the location available for public inspection of agendas and related writings under consideration by the Board of Harbor Commissioners. If the office is locked, please contact the Harbor Patrol at (707) 954-8341 (available 24 hours), and a patrol officer will promptly provide access for you to review the materials.